

## MEMORANDUM

TO: Board of Commissioners  
FROM: Penley Danles, Director of Finance  
DATE: August 28, 2019  
RE: July and August Warrants, Bank Balances,  
and Reserves

We have reconciled the July bank statements and have a complete report on cash balances.

Reading from top to bottom, the District had \$9,187,721 in cash and investments on hand as of July 31. This increase occurs based on normal cash flow changes during the year.

Reserve Balances indicate how much of that cash has been “assigned” by the Board for a particular purpose. Assigned reserves can be reassigned as the Board wishes with a resolution or by an established policy.

The Landfill Post Closure Reserve is shown as “Assigned Reserves”. Currently, we have \$946,114 designated for this purpose.

Facility Closure Reserve will remain at the balance in the fund plus interest. That is currently at \$503,815. These are funds set aside in the event a facility would need to close unexpectedly.

The District is spending Capital Reserves for designated projects. The District carries these reserves in three accounts - the People’s Investment Account (2,676,147), the Morgan Stanley CD (\$226,441), and the regular district checking account (\$1,217,305). The amount needed from the regular district checking account is calculated by determining the balance of the capital account less the amount in the two investment accounts.

Of the remaining cash \$84,094 is assigned to the Community Clean Up Fund, \$1,430,801 is assigned to SWMF Rate Stabilization Reserve.

This leaves \$2,103,002 in unrestricted reserves. This is the amount in the People’s checking account and the Community Bank available to pay the District’s bills if the revenue from the month is less than our expenses. This amount can vary greatly from month to month based on cash flow (above).