

DRAFT

**CHITTENDEN SOLID WASTE DISTRICT – Administrative Office
FINANCE COMMITTEE MINUTES
Zoom Meeting 5:30 p.m.
Wednesday, March 15, 2023**

FINANCE COMMITTEE PRESENT: Leslie Nulty, Paul Stabler, Rick McCraw
Other Board members present: Paul Ruess, Ken Spencer

CSWD STAFF PRESENT: Nola Ricci, Sarah Reeves, Amy Jewell, Jen Holliday,
Josh Estey, Josh Tyler, Dan Goossen,

AGENDA ITEM:

1. Agenda
2. Public Comment Period
3. Consent Agenda Draft Minutes – February 1, 2023
4. FY 23 Q2 Update
5. Other Business
6. Adjourn

Leslie Nulty called the meeting to order at 5:30 p.m.

Agenda # 1. No changes to the Agenda.

Agenda #2. Public Comment Period – No public in attendance

Agenda #3. Consent Agenda – Accepted as presented.

Agenda #4. FY 23 Quarter 2 – Update

N. Ricci reviewed the FY 23 Quarter 2 Update. She noted that managers are working on detail for month-to-month expenses to better reflect actual expenses. This will affect quarterly reporting when considering the fluctuation across months in different departments. She noted that there will always be some discrepancy. She noted that CSWD is revenue is meeting budgetary goals. She noted that Accounts Receivable Specialist Jennifer Getty is doing great job of getting those funds. She also noted that expenses are on budget and as expected. She reviewed the balance sheet and asked if there were questions on the financial statements.

L. Nulty expressed appreciation for the narrative, which is easy to follow.

Agenda #6. Other business

The Budget Selectboard schedule was discussed.

Audit discussion: It was suggested that if there are material issues in the course of the audit they should be brought to the committee before the June meeting and if it is a clean audit and we will not need to meet.

Adjourn. Motion by P. Stabler, SECOND by R. McGraw to adjourn the meeting. VOTING: unanimous; motion carried.

The meeting was adjourned at 5:48 p.m.

Amy Jewell

I agree that this is an original copy of minutes and they have been approved by the Finance Committee at the meeting held via Zoom.

Amy Jewell, Secretary

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