

DRAFT

**CHITTENDEN SOLID WASTE DISTRICT
EXECUTIVE BOARD MINUTES
VIA ZOOM & CSWD Administrative Office
January 24, 2024**

EXECUTIVE BOARD PRESENT: Kelton Bogasky, Alan Nye, Paul Ruess, Paul Stabler, Lee Perry

OTHER BOARD MEMBERS: None

OTHERS PRESENT: Thomas Melloni

CSWD STAFF PRESENT: Sarah Reeves, Amy Jewell, Jennifer Holliday, Josh Estey

AGENDA ITEMS:

1. Agenda
2. Public Comment Period
3. Consent Agenda
4. Environmental Depot Rover Truck
5. Materials Recovery Facility
6. Other Business

Paul Ruess called the meeting to order at 5:00 p.m.

Agenda #1. Agenda - No changes

Agenda #2. Public Comment Period – No public comment.

Agenda #3. Consent Agenda – Accepted as presented.

Agenda #4. Environmental Depot Rover Truck Replacement – J. Estey noted that CSWD's Rover (mobile household hazardous waste collection truck) is due for replacement. He referred to the memo and said that in support of the State's climate action plan and to reduce greenhouse gas emissions and promote best management practices towards gas emission reduction, CSWD is recommending the purchase of an electric vehicle truck and will be available for other uses when not used for Rover, Depot, or plowing. He informed the Board that there are five electric pick-up trucks on the market that are suitable for use as a Rover in terms of power and Range (all over 240-mile range fully charged). The least expensive model is the Ford F-150 Lightning with a base MSRP of \$54,995, which is being recommended.

MOTION by P. Stabler, Second by K. Bogasky, Be it resolved that the Executive Board of Commissioners authorizes the Executive Director to utilize the State of Vermont's contract with McGee Ford of Montpelier, VT to purchase a model year 2024 Ford F-150 Lightning for a price not to exceed \$75,000 and to contract with a licensed electrician to install a fixed level two EV charging

station, with a total project cost not to exceed \$100,000. **VOTING: 4-0 Ayes, Nays 0, 1 Abstention – A. Nye. Motion Carries.**

Discussion:

- Discussion was held on the plow package and ensuring that it doesn't affect the warrantee.
- City of Burlington has this vehicle and CSWD is welcome to take a look at and test drive.
- Discussion on additional trips needed for roll-off boxes at Rover events. J. Estey noted that bigger events would require an additional drop anyway, so this set up doesn't change that.
- Acknowledgement that several members are aware of others who have purchased EV trucks and are not satisfied with the charge and performance and that it might be too new in the process to consider this.

Agenda #5. Materials Recovery Facility – S. Reeves reported that the new MRF build estimates are over the initial estimate. She reported that both building costs and equipment cost estimates are higher than the initially anticipated \$26.5 million anticipated costs. CSWD's bond vote was approved for \$22 million and the estimated \$4.5 million was to be paid through CSWD's capital reserve and grant money. The new estimates have increased with equipment costs being \$800,000 above initial estimates and construction and building costs being \$4.2 million over estimates. CSWD did not receive the federal EPA grant. Another round of grants may be available and CSWD will be applying for those if/when they are available. CSWD did receive \$250,000 from The Recycling Partnership. S. Reeves noted part of the increased construction costs are because of the need for a large building, the prices of steel and concrete. She noted that the RFP is being written for construction costs and will be sent out and we have changed the contingency amount from 20% to 15%, which could go lower and more towards industry standards to 12%. S. Reeves noted that CSWD has already made modifications to the building specifications to reduce costs to the tip floor and bale storage. Those changes have been thoroughly reviewed and will not negatively impact the operation. Should the need for additional storage be needed in the future, CSWD can add on to the building or build a separate space on location.

Discussion:

- Discussion on the MRF design and whether it will allow for addition of storage if necessary. It was reported that it is designed for expansion or the option to build additional buildings on site. The current MRF might also be an option for storage. S. Reeves said that outbound capacity could be an issue if backed up for a number of days, but inbound will have plenty of storage capacity, even with the modifications made to reduce costs.
- Further details will be provided at the full board meeting, just following this meeting.
- Discussion on increased MRF build costs and assurance that we can pay off the loan in the long-term and the need for the Board to understand that we are authorized for \$22 million and how we are going to be able to afford this with the demands of the next 10-20 years. S. Reeves said that we are not borrowing more money and referred to the balance sheet in the packet, which shows two restricted reserve accounts and the remaining unrestricted accounts, where money can be used to pay the additional costs. She also noted that CSWD continues to search for grant opportunities.
- Discussion was held on the current MRF and increased capital costs to keep the building a usable space until the new MRF is built. Additional expenditures will be about \$350,000-\$375,000. Further discussion will be held with the Board on whether we keep the old MRF, use

it for other solid waste programs, or sell it. It was noted that CSWD could also rent it for use within the industry.

- Discussion on the money in the landfill post-closure reserve, which currently stands at \$608,000. Interest revenue from CSWD's investments in treasury bonds is slated for this reserve fund, and staff will recommend a fund target.

Agenda #6. Other Business – K. Bogasky asked about the meeting with Josh Kelly and said he does not feel the State has a plan and that CSWD is responsible for coming up with a plan. S. Reeves said that we will be really pushing hard on the State to look at options.

Motion by A. Nye, Second by P. Stabler to adjourn the meeting. VOTING: unanimous; motion carried. The meeting was adjourned at 5:50 p.m.

Amy Jewell, Recording Secretary

I agree that this is an original copy of minutes and they have been approved by the Executive Board at the Wednesday January 24, 2024 meeting held in South Burlington.

Amy Jewell, Recording Secretary