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## MEMORANDUM

TO: Executive Board  
FROM: Brian Wright  
DATE: June 14, 2019  
RE: Hinesburg Drop-Off Center

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Attached is the Preliminary Engineer's estimate for the New Hinesburg Drop-Off Center (DOC). This was prepared by Lamoureux & Dickinson Engineers based upon an existing survey conditions and a schematic design. A ten percent contingency has been applied.

The schematic design is based upon the desire from the Board DOC Retreat to increase safety and user experience. This new generation design scheme includes a permanent special waste building (instead of a sea container), some interior lighting (for those dark winter afternoons), and a concrete foundation for the booth (instead of a wooden floor shimmed up on the pavement. We have specified the use of two compactors (one for trash and one for recycling) to take advantage of the trucking efficiencies.

We will present this estimate to the full Board with the recommendation to approve the project for final design and construction with a limit of \$445,000 construction cost.

