

DRAFT
CHITTENDEN SOLID WASTE DISTRICT
ZOOM MEETING
May 25, 2022

PRESENT

BOARD MEMBERS:

Bolton	-----
Burlington	Lee Perry
Charlotte	-----
Colchester	Renae Marshall, alt.
Essex	Alan Nye
Essex Junction	Alan Nye
Hinesburg	Rick McCraw
Huntington	-----
Jericho	Thomas Joslin, alt.
Milton	Henry Bonges
Richmond	Logan Hegg
Shelburne	Tim Loucks
So. Burlington	Paul Stabler
St. George	-----
Underhill	Paul Ruess
Westford	Katie Frederick
Williston	Kelton Bogasky
Winooski	Bryn Oakleaf

STAFF:

Sarah Reeves
 Amy Jewell
 Jen Holliday
 Nola Ricci
 Nancy Plunkett
 Dan Goossen

OTHERS PRESENT:

Thomas Melloni, Esq.
 Michael Blood, CCTV
 Michael Casella

AGENDA:

1. Agenda
2. Public Comment Period
3. Consent Agenda
4. Resolution for Staff – Nancy Plunkett
Resolution for Board Members- Doug Taff & Abby Foulk
5. June Annual Organization Meeting Preparation
6. Reimbursement Resolution
7. Declaration of Inclusion
8. ODF Trommel Screen Purchase
9. Executive Session

10. Casella Contract Extension
 11. Other Business
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1. **CALL TO ORDER and AGENDA** Chair Paul Ruess called the meeting to order at 6:00 PM. An update on the Community Clean Up Fund was added to Other Business. The Agenda was accepted as amended.
2. **PUBLIC COMMENT PERIOD** - None
3. **CONSENT AGENDA** - Accepted as presented.
4. **RESOLUTION OF APPRECIATION FOR STAFF – NANCY PLUNKETT AND RESOLUTIONS FOR BOARD MEMBERS- DOUG TAFF & ABBY FOULK**
 - Jen Holliday read the resolution for Nancy Plunkett. Board members thanked Nancy for her excellent service and commitment to CSWD. Jen Holliday and Sarah Reeves expressed appreciation on behalf of staff. **Motion by Paul Stabler, Second by Katie Frederick to approve the resolution for Nancy Plunkett: VOTING: unanimous; VOTING: All Ayes, motion carried**
 - Sarah Reeves read the resolution for Abby Foulk. Board members thanked Abby Foulk for her dedication and commitment to CSWD's mission. **Motion by Paul Stabler, Second by Katie Frederick to approve the resolution for Abby Foulk: VOTING: unanimous; VOTING: All Ayes, motion carried**
 - S. Reeves read the resolution for Doug Taff. Board members thanked Doug Taff for her dedication and commitment to CSWD's mission. **Motion by Paul Stabler, Second by Katie Frederick to approve the resolution for Doug Taff: VOTING: unanimous; VOTING: All Ayes, motion carried**
5. **JUNE ANNUAL ORGANIZATION MEETING PREPARATION**

S. Reeves reviewed the process for the organizational meeting, including nominations for Exec Board, Finance Committee, Chair, Vice-Chair, Treasurer and Secretary and opportunities for in-person meetings. The Board was in favor of returning to an in-person option. Amy Jewell will verify the availability to hold the June 22 meeting at the Williston Town Hall and will also inquire about availability of the Town Offices in Essex. The meeting will be a hybrid meeting.
6. **REIMBURSEMENT RESOLUTION**

S. Reeves reviewed the required wording for the bond resolution reimbursement that is required for authorization to the district to seek reimbursement from bonds after they are issued for MRF project work performed and paid for prior to bonds being issued. Brief discussion was held on this vote, noting that this vote is a piece of a process that would help the district pursue this project. **Motion by Paul Stabler, Second by Katie Frederick to approve the resolution as presented. VOTING: All Ayes, motion carried.**
7. **DECLARATION OF INCLUSION**

A. Jewell said that Governor Scott issued a Proclamation of Inclusion in May 2021, and the DEI initiative included in the packet is a guideline that was developed with the goal to have all

municipalities in Vermont adopt and implement the Declaration of Inclusion. She noted that the overarching goal is to convey that CSWD is a welcoming organization, where individuals feel a sense of belonging and can express their opinions and that CSWD formally condemn all discrimination in all of its' forms. She pointed to work that is already being done including the Outreach group working on the *Vermonters' Guide to Recycling* translations in several languages, working on providing workshops with live interpreters and creating videos, and beginning a Justice, Equity, Diversity, and Inclusion Committee (made up of staff across departments) that is meeting regularly to further develop our awareness, review practices, and make improvements were needed. In summary, we do request the board adopt this policy to support these initiatives. A. Jewell read the Resolution:

Declaration of Inclusion

The Chittenden Solid Waste District condemns racism and welcomes all persons, regardless of race, color, religion, national origin, sex, gender identity or expression, age, or disability, and wants everyone to feel safe and welcome in our community. As a municipality, we formally condemn all discrimination in all of its forms, commit to fair and equal treatment of everyone in our community, and strive to ensure all of our actions, policies, and operating procedures reflect this commitment. CSWD is an organization where all individuals feel a sense of belonging and can express their opinions.

By the Chittenden Solid Waste District Board of Commissioners on May 25, 2022.

Discussion: The Board expressed appreciation for the work that is being done towards these efforts and stressed the importance of continuing to advance with the work that is being done.

Motion By Paul Stabler, Second by Lee Perry BE IT RESOLVED that the Board of Commissioners of the Chittenden Solid Waste District hereby adopt the Declaration of Inclusion as written. Voting: All Ayes, motion carried.

8. ODF TROMMEL SCREEN PURCHASE

D. Goossen reviewed the ODF Trommel Screen Purchase request. Currently, CSWD is seeking approval from the Board on the following resolution: **BE IT RESOLVED that the Board of Commissioners authorizes the Executive Director to enter into a contractual agreement for the purchase of a Doppstadt SM720.2K trommel screener from Ecoverse, Avon, OH, for an amount not to exceed \$420,000.**

D. Goossen describes the memo is requesting the approval to purchase a compost screener (drum filter style), which is often rented by CSWD but not currently owned by ODF. This machine will help with the challenges of plastic contamination and overs processing. The screen is budgeted in the FY23 budget, but given the lead time to order machines it is being brought to the Board now. K. Frederick adds that this type of machine might require additional safety guarding and recommends checking in with Josh Estey on adjusting the machine to bring it up to safety standards. P. Ruess asks for clarification on when the machine would end up paying for itself; D. Goossen notes that in saving rental costs alone this machine would be significant. Further discussion is held on the life of the machine after purchase, which D. Goossen estimates at around ten years.

MOTION by Alan Nye, second by Paul Stabler that BE IT RESOLVED that the Board of Commissioners approves the purchase of a trommel screen for the ODF facility on Redmond Road to accept the resolution as written in the board packet. Voting: All Ayes, motion carried.

9.0 EXECUTIVE SESSION

MOTION by Paul Stabler, SECOND by Katie Frederick, that the Board of Commissioners of the Chittenden Solid Waste District go into Executive Session to discuss contract negotiations with respect to the Casella Contract where premature general public knowledge would clearly place the District, its member municipalities, and other public bodies or persons involved at a substantial disadvantage and to permit approved staff, other invited interested parties, and the Solid Waste District attorneys to be present for this session. VOTING: All Ayes, motion carried.

Executive Session was convened at 7:07 PM.

MOTION by Alan Nye, SECOND by Paul Stabler, to exit Executive Session. Executive Session adjourned at 7:21 PM.

10.0 CASELLA CONTRACT EXTENSION

S. Reeves read a motion to extend the end date of the MRF operations contract with Casella Waste Systems to September 30, 2022 under the current terms and conditions. **MOTION by Paul Stabler, second by Alan Nye to approve the extension of the contract with Casella Waste Systems for three months. Voting: all Ayes, motion passed; Abstention, K. Bogasky.**

11.0 OTHER BUSINESS & ADJOURNMENT

- N. Ricci noted that any cities/towns with receipts related to Community Clean Up Fund Projects should submit those receipts no later than Friday, June 17, 2022.
- P. Ruess encouraged all Board members to attend all Board meetings, Executive Board meetings, and Finance Committee meetings. He let know that there is a Finance Committee meeting on Thursday May 26th at 5:00 p.m.; the Executive Board meeting is June 13, and the full Board meeting will be June 22.

MOTION by to adjourn the meeting. VOTING: unanimous; motion carried.

The meeting was adjourned at 7:25 PM.

Becky Johnston, Recording Secretary

I agree that this is an original copy of minutes and they have been approved by motion of the Board of Commissioners at the _____ meeting held in Williston.

Amy Jewell, Secretary