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**CHITTENDEN SOLID WASTE DISTRICT  
COMMITTEE MEETING INSTRUCTIONS  
FOR COMMITTEE MEMBERS AND PRESENTERS**

Date: Wednesday, November 4, 2020  
Time: 5:00 P.M.  
Place: CONFERENCE CALL/ ZOOM MEETING

In response to COVID-19 we will hold a Zoom meeting to reduce the possibility of transmission of the virus in our community.

**Please note that there are TWO meeting invitations for the Board meeting on Wednesday.**

1. You will receive an invitation from CSWD's Director of Information Systems Jon Dorwart with your personal, unique registration code to enter the public portion of the meeting.
2. The second invite is for the \*Executive Session\*. You will need to leave the public meeting completely and join this meeting as a NEW meeting. When we close Executive Session, you will need to reconnect to the first meeting to vote to leave Exec Session and to take up any Other Business. Jon Dorwart will remain in the first meeting while we are in Executive Session.