

DRAFT
CHITTENDEN SOLID WASTE DISTRICT
19 Gregory Drive South Burlington
MEETING ROOM
MINUTES OF SPECIAL BOARD MEETING
AUGUST 11, 2025

*Hybrid Meeting via Zoom.

PRESENT

BOARD MEMBERS:	Bolton	-----
	Burlington	Lee Perry
	Charlotte	Ken Spencer
	Colchester	Lauren Eagan
	Essex	Wendy Duncan, Alt.
	Essex Junction	Mike Sullivan
	Hinesburg	Rick McCraw
	Huntington	Barb Winters
	Jericho	Tom Joslin, Alt.
	Milton	-----
	Richmond	-----
	Shelburne	Margaret Wiener
	So. Burlington	Paul Stabler
	St. George	-----
	Underhill	Paul Ruess
	Westford	Katie Frederick
	Williston	Caylin McCamp, Alt.
	Winooski	Bryn Oakleaf

STAFF: Sarah Reeves, Amy Jewell, Josh Estey, Becky Johnston

OTHERS PRESENT: Thomas Melloni, Paul, Frank & Collins, Legal; Kelton Bogasky, Casella

AGENDA:

1. Call to Order & Agenda
2. Public Comment Period
3. Executive Session –Real Estate negotiations
4. Real Estate Purchase & Sale
5. Other Business

1. **CALL TO ORDER & AGENDA** – Accepted as presented. P. Ruess called meeting to order at 4:00 PM.

2. **PUBLIC COMMENT PERIOD** – No comments were made by the public.

3. Executive Session - Real Estate Transactions

MOTION By P. Stabler, Second by M. Wiener that the Board of Commissioners of the Chittenden Solid Waste District go into Executive Session to discuss real estate negotiations, where premature general public knowledge would clearly place the District, its member municipalities, and other public bodies or persons involved at a substantial disadvantage and to permit authorized staff, and other invited interested parties to be present for this session. **VOTING: All Ayes. Motion carries.**

The Board entered Executive Session at 4:05 p.m.

Motion by K.Frederick, Second by M. Wiener to exit Executive Session and reconvene the regular meeting. Voting: All Ayes. Motions Carries.

The Board reconvened the meeting at 4:45 p.m.

4. Real Estate Purchase & Sale Agreement

MOTION by P. Stabler, Second by C. McCamp to authorize the Executive Director to negotiate and execute a purchase and sale agreement for the District's property at 195 Flynn Avenue in Burlington and on such terms and conditions as the Executive Director determines to be in the interests of the District, and to authorize the Executive Director to execute and deliver any and all documents and other instruments which the Executive Director may determine to be necessary or advisable in order to close the sale of such property, and the execution thereof shall be conclusive as to such determination. Voting: All Ayes. Motions Carries.

5. Other Business – No other business was discussed.

6. Adjournment – Motion by B. Oakleaf, Second by M. Wiener to adjourn the meeting. Voting: All Ayes. Motion Carried.

The meeting was adjourned at 4:47PM.

I agree that this is an original copy of minutes, and they have been approved by motion of the Board of Commissioners at the meeting held in _____.

Amy Jewell, Secretary of the Board