



Chittenden Solid Waste District

ADMINISTRATIVE OFFICE

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TO: Board of Commissioners
FROM: Sarah Reeves
DATE: April 18, 2024
RE: Executive Director Update

February 22 - PRESENT

- **NEW MRF:**
 - The MRF Construction RFP is out and responses due back April 26.
 - We are working with VELCO to adjust the property easement boundaries along their access road so that the MRF will not be built within the easement. The boundary adjustment will place the easement completely to the north of the access road.

- **OUTREACH & COMMUNICATION:**
 - The Marketing team is working to finalize the A-to-Z tool for the new website and expects to launch the website by the end of the fiscal year.
 - We're working with the UVM Center for Rural Studies to develop a new biennial household survey. Prior surveys have been used to help us understand where gaps in participation exist, gaps in understanding of rules or regulations, and taking the temperature on current issues (such as the MRF Bond). This survey I'd like to ask questions about service needs and expectations.

- **FY25 BUDGET PRESENTATIONS:** To date, I've given nine presentations and all nine communities have approved the CSWD budget. There are no presentations next week. Questions so far have included: the ORF Contamination Policy, Landfill life expectations, future of trash disposal, future of the current MRF, and recyclables commodity markets. I've also heard thanks for the expanded DOC hours and for the Tuesday through Saturday schedule.

May, June 2024

- May 13: Executive Board; 5:00pm
- May 18: Rover event, Milton
- March 22: Full Board; 6:00pm
- May 27: Memorial Day, all facilities closed
- June 8: Rover event, Essex
- June 11: Finance Committee meeting, 5:00pm
- June 17: Executive Board; 5:00pm
- June 19: Juneteenth, all facilities closed
- June 26: Annual Organizational meeting, Full Board; 6:00pm