

DROP-OFF CENTERS

District Drop-Off Centers (DOCs) provide residents and small businesses with economical options for the management of their trash, recycling, food scraps, leaves, and other compostable yard debris. DOCs also provide the public an outlet for the proper management of special recyclables such as batteries, bulbs, electronics, scrap metal, tires, appliances, used oil and filters, clean wood, and more.

Significant Changes from Previous Fiscal Year

- 1) The closure of the Richmond Drop Off Center as of January 1st, 2022 has an effect on the revenue and expenses of the FY23 budget. The Richmond Drop Off Center represented approximately 10% of past revenues. The District has retained the employees from the Richmond Drop Off Center and subsequently will not see significant decreases in the overall expenses. We increased the DOC operators working at the South Burlington and Essex DOC's three days a week due to the volume of customers.
- 2) We have a 10% increase in tipping fees for municipal solid waste and 8% on food scrap fees. A budget decrease of 6% for single-stream recycling is accounted for in disposal fees expenses.
- 3) The disposal fee for refrigerant-containing products increased by 11% from the prior fiscal year due to contractual price commitments.
- 4) The Drop Off Center transferred in, the cost for the Green Up program of \$6000.
- 5) Added cost to upgrade signage at all Drop Off Center facilities for an additional \$9000.
- 6) Eliminated plowing expenses from DOC budget and transferred to the Maintenance program where an allocation fee will be assessed based on actual time.

Key Performance Indicators

- 1) Increase efficiency of food scraps collection and management by reducing reliance on the outside hauler. This eliminates contracted services price increases and more efficient hauling of food scraps.
- 2) Add PT and Richmond staff to cover increased needs at DOC's. This will help reduce reliance on on-call staff and facilitate scheduling.
- 3) Increase safety awareness and strive no lost time accidents.

3-Year Budget Outlook

- 1) Potential Burlington DOC on Flynn Ave. (Pending Lease/Purchase Agreement Approval)
- 2) Improve infrastructure at Milton and Essex Drop Off Center based on Board discussion about the DOC strategic plan
- 3) Integrate a new Point of Sale (POS) system to refine data collection at DOC's.

Drop-Off Centers
Proposed Budget Detail FY23

	Budget FY23	Budget FY22	\$ Change FY22 to FY23	% Change FY22 to FY23	Actuals FY21	Actuals CY21
INCOME						
40110 - Trash Tipping Fee	2,230,200	2,347,600	(117,400)	-5.00%	2,188,063	2,389,366
40190 - Tipping Fee Over/Under	-	-	-		1,329	832
Total 40100 - TIPPING FEES	2,230,200	2,347,600	(117,400)	-5.00%	2,189,392	2,390,198
40310 - Tires	53,250	72,000	(18,750)	-26.04%	64,678	74,840
40320 - Construction & Demolition	6,000	5,400	600	11.11%	5,721	8,350
40350 - Scrap Metal	-	-	-	0.00%	-	20,237
Total 40300 - SPECIAL WASTE	59,250	77,400	(18,150)	-23.45%	70,399	103,427
42100 - Battery Sales	3,250	3,620	(370)	-10.22%	4,199	3,705
42300 - Scrap Metal Sales	169,200	121,950	47,250	38.75%	165,101	190,111
42700 - Bins and Container Sales	-	-	-	0.00%	-	1,083
42990 - Material Sales Over/Under	-	-	-		33	500
Total 42000 - SALE OF MATERIALS	172,450	125,570	46,880	37.33%	169,333	195,399
45300 - Electronics Reimbursement	41,200	48,293	(7,093)	-14.69%	46,122	41,439
Total 45000 - PRODUCT STEWARDSHIP AND REIMB	41,200	48,293	(7,093)	-14.69%	46,122	41,439
47000 - GRANT REVENUE	-	-	-		11,752	433
48000 - EQUIPMENT SALE/TRADEIN	-	-	-		329	329
49100 - Finance Fee, Other	-	70,428	(70,428)	0.00%	-	-
49910 - Over/Under Cash	-	-	-	0.00%	-	410
Total 49900 - Miscellaneous Income	-	70,428	(70,428)	0.00%	-	410
Total 49000 - OTHER INCOME	-	70,428	(70,428)	0.00%	-	410
Total Income	2,503,100	2,669,291	(166,191)	-6.23%	2,487,326	2,731,634
EXPENSES						
60210 - Salaries	29,735	121,718	(91,983)	-75.57%	3,514	78,878
60220 - Hourly Wages	644,365	611,574	32,791	5.36%	660,528	655,577
60240 - Overtime Wages	7,463	12,076	(4,613)	-38.20%	7,110	9,871
Total 60200 - SALARIES AND WAGES	681,563	745,368	(63,805)	-8.56%	671,153	744,325
60311 - Federal Insurance Contribution (FICA)	55,547	58,468	(2,921)	-5.00%	52,630	58,060
60312 - Workers' Compensation	58,718	56,763	1,955	3.44%	74,517	35,067
60313 - Unemployment	1,537	1,878	(341)	-18.18%	568	568
Total 60310 - MANDATED BENEFITS	115,802	117,108	(1,306)	-1.12%	127,715	93,695
60321 - Health Insurance Premiums	141,064	182,099	(41,035)	-22.53%	107,971	120,509
60322 - Health Savings Account	25,350	-	25,350		25,256	25,256
60323 - Health Reimbursement Arrangement (HRA)	23,055	-	23,055		25,274	16,418
60324 - Health Insurance Opt Out - Taxable	5,952	5,153	799	15.51%	5,450	5,212
Total 60320 - MEDICAL BENEFITS	195,421	187,251	8,170	4.36%	163,951	167,395
60331 - Retirement	34,703	32,438	2,265	6.98%	32,252	32,353
60332 - Life/Disability Insurance	7,040	6,161	879	14.26%	5,360	5,772
60333 - Dental Insurance	9,288	11,053	(1,765)	-15.97%	8,233	9,315
Total 60330 - OPTIONAL BENEFITS	51,031	49,652	1,379	2.78%	45,845	47,440
60341 - Achievement Awards	0	0	0	0.0%	18,085	18,085
Total 60340 - OTHER BENEFITS	-	0	0	0.0%	18,085	18,085
Total 60300 - BENEFITS	362,254	354,012	8,242	2.33%	355,596	326,614
Total 60100 - PAYROLL EXPENSES	1,043,816	1,099,380	(55,564)	-5.05%	1,026,749	1,070,940
61100 - Conferences	1,500	1,800	(300)	-16.67%	-	-
61200 - Staff Training & Education	1,200	500	700	140.00%	-	-
Total 61000 - TRAVEL & TRAINING	2,700	2,300	400	17.39%	-	-

Drop-Off Centers
Proposed Budget Detail FY23

62100 - Business Travel	3,000	4,337	(1,337)	-30.83%	3,048	2,031
62200 - Legal Notices	-	320	(320)	-100.00%	-	-
62420 - Team Motivation	-	-	-	0.00%	-	84
62510 - Credit Card Fees	27,653	73,608	(45,955)	-62.43%	1,036	1,613
62520 - Bad Debt	-	-	-	0.00%	198	283
62810 - Customer Relations	-	300	(300)	-100.00%	138	138
Total 62000 - ADMINISTRATIVE COSTS	30,653	78,565	(47,912)	-60.98%	4,420	4,149
63310 - Legal Services	-	-	-	0.00%	6,210	6,095
63610 - Medical Exams	180	150	30	20.00%	-	-
Total 63000 - PROFESSIONAL FEES	180	150	30	20.00%	6,210	6,095
64120 - Large Equipment Maintenance & Parts	3,000	6,000	(3,000)	-50.00%	317	317
64150 - Scale Certification and Maintenance	-	35	(35)	-100.00%	35	35
64160 - Large Equipment Purchase	-	-	-	0.00%	79,727	188,504
Total 64100 - LARGE EQUIPMENT	3,000	6,035	(3,035)	-50.29%	80,079	188,855
64210 - Small Equipment	-	-	-	0.00%	6	6
64230 - Safety Equipment	1,200	5,250	(4,050)	-77.14%	892	1,807
Total 64200 - GENERAL EQUIPMENT	1,200	5,250	(4,050)	-77.14%	897	1,813
64310 - Purchase, Lease, Licenses	1,200	-	1,200		-	1,223
64320 - Hardware and Equipment	2,880	15,000	(12,120)	-80.80%	2,289	7,640
64340 - Systems Maintenance	1,200	2,650	(1,450)	-54.72%	610	740
64350 - Telecommunications	10,020	10,398	(378)	-3.64%	10,331	11,536
Total 64300 - INFORMATION TECHNOLOGY	15,300	28,048	(12,748)	-45.45%	13,230	21,138
65310 - Fleet Tire Replacement or Repair	-	-	-	0.00%	-	96
65400 - Fleet Diesel & Gas	-	-	-	0.00%	315	315
Total 65000 - FLEET MAINTENANCE	-	-	-	0.00%	315	411
Total 64000 - EQUIPMENT AND FLEET	19,500	39,333	(19,833)	-50.42%	94,206	212,218
66110 - Materials & Supplies	3,600	4,225	(625)	-14.79%	8,236	5,695
66120 - Facility Signage	15,400	10,800	4,600	42.59%	4,578	2,848
66130 - Safety Supplies	1,200	1,575	(375)	-23.81%	1,141	438
66140 - Uniforms	3,000	5,952	(2,952)	-49.60%	4,688	4,339
66150 - Personal Protective Equipment	1,200	2,249	(1,049)	-46.64%	2,321	2,013
Total 66100 - GENERAL MATERIALS AND SUPPLIES	24,400	24,801	(401)	-1.62%	20,963	15,333
66210 - Office Supplies	1,200	2,450	(1,250)	-51.02%	1,811	1,414
66220 - Bottled Water	1,014	832	182	21.88%	550	572
Total 66200 - GENERAL OFFICE SUPPLIES	2,214	3,282	(1,068)	-32.54%	2,360	1,986
Total 66000 - SUPPLIES	26,614	28,083	(1,469)	-5.23%	23,323	17,319
67110 - Hauling Services	-	-	-	0.00%	1,942	-
Total 67100 - TRUCKING AND HAULING	-	-	-	0.00%	1,942	-
67210 - Trash Disposal	713,509	790,769	(77,260)	-9.77%	686,627	738,269
67211 - DOC Recycling Fees	172,750	214,340	(41,590)	-19.40%	214,063	200,151
67212 - Food Waste Disposal	46,920	44,850	2,070	4.62%	88,385	69,497
67213 - Tire Disposal Fees	62,200	67,320	(5,120)	-7.61%	63,842	84,924
67230 - Hazardous Waste Disposal	6,300	8,133	(1,833)	-22.54%	6,113	4,744
67231 - Refrigerant Removal	55,100	41,085	14,015	34.11%	43,380	47,691
67232 - Electronic Disposal	19,100	13,008	6,092	46.83%	16,299	17,194
Total 67200 - DISPOSAL FEES	1,075,879	1,179,505	(103,626)	-8.79%	1,118,709	1,162,471
67310 - Recycling Processing Fee	-	-	-	0.00%	-	18,184
67320 - Wood Processing Fee	60,000	60,000	-	0.00%	67,250	67,250
Total 67300 - MATERIALS PROCESSING	60,000	60,000	-	0.00%	67,250	85,434
Total 67000 - MATERIALS MANAGEMENT	1,135,879	1,240,005	(104,126)	-8.40%	1,187,901	1,247,905

Drop-Off Centers
Budget FY23

68110 - Building Lease	1,004	1,006	(2)	-0.20%	1,006	1,006
68120 - Mowing	-	-	-	0.00%	890	454
68130 - Plowing	-	-	-	0.00%	34,727	28,353
68140 - Building Maintenance	9,000	23,910	(14,910)	-62.36%	7,419	11,678
68150 - Skilled Labor	2,040	4,000	(1,960)	-49.00%	1,558	293
68160 - Safety Monitor & Inspection	660	1,050	(390)	-37.14%	1,435	1,435
68180 - Property Improvement	2,300	-	2,300		22,682	26,969
Total 68100 - BUILDING & LAND	15,004	29,966	(14,962)	-49.93%	69,718	70,188
68210 - Electricity	9,540	12,425	(2,885)	-23.22%	11,435	11,905
68220 - Heating Fuel	3,130	3,075	55	1.79%	2,199	2,395
68230 - Water/Sewer	7,024	9,171	(2,147)	-23.41%	8,041	8,579
Total 68200 - UTILITIES	19,694	24,671	(4,977)	-20.17%	21,676	22,879
68310 - Commercial Insurance Premium	13,800	12,974	826	6.37%	13,110	6,112
Total 68300 - COMMERCIAL INSURANCE	13,800	12,974	826	6.37%	13,110	6,112
68460 - Permits	330	90	240	266.67%	1,392	1,562
Total 68400 - GOVERNMENT TAXES & FEES	330	90	240	266.67%	1,392	1,562
Total 68000 - PROPERTY MANAGEMENT	48,828	67,701	(18,873)	-27.88%	105,895	100,741
70200 - Green Up Day	6,000	-	6,000		-	-
70700 - Illegal Dumping	610	500	110	21.96%	316	565
Total 70000 - COMMUNITY SUPPORT	6,610	500	6,110	1221.96%	316	565
80000 - MAINTENANCE & ROLL OFF CHARGES	610,572	580,380	30,192	5.20%	458,134	276,024
Total Expense	2,925,352	3,135,897	(210,545)	-6.71%	2,906,839	2,935,389
Net Income	(422,252)	(466,606)	44,354	-9.51%	(419,513)	(203,755)

Chittenden Solid Waste District
Drop Off Centers
FY23 Proposed Budget

40110 - Trash Tipping Fee	2,230,200.00
Total 40100 - TIPPING FEES	2,230,200.00
40310 - Tires	53,250.00
40320 - Construction & Demolition	6,000.00
Total 40300 - SPECIAL WASTE	59,250.00
42100 - Battery Sales	3,250.00
42300 - Scrap Metal Sales	169,200.00
Total 42000 - SALE OF MATERIALS	172,450.00
45300 - Electronics Reimbursement	41,200.00
Total 45000 - PRODUCT STEWARDSHIP AND REIMB	41,200.00
Income	2,503,100.00
Gross Profit	2,503,100.00
60210 - Salaries	29,734.87
60220 - Hourly Wages	644,364.80
60240 - Overtime Wages	7,463.14
Total 60200 - SALARIES AND WAGES	681,562.81
60311 - Federal Insurance Contribution (FICA)	55,547.37
60312 - Workers' Compensation	58,718.25
60313 - Unemployment	1,536.59
Total 60310 - MANDATED BENEFITS	115,802.21
60321 - Health Insurance Premiums	141,063.84
60322 - Health Savings Account	25,350.00
60323 - Health Reimbursement Arrangement (HRA)	23,055.00
60324 - Health Insurance Opt Out - Taxable	5,952.00
Total 60320 - MEDICAL BENEFITS	195,420.84
60331 - Retirement (ICMA)	34,702.62
60332 - Life/Disability Insurance	7,039.53
60333 - Dental Insurance	9,288.36
Total 60330 - OPTIONAL BENEFITS	51,030.51
Total 60300 - BENEFITS	362,253.56
Total 60100 - PAYROLL EXPENSES	1,043,816.38
61100 - Conferences	1,500.00
61200 - Staff Training & Education	1,200.00
Total 61000 - TRAVEL & TRAINING	2,700.00
62100 - Business Travel	3,000.00
62510 - Credit Card Fees	27,653.00
Total 62000 - ADMINISTRATIVE COSTS	30,653.00
63610 - Medical Exams	180.00
Total 63000 - PROFESSIONAL FEES	180.00
64120 - Large Equipment Maintenance & Parts	3,000.00
Total 64100 - LARGE EQUIPMENT	3,000.00
64230 - Safety Equipment	1,200.00
Total 64200 - GENERAL EQUIPMENT	1,200.00
64310 - Purchase, Lease, Licenses	1,200.00
64320 - Hardware and Equipment	2,880.00
64340 - Systems Maintenance	1,200.00
64350 - Telecommunications	10,020.00
Total 64300 - INFORMATION TECHNOLOGY	15,300.00
Total 64000 - EQUIPMENT AND FLEET	19,500.00

Chittenden Solid Waste District
Drop Off Centers
FY23 Proposed Budget

66110 - Materials & Supplies	3,600.00
66120 - Facility Signage	15,400.00
66130 - Safety Supplies	1,200.00
66140 - Uniforms	3,000.00
66150 - Personal Protective Equipment	1,200.00
Total 66100 - GENERAL MATERIALS AND SUPPLIES	24,400.00
66210 - Office Supplies	1,200.00
66220 - Bottled Water	1,014.00
Total 66200 - GENERAL OFFICE SUPPLIES	2,214.00
Total 66000 - SUPPLIES	26,614.00
67210 - Trash Disposal	713,509.00
67211 - DOC Recycling Fees	172,750.00
67212 - Food Waste Disposal	46,920.00
67213 - Tire Disposal Fees	62,200.00
67230 - Hazardous Waste Disposal	6,300.00
67231 - Refrigerant Removal	55,100.00
67232 - Electronic Disposal	19,100.00
Total 67200 - DISPOSAL FEES	1,075,888.80
67320 - Wood Processing Fee	60,000.00
Total 67300 - MATERIALS PROCESSING	60,000.00
Total 67000 - MATERIALS MANAGEMENT	1,135,888.80
68110 - Building Lease	1,004.00
68140 - Building Maintenance	9,000.00
68150 - Skilled Labor	2,040.00
68160 - Safety Monitor & Inspection	660.00
68180 - Property Improvement	2,300.00
Total 68100 - BUILDING & LAND	15,004.00
68210 - Electricity	9,540.00
68220 - Heating Fuel	3,130.00
68230 - Water/Sewer	7,024.00
Total 68200 - UTILITIES	19,694.00
68310 - Commerical Insurance Premium	13,800.00
Total 68300 - COMMERCIAL INSURANCE	13,800.00
68460 - Permits	330.00
Total 68400 - GOVERNMENT TAXES & FEES	330.00
Total 68000 - PROPERTY MANAGEMENT	48,828.00
70200 - Green Up Day	6,000.00
70700 - Illegal Dumping	610.00
Total 70000 - COMMUNITY SUPPORT	6,600.00
80000 - MAINTENANCE & ROLL OFF DISTRIBUTION	610,572.01
Total Expense	2,925,362.19
Net Income	422,253.19
Operating Subsidy	(422,253.19)
Net Department	-