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MEMORANDUM

TO: Board of Commissioners
FROM: Sarah Reeves
DATE: June 15, 2022
RE: Executive Director Update

May 20th - PRESENT

- **BUDGET MEETINGS:** Budget meetings are complete, and each member municipality voted in favor of the FY23 budget. Discussion topics included: CCUF uses, staffing and hiring pressures, ongoing education efforts, the “Richmond” effect (closing the RDOC), new MRF bond, current MRF contract, general plastics questions, COLA, compost in bags, the Rover and Depot appointment system, landfill life, Reserves structure, and inflation pressures.
- **NEW MRF PROJECT-EQUIPMENT:** The equipment proposals are being further refined and a recommendation will be brought to the July Board meeting. The team is taking a critical eye to costs.
- **NEW MRF PROJECT-FINANCING:** Met/corresponded with the Vt Municipal Bond Bank, The Recycling Partnership, and Closed Loop Partners. Participated in two EPA webinars discussing the federal SWIFR grant process.
- **NEW MRF PROJECT-BOND VOTE:** Jen Holliday and I spoke with a representative from the Secretary of State’s office regarding the process to get our ballot item to local clerks. A recent change in Vt Statute (Act 60) provides that local elections conducted using the Australian ballot system may be mailed to all active registered voters. The Secretary of State’s representative was unclear whether this included regional municipal instruments like CSWD. Their initial interpretation was that it doesn’t apply to CSWD. Our attorney has a different opinion, and we are reaching back out to the Secretary of State’s office to discuss.
- **NEW MRF PROJECT-OUTREACH:** I gave a brief presentation to the Essex Village Trustees on the MRF bond project. This was reported in an article in the Milton Independent: [CSWD Seeks to Build New Facility](#) This story prompted an interview request from the VT Digger. Story to appear June 16th.
- **BOARD E-MAIL:** Please remember to complete the process for signing up for the CSWD email. Jon Dorwart provided instructions via email on June 2nd. If you are having difficulty with the sign-up, please reach out to Jon. **As of July 1st, all CSWD correspondence to Board members will be sent to the cswd.net email.**

ITEMS ON DECK, 1-2 MONTHS OUT

- July Board meeting, date TBD: MRF equipment provider selection, financials review