Approved
CHITTENDEN SOLID WASTE DISTRICT
19 Gregory Drive South Burlington
MEETING ROOM
MINUTES OF REGULAR MEETING
MAY 27, 2026

***Hybrid Meeting via Zoom.**

PRESENT

BOARD MEMBERS:	Bolton	-----
	Burlington	Lee Perry
	Charlotte	Ken Spencer
	Colchester	Lauren Eagan
	Essex	Alan Nye
	Essex Junction	Mike Sullivan
	Hinesburg	Rick McCraw
	Huntington	Barb Winters
	Jericho	Leslie Nulty
		Tom Joslin, Alt.
	Milton	Betsy Paret
	Richmond	-----
	Shelburne	Margaret Wiener
	So. Burlington	Paul Stabler
		Allison Lazarz, Alt.
	St. George	-----
	Underhill	Paul Ruess
	Westford	Katie Frederick
	Williston	David Howell
	Winooski	Bryn Oakleaf

STAFF: John Balparda, Director of Finance; Joey Catania, Compliance and Safety Manger; Josh Estey, Director of Operations; Dan Goosen, Director of Organics Recycling; Jennifer Holliday, Director of Public Policy & Communications; Amy Jewell, Director of Administration; Sarah Reeves, Executive Director

PUBLIC: Thomas Melloni, Legal Counsel, Paul Frank + Collins

AGENDA:
1. Call to Order & Agenda
2. Public Comment Period
3. Consent Agenda
4. June Annual Organizational Meeting Process
5. Executive Session
6. Other Business
7. Adjournment

P. Ruess called the meeting to order at 6:00 P.M.

1. AGENDA
No changes were made to the agenda.

2. PUBLIC COMMENT PERIOD

No members of the public were present in the meeting room, via phone or Zoom. No comments were made by the public.

3. CONSENT AGENDA
3.1 Minutes –April 22, 2026
3.2 Program Updates
3.3 Finance- Fund Balances, Reserves, & Warrants

The Consent Agenda was approved as amended.

4. JUNE ANNUAL ORGANIZATIONAL MEETING PROCESS
S. Reeves presented the process used to elect and select officers and Executive Board members for the next fiscal year. S. Reeves stated all nominees, including self-nomination, would need to be emailed to her by Friday June 12th, 2026. Upon receiving all nominations, S. Reeves will compile and distribute the nominee list through a memo at the annual organizational meeting. At the annual organizational meeting there would be an opportunity for nomination by position. The election of officials can go one by one or as a slate dependent upon if the position is contested. The annual organizational meeting is being held on the fourth Wednesday of June, and this is when the Board reauthorizes spending limits.

P. Ruess specified that all nominees must formally accept their nomination. Answering a question from B. Paret, S. Reeves clarified that the calendar of the Executive Board meetings changes depending on the availability of the members. Answering a question from L. Nulty, Thomas Melloni clarified that the Executive Board is limited to four members. P. Ruess encouraged all members to participate, understand and contribute to the nomination and voting process.

5. EXECUTIVE SESSION

PAUL STABLER made a motion, seconded by ALAN NYE, to move that the Executive Board of Commissioners of the Chittenden Solid Waste District go into Executive Session to discuss contract negotiations, where premature general public knowledge would clearly place the District, its member municipalities, and other public bodies or persons involved at a substantial disadvantage and to permit authorized staff, other invited interested parties to be present for this session. Motion passed 14-0

The Board entered Executive Session at 6:08 p.m.

LESLIE NULTY made a motion, seconded by PAUL STABLER, to exit the Executive Session. Motion passed 14-0

The meeting was reconvened at 7:25 p.m.

No action was taken during the Executive Session.

6. OTHER BUSINESS
P. Ruess will be reaching out to the Commissioners directly regarding legal matters. Further updates will be provided via email within the next 24 hours. Answering a question from P. Stabler, J. Holliday stated that the new MRF building is approximately 80% completed. J.Holliday stated the HVAC is in process and there is an open house for staff on Friday.

Adjournment – Motion by ALAN NYE, seconded by PAUL STABLER, to adjourn the meeting. All in favor, motion passed at 7:32 PM.

I agree that this is an original copy of minutes, and they have been approved by motion of the Board of Commissioners at the meeting held on June 24, 2026.

Amy Jewell

Board Secretary