

MAINTENANCE

The Maintenance Department supports the operations of CSWD through ongoing maintenance and material hauling. The responsibilities include supporting our facilities, large equipment, roll-off, fleet vehicles, building maintenance, mowing, and snowplowing services.

Significant Changes from Previous Fiscal Year

- 1) Eliminated the income and offset expenses for wood processing by transferring this function to the ODF Program.
- 2) Due to inflation, we have increased the snowplowing services and fuel expenses.

FY21 Actual	FY22 Budget	FY23 Budget
\$522,091	\$681,099	\$642,651

Key Performance Indicators

The Maintenance Department is focused on managing expenses and extending the life of our assets in a safe and responsible manner. We do this by using internal employees to repair and maintain our equipment versus using more costly outside contractors.

The Maintenance Department strives to work a safe manner and strives to have zero lost time accidents.

3-Year Budget Outlook

No significant budget increases or decreases are expected in the next three years. We will review the subcontracting of snowplowing services at some locations to transition in-house for potential efficiencies and cost savings.

Maintenance
Proposed Budget Detail FY23

	Budget FY23	Budget FY22	\$ Change FY22 to FY23	% Change FY22 to FY23	Actuals FY21	Actuals CY21
INCOME						
42400 - Wood Chip Sales	-	30,000	(30,000)	-100.0%	-	-
Total 42000 - SALE OF MATERIALS	-	30,000	(30,000)	-100.0%	-	-
47000 - GRANT REVENUE	-	-	-	0.0%	3,423	-
48000 - EQUIPMENT SALE/TRADEIN	-	-	-	0.0%	100	95,850
Total INCOME	-	30,000	(30,000)	-100.0%	3,523	95,850
EXPENSES						
60210 - Salaries	44,603	38,139	6,464	16.9%	17,581	26,686
60220 - Hourly Wages	281,267	250,168	31,099	12.4%	235,393	266,579
60240 - Overtime Wages	11,585	11,345	240	2.1%	5,572	4,190
Total 60200 - SALARIES AND WAGES	337,455	299,652	37,803	12.6%	258,545	297,454
60311 - Federal Insurance Contribution (FICA)	27,503	23,415	4,088	17.5%	18,480	21,367
60312 - Workers' Compensation	20,449	17,905	2,544	14.2%	9,501	4,005
60313 - Unemployment	637	501	136	27.1%	174	174
Total 60310 - MANDATED BENEFITS	48,589	41,821	6,768	16.2%	28,156	25,547
60321 - Health Insurance Premiums	50,665	111,105	(60,440)	-54.4%	60,908	72,146
60322 - Health Savings Account	11,700	-	11,700	-	13,169	13,169
60323 - Health Reimbursement Arrangement (HRA)	9,090	-	9,090	-	6,080	3,987
60324 - Health Insurance Opt Out - Taxable	13,188	298	12,890	4325.5%	17	1,502
Total 60320 - MEDICAL BENEFITS	84,643	111,403	(26,760)	-24.0%	80,174	90,804
60331 - Retirement	15,048	15,555	(507)	-3.3%	12,705	12,109
60332 - Life/Disability Insurance	3,758	3,375	383	11.3%	2,270	2,491
60333 - Dental Insurance	4,499	4,936	(437)	-8.9%	2,827	3,834
Total 60330 - OPTIONAL BENEFITS	23,305	23,866	(561)	-2.4%	17,802	18,435
60432- Wellness Benefit	-	-	-	0.0%	(8)	(8)
Total 60340 - OTHER BENEFITS	-	-	-	0.0%	(8)	(8)
Total 60300 - BENEFITS	156,537	177,090	(20,553)	-11.6%	126,123	134,777
Total 60100 - PAYROLL EXPENSES	493,992	476,742	17,250	3.6%	384,669	432,232
61100 - Conferences	-	1,000	(1,000)	-100.0%	-	-
61200 - Staff Training & Education	1,000	1,000	-	0.0%	-	-
Total 61000 - TRAVEL & TRAINING	1,000	2,000	(1,000)	-50.0%	-	-
62100 - Business Travel	-	500	(500)	-100.0%	32	32
Total 62000 - ADMINISTRATIVE COSTS	-	500	(500)	-100.0%	32	32
64110 - Large Equipment Leases	-	-	-	0.0%	225	-
64120 - Large Equipment Maintenance & Parts	39,000	33,000	6,000	18.2%	350	25,954
64140 - Large Equipment Maintenance Contractor	6,000	-	6,000	-	-	2,950
Total 64100 - LARGE EQUIPMENT	45,000	33,000	12,000	36.4%	575	28,904
64210 - Small Equipment	2,400	2,500	(100)	-4.0%	4,495	2,695
64230 - Safety Equipment	600	500	100	20.0%	69	206
Total 64200 - GENERAL EQUIPMENT	3,000	3,000	-	0.0%	4,563	2,901
64310 - Purchase, Lease, Licenses	4,200	3,240	960	29.6%	890	2,230
64320 - Hardware and Equipment	-	-	-	0.0%	233	233
64350 - Telecommunications	5,000	5,400	(400)	-7.4%	3,227	4,150
Total 64300 - INFORMATION TECHNOLOGY	9,200	8,640	560	6.5%	4,350	6,613
65220 - Fleet Contractor	9,000	16,000	(7,000)	-43.8%	14,539	8,617
65310 - Fleet Tire Replacement or Repair	19,800	21,000	(1,200)	-5.7%	23,392	23,330
65320 - Fleet Parts	6,000	7,000	(1,000)	-14.3%	27,125	22,443
65400 - Fleet Diesel & Gas	54,180	45,000	9,180	20.4%	25,672	32,700
65900 - Fleet Other	-	-	-	0.0%	600	600
Total 65000 - FLEET MAINTENANCE	88,980	89,000	(20)	0.0%	91,329	87,690
Total 64000 - EQUIPMENT AND FLEET	146,180	133,640	12,540	9.4%	100,817	126,107

Maintenance
Proposed Budget Detail FY23

	Budget FY23	Budget FY22	\$ Change FY22 to FY23	% Change FY22 to FY23	Actuals FY21	Actuals CY21
66110 - Materials & Supplies	9,600	8,300	1,300	15.7%	9,926	10,775
66120 - Facility Signage	-	-	-	0.0%	171	171
66130 - Safety Supplies	600	1,000	(400)	-40.0%	1,284	1,128
66140 - Uniforms	3,000	3,000	-	0.0%	3,933	3,463
66150 - Personal Protective Equipment	-	-	-	0.0%	279	388
Total 66100 - GENERAL MATERIALS AND SUPPLIES	13,200	12,300	900	7.3%	15,593	15,925
66210 - Office Supplies	400	500	(100)	-20.0%	191	240
66220 - Bottled Water	200	-	200		154	176
Total 66200 - GENERAL OFFICE SUPPLIES	600	500	100	20.0%	344	416
Total 66000 - SUPPLIES	13,800	12,800	1,000	7.8%	15,937	16,340
67210 - Trash Disposal	-	-	-	0.0%	-	18
Total 67200 - DISPOSAL FEES	-	-	-	0.0%	-	18
67320 - Wood Processing Fee	-	30,000	(30,000)	-100.0%	-	-
Total 67300 - MATERIALS PROCESSING	-	30,000	(30,000)	-100.0%	-	-
Total 67000 - MATERIALS MANAGEMENT	-	30,000	(30,000)	-100.0%	-	18
68130 - Plowing	25,000	36,100	(11,100)	-30.7%	-	3,000
68140 - Building Maintenance	7,200	7,800	(600)	-7.7%	12,046	7,452
68160 - Safety Monitor & Inspection	400	1,100	(700)	-63.6%	165	257
Total 68100 - BUILDING & LAND	32,600	45,000	(12,400)	-27.6%	12,211	10,710
68210 - Electricity	3,000	3,500	(500)	-14.3%	2,469	2,765
68230 - Water/Sewer	1,800	700	1,100	157.1%	265	1,475
Total 68200 - UTILITIES	4,800	4,200	600	14.3%	2,734	4,240
68310 - Commerical Insurance Premium	5,424	5,367	57	1.1%	8,903	6,144
Total 68300 - COMMERCIAL INSURANCE	5,424	5,367	57	1.1%	8,903	6,144
68460 - Permits	400	850	(450)	-52.9%	310	257
Total 68400 - GOVERNMENT TAXES & FEES	400	850	(450)	-52.9%	310	257
Total 68000 - PROPERTY MANAGEMENT	43,224	55,417	(12,193)	-22.0%	24,158	21,351
Total Expense	698,196	711,099	(12,903)	-1.8%	525,614	596,080
Net Income	(698,196)	(681,099)	(17,097)	2.5%	(522,091)	(500,230)
Maintenance and Roll Off Charge Allocation	698,196	681,099				

Chittenden Solid Waste District
Maintenance
FY23 Proposed Budget

60210 - Salaries	44,603
60220 - Hourly Wages	281,267
60240 - Overtime Wages	11,585
Total 60200 - SALARIES AND WAGES	337,455
60311 - Federal Insurance Contribution (FICA)	27,503
60312 - Workers' Compensation	20,449
60313 - Unemployment	637
Total 60310 - MANDATED BENEFITS	48,589
60321 - Health Insurance Premiums	50,665
60322 - Health Savings Account	11,700
60323 - Health Reimbursement Arrangement (HRA)	9,090
60324 - Health Insurance Opt Out - Taxable	13,188
Total 60320 - MEDICAL BENEFITS	84,643
60331 - Retirement (ICMA)	15,048
60332 - Life/Disability Insurance	3,758
60333 - Dental Insurance	4,499
Total 60330 - OPTIONAL BENEFITS	23,305
Total 60300 - BENEFITS	156,536
Total 60100 - PAYROLL EXPENSES	493,992
61200 - Staff Training & Education	1,000
Total 61000 - TRAVEL & TRAINING	1,000
64120 - Large Equipment Maintenance & Parts	39,000
64140 - Large Equipment Maintenance Contractor	6,000
Total 64100 - LARGE EQUIPMENT	45,000
64210 - Small Equipment	2,400
64230 - Safety Equipment	600
Total 64200 - GENERAL EQUIPMENT	3,000
64310 - Purchase, Lease, Licenses	4,200
64350 - Telecommunications	5,000
Total 64300 - INFORMATION TECHNOLOGY	9,200
65220 - Fleet Contractor	9,000
65310 - Fleet Tire Replacement or Repair	19,800
65320 - Fleet Parts	6,000
65400 - Fleet Diesel & Gas	54,180
Total 65000 - FLEET MAINTENANCE	88,980
Total 64000 - EQUIPMENT AND FLEET	146,180
66110 - Materials & Supplies	9,600
66130 - Safety Supplies	600
66140 - Uniforms	3,000
Total 66100 - GENERAL MATERIALS AND SUPPLIES	13,200
66210 - Office Supplies	400
66220 - Bottled Water	200
Total 66200 - GENERAL OFFICE SUPPLIES	600
Total 66000 - SUPPLIES	13,800
68130 - Plowing	25,000
68140 - Building Maintenance	7,200
68160 - Safety Monitor & Inspection	400
Total 68100 - BUILDING & LAND	32,600

Chittenden Solid Waste District
Maintenance
FY23 Proposed Budget

68210 - Electricity		3,000
68230 - Water/Sewer		1,800
Total 68200 - UTILITIES		4,800
68310 - Commerical Insurance Premium		5,424
Total 68300 - COMMERCIAL INSURANCE		5,424
68460 - Permits		400
Total 68400 - GOVERNMENT TAXES & FEES		400
Total 68000 - PROPERTY MANAGEMENT		43,224
Total Expense		698,196
Net Income		(698,196)
Allocated to Programs		698,196
Net Department		-