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TO: Board of Commissioners
FROM: Sarah Reeves
DATE: October 20, 2023
RE: Executive Director Update

September 21 - PRESENT

- **MRF PROJECT UPDATE:** We are meeting weekly with AES and BHS on the system and building design for the new MRF. The goal is to have the design ready by mid-November so that AES can create construction specifications for the construction RFP to be issued in December. Jen Holliday and I toured the Ramsey/Washington Recycling & Energy MRF in Minnesota, and Tony Barbagallo joined us to tour the Outagamie County Recycling & Solid Waste MRF in Wisconsin so that we could see BHS system equipment in action and speak with the operators and maintenance teams. These visits were helpful in providing us with practical boots-on-the-ground information to help us continue to fine tune our system. We came away from the visits enthused about our new system and with suggestions for BHS to “beef up” certain aspects based on the insights we received.
- **MWMA CONFERENCE:** The reason I was in Minnesota to visit the MRFs mentioned above was because I attended the Municipal Waste Management Association Fall Summit in Minneapolis. I’m the Vice President of the Executive Committee for the group, and as such helped moderate a panel on PFAS and the work that the state of MN is doing. They’ve conducted excellent research and I’ll be requesting copies of their reports to help increase our local knowledge of the issue. Other presentations included Extended Producer Responsibility (Vt had several shout-outs for our programs), How to Justify Rate Increases, Data Collection, and Anaerobic Digestion. In 2025, the MWMA Fall Summit will be in Vermont as that’s the year that I’ll be President of the Executive Committee (the summit follows the President).

November 2023

- November 6: Executive Board meeting
- November 10: Veteran’s Day (observed), Administrative Office closed
- November 11: Veteran’s Day, DOCs, Environmental Depot closed, ORF on limited schedule
- November 15: Full Board meeting
- November 23: Thanksgiving, all facilities closed
- November 24: Administrative Office closed, facilities open