

DRAFT
CHITTENDEN SOLID WASTE DISTRICT
WILLISTON TOWN HALL
WILLISTON, VERMONT
December 15, 2021

***Hybrid meeting held in-person and via teleconference.**

PRESENT

BOARD MEMBERS:

| | |
|----------------|---------------------|
| Bolton | ----- |
| Burlington | Lee Perry |
| Charlotte | Ken Spencer |
| Colchester | Liz Hamlin Volz |
| Essex | Alan Nye |
| Essex Junction | Alan Nye |
| Hinesburg | Doug Taff |
| Huntington | Roman Livak |
| Jericho | Leslie Nulty |
| | Thomas Joslin, alt. |
| Milton | ----- |
| Richmond | Logan Hegg |
| Shelburne | Tim Loucks |
| So. Burlington | Paul Stabler |
| St. George | Harry Bowen |
| Underhill | Paul Ruess |
| Westford | Katie Frederick |
| Williston | Kelton Bogasky |
| Winooski | Bryn Oakleaf |
| | Ron Stotyn, alt. |

STAFF:

Sarah Reeves
Amy Jewell
Josh Tyler
Nola Ricci

OTHERS PRESENT:

Thomas Melloni, Esq.
Jeremy Hulsey
John Gifford
Mike Casella

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- AGENDA:**
1. Call to Order & Agenda
 2. Public Comment Period
 3. Consent Agenda
 4. COLA Adjustment for Staff
 5. FY20 Audit Review
 6. MRF Timeline Review
 7. Executive Session

8. Other Business
 9. Adjournment
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1.0 CALL TO ORDER and AGENDA

Chair Paul Ruess called the hybrid meeting to order at 6 PM.

1.01 Agenda

There were no changes to the agenda.

2.0 PUBLIC COMMENT PERIOD

None.

3.0 CONSENT AGENDA

3.01 Minutes of 11/17/21

3.02 Program Updates

3.03 Executive Director Update

3.04 Resolution: Bert Lindholm

Items 3.03 and 3.04 were pulled for further discussion. The remainder of the consent agenda was accepted.

Resolution Honoring Bert Lindholm (Item 3.04)

The resolution recognizing 26 years of service by Bert Lindholm as a CSWD board member was read. Appreciation and gratitude were expressed by all. Thomas Joslin was introduced as the new alternate to the Board for Jericho.

MOTION by Paul Stabler, SECOND by Leslie Nulty, to approve the resolution recognizing 26 years of service by Bert Lindholm to CSWD as a Board member. VOTING: unanimous; motion carried.

Executive Director Update (Item 3.03) – Richmond DOC update

Sarah Reeves reported staff is working out the details with the Richmond Selectboard and Casella on the DOC. Residents from other towns will be able to use the Richmond DOC. Casella plans to open the facility Tuesday, Thursday, Saturday beginning in January 2022.

Paul Stabler urged communicating with the public if there will be a lapse of service. Mike Casella said the plan is to collect trash, recyclables, and compost beginning in January 2022 and then re-install other services after items as discussed are moved off site by CSWD.

MOTION by Leslie Nulty, SECOND by Paul Stabler, to accept the Executive Director Update as presented. VOTING: unanimous; motion carried.

4.0 COLA ADJUSTMENT FOR STAFF

Sarah Reeves reviewed the plan to provide a mid-year cost of living adjustment of 3% for staff, beginning January 1st and then re-evaluating if another adjustment is needed in FY23 once the budget is before the Finance Committee.

The majority of the board supported the adjustment for staff and that the proposal benefits everyone. It was noted many companies are reconfiguring and making adjustments due to inflation and the low unemployment rate.

5.0 FY20 AUDIT REVIEW

Nola Ricci reported the FY20 audit revealed nothing material concerned the auditors. CSWD is in a good, steady position with no ongoing concerns. The settlement was noted in the audit (called “impending” but is complete). Internal controls mentioned in the audit regarding the DOCs are being addressed and will be complete in FY22.

6.0 MRF TIMELINE REVIEW

Josh Tyler reviewed the timeline for the new MRF site/construction on Redmond Road and new equipment that includes a cost/benefit analysis, revenue sufficient report, estimates to develop the site and build the facility, permitting, outreach and communications, and preparing for the bond issue. A decision from the Board on whether the project goes forward based on the data will be sought in February 2022. The target date for opening the new facility and decommissioning the old facility is July 2024.

There was discussion of the timeline and getting information to Board members for review and questions at the next meeting. The bond issue process was briefly explained. The bond for the site and the facility will have zero impact on property taxes for member towns.

7.0 EXECUTIVE SESSION

None.

8.0 OTHER BUSINESS

Flynn Avenue

The wetlands review for the DOC site on Flynn Avenue will need to be updated. CSWD has made a request to Chapin Spencer, City of Burlington Director of Public Works that the city council approve an extension to the LPA negotiation deadline. CSWD had already approved a six-month process.

8.0 ADJOURNMENT

MOTION by Alan Nye, **SECOND** by Katie Frederick, **to adjourn the meeting.**

VOTING: unanimous; motion carried.

The meeting was adjourned at 7:25 PM.

M.E. Riordan, Recording Secretary

I agree that this is an original copy of minutes and they have been approved by motion of the Board of Commissioners at the meeting held in Williston.

Amy Jewell, Secretary