

### #3.3

TO: Board of Commissioners  
FROM: Sarah Reeves  
DATE: July 18, 2023  
RE: Executive Director Update

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#### June 22 - PRESENT

- **DOC PRICING, CREDIT CARDS:** As of the date of this memo, we've received zero complaints about the pricing increases at the Drop-Off Centers. Credit card units are now in place at each Drop-Off Center except Burlington. Early feedback on its use has been excellent. Customers appreciate the convenience and operators have not experienced usage difficulties or excessive delays in vehicle throughput.
- **HINESBURG DROP-OFF CENTER:** We're scheduled on the DRB agenda for August 1. If our application is approved, there is a 30-day appeal period before we can officially add the second day of operations to the HDOC. This means the second day won't be feasible until early September.
- **NEW MRF BOND FINANCING UPDATE:** We have access to the first tranche of bond proceeds and have yet to draw down on the funds. We have begun paying the interest payments on the \$10,000,000. We will soon draw down approximately 55% of the funds for the downpayment on the MRF equipment.
- **PGA/MOUND SAND PROJECT:** Josh Estey accompanied a group from ANR to the Whitcomb quarry on June 30. The group was very impressed with the PGA material. Residual fiber materials in the PGA do not present a problem for use in septic mounds and is in fact seen as beneficial. Considerations for wider use include contractors may need to apply for an alternative use permit to sub in PGA for virgin sand, and CSWD may need to test the material for PFAS, depending on pending guidance from the EPA.
- **FINANCE COMMITTEE APPOINTED:** Paul Ruess has appointed Leslie Nulty, Jericho and Rick McCraw, Hinesburg, to serve on the Finance and Investment Committees for FY24.

#### August/September 2023

- August 14: August Executive Board (if needed)
- August 16: Bennington Battle Day. CSWD facilities and offices open regular schedule, float PTO for staff
- August 23: August Board of Commissioners meeting (if needed)
- August 28 – September 1: Sarah vacation
- September 4: Labor Day, CSWD offices and facilities closed
- September 28 – October 6: Sarah Vacation (Daughter's wedding!)