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## MEMORANDUM

TO: Board of Commissioners  
FROM: Josh Tyler, Director of Operations  
DATE: May 21, 2020  
RE: FY 2021 Capital Budget Detail

CSWD total Capital Budget for FY 2021 is \$1,479,350 and is reflective of fiscal reductions for anticipated economic impacts of the COVID-19 global pandemic. The capital budget total cost equals the fiscal year's anticipated expenses (\$1,735,850) minus program contributions (\$256,500) (Attachment 1). Currently, the only District program providing a contribution to offset capital program costs is the Materials Recovery Facility (MRF), as the tip fee is set so that the facility's capital needs are met on an annual basis. The capital improvement needs for the Organics Diversion Facility will be partially offset by the grant CSWD received from the Vermont Agency of Natural Resources (VTANR). All other capital projects are funded through previous program contributions or through solid waste management fees.

District staff has identified capital projects and purchases that need to go forward so as to not place any facility in risk of inadequate equipment, nor defer necessary facility maintenance, nor leave safety improvement projects unaddressed.

### First Priority:

Project/Purchase	Cost
Compost facility site improvements, equipment	\$1,041,500
DOC roll-off container replacement	\$50,000
Essex DOC compactor replacement & site work	\$42,000
Burlington DOC paving pothole	\$7,500
South Burlington DOC paving pothole	\$5,500
Admin Server	\$35,000
Maint waste oil tank replacement	\$12,000
Loader Refurbish	\$35,000
MRF tip floor repair	\$15,000
Environmental Depot roof replacement	\$70,000
Contingency	\$50,000
<b>Total</b>	<b>\$1,363,500</b>

Staff recognizes that the COVID-19 global pandemic may require critical reassessment of capital expenses and understands that the following projects and equipment may not be feasible:

**Second Priority:**

<b>Project/Purchase</b>	<b>Cost</b>
MRF Loader Replacement	\$235,000
MRF Steel Side Wall Refurbishment	\$6,500
Maintenance Special Waste Trailer	\$9,100
Maintenance Rack Truck Replacement	\$55,000
Maintenance Overhead Door Replacement	\$1,500
Maint Equipment Trailer	\$10,250
Richmond DOC Pavement Project	\$55,000
<b>Total</b>	<b>\$372,350</b>

**Please Note** that the second priority projects/purchases have significant potential for increased maintenance costs of existing equipment and could require upwards of \$100,000 if all items end up needing to be addressed in FY 2021. If we can't tackle second priority items in FY 2021, they will become first priorities in FY 2022.

The following capital items were deemed noncritical and moved out to upcoming fiscal years:

- FY 2022: \$220,000 Closed Landfill PFAS Leachate Treatment System and will follow anticipated guidance from VTANR
- FY 2023: \$50,000 Richmond DOC gate relocation and access road improvement
- FY 2023: \$95,000 Rover Purchase

A three-year Capital Budget is included as Attachment 2 and reflects the above costs that have been moved out to other fiscal years.