

DRAFT

CHITTENDEN SOLID WASTE DISTRICT – SPECIAL MEETING  
EXECUTIVE BOARD MINUTES  
CSWD Administrative Office /Conference Call  
Monday, September 16, 2019 – 4:30 p.m.

EXECUTIVE BOARD PRESENT: Michelle DaVia, Alan Nye, Lee Perry  
OTHER BOARD PRESENT:  
CSWD STAFF PRESENT: Sarah Reeves, Amy Jewell, Michele Morris  
  
OTHERS PRESENT: No others present

AGENDA ITEM:

**Agenda #1. Agenda** - No changes to the agenda.

1. **Agenda**
2. **Public Comment Period**
3. **Consent Agenda**
  - 3.1. **Minutes of August 19, 2019** - Board Action Requested: Approve Minutes
  - 3.2. **Program Updates**
  - 3.3. **FY 20 License Applications** – Board Action Requested: Accept/Conditionally Accept License Applications
4. **Casella** – Request to be added to CSWD’s Solid Waste Implementation Plan – Discussion Only
5. **Executive Session** –Flynn Avenue MOU
6. **Other Business**

**Agenda #2. Public Comment Period** – No public comments.

**Agenda #3. Consent Agenda. Motion by M. DaVia, Second by L. Nulty to approve the consent agenda.**

**VOTING: unanimous; motion carried.**

**Motion to A. Nye, second Lee Perry, to approve agenda. Voting: unanimous.**

**Agenda #4. All Cycle Waste SWIP inclusion request**– S. Reeves reviewed the timeline from Casella to be included in CSWD’s Solid Waste Implementation Plan. The request to the State said that All Cycle Waste was submitting a minor permit amendment application that would allow them to add organics management and expanded recycling at their site. Organics management would include de-packaging. CSWD does not view this as a minor amendment and following a meeting with Casella did express concerns, along with DEC about liquid storage, stormwater, and traffic flow. CSWD sent in our comments to the ANR and All Cycle Waste and are awaiting comments from ANR. All Cycle Waste is waiting for a letter from CSWD stating that this does conform with the SWIP and we were waiting for their final clarification on our questions and then we can complete the letter to the State. CSWD currently feels that there are questions that have not been adequately addressed. M.DaVia asked for clarification on whether the State needs our approval before they approve on their end. S. Reeves said that the State has a checklist that applicants must complete and that yes, one of them is that they are approved to be in our SWIP. S. Reeves said that we still have concerns about the process as listed so they do not conform with our requirements to be included in our SWIP, at this time. S. Reeves said that we want to know from the State and Casella on our questions and if they answer our comments ahead of

the final certification it would trigger the 30 day period and we could say it does conform with our SWIP and still have time to resubmit their comments .

M. DaVia said that we will wait to see what happens between now and the full board meeting. S. Reeves said she would ask Director of Compliance Josh Estey to reach out to Ben Gauthier and make sure that we have the understanding of his process and confirm whether we have the 30-day window to reply to comments. If so, we could fit them into the SWIP and have room to have questions and be reviewed and answered. If we have to have answers satisfied prior, then that is what we will bring to the full board.

**Agenda #9. Executive Session – Flynn Avenue MOU - Motion by A. Nye, Second by L. Perry to move that the Executive Board of the Chittenden Solid Waste District go into Executive Session to discuss the Flynn Avenue Memorandum of Understanding where premature general public knowledge would clearly place the District, its member municipalities, and other public bodies or persons involved at a substantial disadvantage and to permit staff to be present. VOTING: unanimous; motion carried.**

4:43 p.m. entered exec session

**MOTION by A. Nye, second by L. Perry to come out of Executive Session and reconvene the meeting. VOTING: unanimous; motion carried.**

The Executive Board reconvened the meeting at 4:52 p.m.

**Agenda #6. Other Business – No other business.**

#### **AJOURNMENT**

**Motion by A. Nye, SECOND L. Perry by to adjourn the meeting. VOTING: unanimous; motion carried.**

**The meeting was adjourned at 4:52 p.m.**

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Amy Jewell, Recording Secretary

I agree that this is an original copy of minutes and they have been approved by the Executive Board at the 10/15/19 meeting held in Williston.

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Amy Jewell, Recording Secretary