

TO: Board of Commissioners
FROM: Dan Goossen, Director of Organics Recycling
DATE: June 25, 2025
RE: RFB No. 20250421 ORF Concrete Work

CSWD Staff issued Request for Bid (RFB) No. 20250421 on April 21, 2025, to procure concrete work at our Organics Recycling Facility (ORF). The RFB was posted on Vermont Business to Business Registry and CSWD's website. This project involves repairing existing concrete in the curing area and expanding a small parking lot to facilitate food container staging and pickup. All the concrete work in this RFB supports ongoing, continuing operations.

One area of this work requires extra close coordination with ORF staff to minimize downtime in the curing bay, making the project logistically challenging. CSWD needs a contractor with a proven track record to install concrete within tight operating protocols. The contractor CSWD recommends has worked on the site before, understands the scope, and is providing extra testing provisions to ensure the concrete can be put into use as soon as it reaches an acceptable cure strength.

CSWD received three bids from three contractors. Two bids met our specifications and instructions outlined in the RFB, and staff is recommending proceeding with the lower bid. This capital work was budgeted in prior fiscal years and was unable to be performed until now.

RFB No. 20250421– ORF Concrete Work			
Contractor	SD Ireland	Sloan Excavating	St. Hilaire Unlimited
TOTAL BID COST	\$89,775	\$64,500	\$58,612
Area 1 - 50' x 50' Food Waste Receiving Bay	\$57,825	\$45,000	\$41,060
Area 2 - 21' 18' Pad Patch	\$19,600	\$10,500	\$9,354
Area 3 - 460 SF FW Dumpster Pad	\$12,350	\$9,000	\$8,198

BE IT RESOLVED that the Board of Commissioners authorizes the Executive Director to enter into a contractual agreement with St. Hilaire Unlimited LCC, located in Essex, Vermont, for Concrete work at the Organics Recycling Facility in an amount not to exceed \$60,000.

###