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MEMORANDUM

TO: Board of Commissioners
FROM: Sarah Reeves
DATE: September 21, 2022
RE: Executive Director Update

July 20th - PRESENT

- **NEW ITEMS AT DOSs:** We are once again accepting bagged clean clothing for recycling and reuse at our Drop-Off Centers (except Burlington). This is a partnership with a company called Helpsy and there is no fee for customers. We are also talking with Shred-Ex about implementing a pilot program at one or more DOCs (to be determined) to accept hardcover books and bagged shredded paper. This pilot is in active discussion for late fall roll-out.
- **NEW MRF PROJECT-FINANCING:** Provided financial information to Closed Loop Fund for their internal vetting. Met with The Recycling Partnership and am completing their grant paperwork. Spoke with EPA regarding the SWIFR grant. EPA may seek applications in mid-October with a 60-day decision window. The grant process will be competitive with a wide award amount range. CSWD has one of the only municipal shovel-ready MRF projects in Region One, placing us in a good position.
- **NEW MRF PROJECT-BOND VOTE:** Please see general program update in program updates. Ballots are at municipal clerk offices and are being distributed upon request.
- **NEW MRF PROJECT-OUTREACH:** Please see general program update in program updates. Michele Morris distributed to all Board members a communications packet with templates for Front Porch Forum posts and letters to the editor.
- **ODF WATER LINE PROJECT:** As of this memo, the water line project is on schedule and on budget. The contractor is aiming to complete the project, including paving, by the first week of November. This may involve closing access to the ODF Gate 1 during leaf and yard season. If so, traffic flow onsite will be rerouted to ensure safety and access. We will continue to accept leaf and yard debris during construction.

ITEMS ON DECK, 1-2 MONTHS OUT

- Sarah vacation October 20-29; will not be present at October Board meeting. Possibly attending a conference October 31-November 3 as a panelist.
- COLA update (SSA estimate for 2023, regional CPI, sister Solid Waste District anticipated actions).
- Health insurance 2023 update
- Asphalt shingle program update