

## MEMORANDUM

TO: CSWD Board of Commissioners  
FROM: Michele Morris, Director of Outreach & Communications  
DATE: May 13, 2020  
RE: Draft Solid Waste Implementation Plan

To comply with Vermont statute, every five years the Agency of Natural Resources (ANR) updates Vermont's Materials Management Plan (MMP), which identifies statewide materials management goals and specifies performance standards that ANR and local solid waste management entities must meet to achieve those goals.

CSWD's Solid Waste Implementation Plan (SWIP) outlines how CSWD will meet the MMP performance standards, including how waste streams are managed in Chittenden County and how we educate members on waste prevention, reduction, and proper disposal. It also includes criteria for siting solid waste facilities in Chittenden County and procedures for including solid waste facilities in the Plan. CSWD must submit a new draft SWIP to ANR by July 1, 2020 to begin the approval process. All steps for final approval must be achieved by November 19, 2020.

Staff will be soliciting public input on the draft SWIP through several avenues. A [web page devoted to the SWIP](#) seeks comments from visitors by June 3. Staff will notify CSWD members of the opportunity to comment through a press release and in *The Digest*, CSWD's monthly e-newsletter, and via other social media outlets. The public will have additional opportunities to comment on the SWIP at two public hearings held before the final draft of the SWIP is adopted by the Board.

At this time, staff is requesting that Commissioners review the draft SWIP included in this packet and send any questions or comments to Michele Morris ([mmorris@cswd.net](mailto:mmorris@cswd.net)). Please note: We will be revising the Facilities Siting Criteria and Plan Inclusion Process sections based on feedback just received from ANR. We will provide the updated versions of those sections as soon as they are available.

We will be coming to the Board on June 10th to discuss the SWIP and any comments staff has compiled from the public and the Board. Staff will seek approval at that meeting to submit the draft SWIP (with any changes) to ANR by July 1 for pre-approval. These are the steps to final adoption of the SWIP by the Board:

1. Board reads draft SWIP included in May 20, 2020 packet and submits questions and comments to Michele Morris. Staff addresses questions from the Board and the general public on June 10<sup>th</sup>.
2. Staff presents draft SWIP to the Board on June 10, 2020; Board approves draft SWIP for submission to ANR for pre-approval.
3. ANR pre-approves draft SWIP.
4. CSWD publicizes additional opportunities for public comment, including two public hearings.
5. Board adopts draft SWIP (September).
6. Staff submits adopted draft SWIP to ANR. SWIP must be approved by November 19, 2020.