

MEMORANDUM

TO: Board of Commissioners
 FROM: Josh Tyler
 DATE: October 26, 2022
 RE: RFB No. 20220915 - ODF Operating Yard Resurfacing

The ODF Approach Construction project, or Phase II expansion, is currently underway which involves installing a new truck scale, enhancing the facility inbound approach, fitting up the existing 860 Redmond Road residence for a scale house and upgrading the site to serve as a relocated wood waste depot. The expansion will improve site safety, reduce district trucking for wood waste management, provide visibility for a contamination policy across all accepted organics and decrease the reliance on the Burlington Electric Department (BED) wood waste depot. To facilitate a wood waste depot relocation portions of the existing facility operating yard, need to be resurfaced for standard maintenance purposes and to allow for minor reconfiguration of the site.

On September 15, 2022, CSWD issued RFB No. 20220915 - ODF Operating Yard Resurfacing seeking qualified respondents to meet the scope of work and general specifications of the resurfacing project. The RFB was posted online to the Vermont Business Registry and was also emailed to ten local construction contractors. Five (5) bids were received:

RFB No. 20220915 - ODF Operating Yard Resurfacing Bid Evaluation					
Respondent	E & S Electric	J Hutchins	ECI	SD Ireland	Farrington Construction
Start Date	October 27th	early November	November	October 27th	November 14th
Bid Cost	\$93,260.00	\$94,752.50	\$94,777.00	\$132,250.00	\$136,917.00

The RFB selection criteria were:

- Construction Schedule 25%
- Bid Cost 75%

Using the above criterion and upon a successful reference check, E & S Electric has been selected for the ODF Operating Yard Resurfacing Construction. The work for relocating the wood waste depot was included in the approved FY2022 Capital Budget for a total cost of \$325,000. Staff would like to add a 15% contingency to the project bringing the cost to \$107,249. The cost of the resurfacing project will be encumbered into the FY2023 Capital Budget, upon Board approval.

BE IT RESOLVED that the Board of Commissioners authorizes the Executive Director to enter into a contractual agreement with: E & S Electric, 50 Beartown Road, Underhill VT 05489, in the amount of \$107,249, for the purpose of resurfacing a portion of the ODF facility operating yard.