APPROVED
CHITTENDEN SOLID WASTE DISTRICT
19 Gregory Drive South Burlington
MEETING ROOM
MINUTES OF REGULAR MEETING
SEPTEMBER 23, 2026

***Hybrid Meeting via Zoom.**

PRESENT

BOARD MEMBERS:		
	Bolton	Tony Barbagallo
	Burlington	Lee Perry
	Charlotte	Ken Spencer
	Colchester	Renae Marshall, Alt.
	Essex	Alan Nye
	Essex Junction	-----
	Hinesburg	Rick McCraw
	Huntington	Barb Winters
	Jericho	Leslie Nulty
	Milton	Betsy Paret
	Richmond	-----
	Shelburne	Margaret Wiener
	So. Burlington	Paul Stabler
	St. George	-----
	Underhill	Paul Ruess
	Westford	Katie Frederick
	Williston	Caylin McCamp, Alt.
	Winooski	Bryn Oakleaf

STAFF: Brendan Atwood, Director of Public Policy; Josh Estey, Director of Operations; Amy Jewell, Director of Administration; Sarah Reeves, Executive Director; Kathy Zhou, Attorney

OTHERS PRESENT: None

AGENDA:
1. Call to Order & Agenda
2. Public Comment Period
3. Consent Agenda
4. Board Education Topic
5. Executive Session
6. Other Business

P. Ruess called the meeting to order at 6:00 P.M.

1. AGENDA
No changes were made to the agenda.

P. Ruess noted the Executive Director will be bringing forward an additional item during Other Business.

2. PUBLIC COMMENT PERIOD
No members of the public were present in the meeting room, via phone or Zoom. No comments were made by the public.

3. CONSENT AGENDA
3.1 Minutes: August 26, 2026
3.2 Program Updates
3.3 Executive Director Update
3.4 Finance: Fund Balances, Reserves, and Warrants

The Consent Agenda was approved as presented.

4. BOARD EDUCATION TOPIC: PROCESSED GLASS AGGREGATE (PGA)
J. Estey reported that the Materials Recovery Facility processes approximately 5,600 tons of glass annually, with approximately 50% successfully converted into PGA. He noted that material that can't be processed into PGA is sent to Glass2Sand in New Hampshire for processing and inclusion into non-structural concrete aggregate. Answering a question from P. Ruess, J. Estey clarified exporting to Glass2Sand is an expenditure of $80+ per ton inclusive of transportation fees.

J. Estey provided an overview of the secondary clean-up process, which reduces crushed glass into PGA. Finished PGA is transported and stored at Whitcomb's Quarry in Colchester at a cost of $15 per ton. He said that Vermont has approved a pilot project that permits the utilization of PGA as an alternative to traditional septic mound sand for a maximum of 25 designated projects.

Answering a question from P. Stabler, J. Estey said that Glavel's material requirements would require additional processing and that they would likely be interested in the glass cullet, not PGA. Answering a question from L. Perry, J. Estey reported Whitcomb's Quarry sells PGA at $5 per ton, with future revenue growth at the CSWD contingent on successful pilot projects. In response to a question from A. Nye, J. Estey said the Vermont Agency of Transportation's interest is specifically focused on sand subbase products. Answering a question from K. Spencer, S. Reeves clarified that while implementing a separate glass stream within the bottle bill improves purity, further evaluation is needed to assess comprehensive life cycle analysis benefits. S. Reeves reported that recent legislative amendments to the bottle bill will start to take effect in January 2027 and be phased in over the next three years.

5. EXECUTIVE SESSION
ALAN NYE made a motion, seconded by KATIE FREDERICK, to move that the Board of Commissioners of the Chittenden Solid Waste District go into Executive Session to discuss real estate transactions and contract negotiations, where premature general public knowledge would clearly place the District, its member municipalities, and other public bodies or persons involved at a substantial disadvantage and to permit the District Staff and CSWD's Attorney to be present for this session. Motion passed 15-0. The Board entered Executive Session at 6:37 P.M.

ALAN NYE made a motion, seconded by PAUL STABLER, to exit the Executive Session. Motion passed 15-0. The public session resumed at 8:39 P.M.

6. OTHER BUSINESS
S. Reeves reported that phishing and scam awareness training has been procured for all board members and alternates. The training modules will be distributed through the KnowBe4 platform via official CSWD emails.

7. ADJOURNMENT

Adjournment – Motion by ALAN NYE, seconded by LESLIE NULTY, to adjourn the meeting. All in favor, motion passed at 8:42 P.M.

I agree that this is an original copy of minutes, and they have been approved by motion of the Board of Commissioners at the meeting held October 28th, 2026 in South Burlington, VT .

Paul Stabler

Paul Stabler
Board Secretary