

### #3.3

TO: Board of Commissioners  
FROM: Sarah Reeves  
DATE: January 19, 2024  
RE: Executive Director Update

---

#### December 13 - PRESENT

- **NEW MRF:**
  - On January 17, we met with the Williston Conservation Commission to review our draft site plan. The commission is asking CSWD to conduct a Habitat Disturbance Assessment as part of our permit application to the town.
  - A pre-application meeting with the Williston DRB is scheduled for February 13.
- **STATE GRANTS:**
  - We are producing a list of potential grant projects for the Solid Waste Division of ANR to submit to the state's Climate Action Office for that office's grant application to the EPA. We are focusing on projects that would mitigate or eliminate greenhouse gas emissions and which would further the state's climate impact reduction goals.
- **EPA GRANT:**
  - I had a debrief call with a staff member of EPA Region 1 regarding CSWD's grant application to the Solid Waste Infrastructure for Recycling program. The staff member said that the overall the grant was well written but did provide feedback on several sections where the application needed more detail. Key sections were Environmental Justice, Project Budget, and Innovation. I relayed that the grant writing team knew going in that the EJ and Innovation sections in particular would be difficult for a recycling project based in Williston, Vt given our long history of excellent recycling program participation, the fact that the MRF is being located away from EJ areas, and that the equipment we were seeking to fund is now considered standard (not innovative). There is potential for another round of awards from this funding source, however it is not known if there would be an opportunity to improve the existing application or if the applications will be re-reviewed as is.
- **HS&G:**
  - We're reinitiating regular meetings with the owner of Hinesburg Sand & Gravel to check in on their progress removing sand from the area of the Organics Recycling Facility known as "the pit". CSWD took the sand pit property via Eminent Domain from HS&G in the 1990s, and the resulting agreement allowed HS&G access to removal of a particular product known as "Redmond Sand" from the sand quarry for a period of 30 years. We are ½ way through the schedule and need a better understanding of HS&G's progress so that we can bring that information to our strategic planning process.

**February 2024**

- February 13: Williston DRB, new MRF pre-application meeting; 7:00
- February 14: Finance Committee Budget meetings; 9:00 – 4:00
- February 19: Executive Board; 5:00pm
- February 22: All Staff Safety Training, all facilities closed (ORF-only open until noon for commercial inbound)
- February 28: Full Board; 6:00pm