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MEMORANDUM

TO: Board of Commissioners
FROM: Sarah Reeves
DATE: February 19, 2020
RE: Executive Director Update

Executive Director Updates will consist of the Past, Present, and Future. The Past reviews recent items on which a member has requested additional information, or items needing closure. The Present reviews pertinent activities from the month preceding the current Board meeting. The Future alerts Commissioners to upcoming activities, reports, or deadlines in which the Board may be interested or need to be made aware.

PAST

- Josh Tyler and I presented a capital projects update to the Williston Selectboard on February 4th. We reviewed the progress to-date on the compost/ODF expansion project and on the MRF siting criteria. Questions asked related to traffic concerns on Mountain View Road, noise, allowable volumes, and wetlands present at the Redmond Road site. The Selectboard also asked about the progress on identifying land for conveyance of the 6-acre parcel due to the town per the Host Town Agreement.

PRESENT

- Staff and I met with Logan Hegg and discussed meeting with Richmond town officials to renew discussions about reuse opportunities in Richmond, and ways that the District could provide technical assistance.
- The search for a new Director of Finance continues, with first round interviews the week of February 17th.
- The Ad Hoc Committee formed to review Executive Board functions met on February 4th. Minutes are posted on the CSWD website at <https://cswd.net/about-cswd/cswd-board-committees/>
- The Finance Committee met on February 18th. The next schedule meetings are March 3rd and March 17th.

FUTURE

- March 9: Meet with the CCRPC regarding our Redmond Road capital projects.
- May 26-May 29: Attend the AMERIPEN annual meeting as a member of their Technical Advisory Group.
- July 1-10: Vacation