

APPROVED
CHITTENDEN SOLID WASTE DISTRICT
ZOOM MEETING
WILLISTON, VERMONT
January 26, 2022

***Hybrid meeting held in-person and via teleconference.**

PRESENT

BOARD MEMBERS:

Bolton	-----
Burlington	Lee Perry
Charlotte	Ken Spencer
Colchester	Liz Hamlin Volz
Essex	Alan Nye
Essex Junction	Alan Nye
Hinesburg	Doug Taff
Huntington	Roman Livak
Jericho	Leslie Nulty
	Thomas Joslin, alt.
Milton	-----
Richmond	Logan Hegg
Shelburne	Tim Loucks
So. Burlington	Paul Stabler
St. George	Harry Bowen
Underhill	Paul Ruess
Westford	Katie Frederick
Williston	Kelton Bogasky
Winooski	Bryn Oakleaf

STAFF:

Sarah Reeves
Amy Jewell
Josh Tyler
Josh Estey
Tim Shea
Amy McVey
Jen Holliday
Michele Morris
Dan Goossen
Kim Stacey
Jeanine McCrumb

OTHERS PRESENT:

Thomas Melloni, Esq.
Kate Heppner, CCTV
Rick McCraw, Lux – Nova
Robert Gardner, SCS Engineers
Vita Quinn, SCS Engineers

Kelly Modlin, SCS Engineers

- AGENDA:**
1. Call to Order & Agenda
 2. Public Comment Period
 3. Consent Agenda
 4. Solid Waste Management Ordinance
 5. MRF- Timeline Review, Cost/ Benefit Presentation, Financial Scenarios
 6. DOC System Review – Level of Service
 7. Executive Session – Contract Negotiations
 8. Other Business
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1.0 Public Hearing

Chair Paul Ruess called the public meeting at 6 PM.

Sarah Reeves explained the process for the public budget hearing.

Paul Ruess opened the public hearing for comments and questions from the public. No public comments.

**MOTION by Alan Nye; SECOND by Leslie Nulty to close the public hearing.
Voting unanimous; motion carried. Public Hearing closed.**

1.0 CALL TO ORDER and AGENDA

Chair Paul Ruess called the regular business meeting to order at 6:08 PM. No changes, agenda approved as presented.

2.0 PUBLIC COMMENT PERIOD

None

3.0 CONSENT AGENDA

3.01 Minutes of 12/15/21

3.02 Program Updates

3.03 Executive Director Update

3.04 Finance- Warrant, Cash, and Reserve Balances as of 12/31/2021

3.05 Solid Waste Implementation Plan Inclusion

Item 3.04 was not included in the consent agenda. Accepted consent agenda as presented.

3.0 SOLID WASTE MANAGEMENT ORDINANCE

Josh Estey presented the full proposed changes to the Solid Waste Management Ordinance to full board; requested board approval to open changes for a period of public

comment. The public comment period will close, and staff will return with any changes, seeking final approval at the March board meeting.

There was discussion related to providing translation of materials for New American communities uniformly throughout the district. Further discussion was held regarding language in the ordinance surrounding differentiation between rental and multi-unit properties, the definition of foodware in the ordinance, whether the penalty amounts had been updated, and potentially removing the specific solid waste management fee amount from the ordinance. A decision was made to have staff consider the changes discussed and include them as part of the response summary presented at the March meeting.

MOTION by Leslie Nulty, SECOND by Logan Hegg, to approve district staff to initiate a thirty-day public comment period on proposed amendments to the Solid Waste Management Ordinance. Voting: unanimous; motion carried.

4.0 MRF- TIMELINE REVIEW, COST/ BENEFIT PRESENTATION, FINANCIAL SCENARIOS

Josh Tyler and consultants from SCS Engineers gave the first of a two-part presentation reviewing the economic prospects of a new Materials Recovery Facility. The presentation covered the existing MRF footprint, identified as undersized for current and future needs; as well as four potential design option costs for a future facility. Consultants from SCS Engineers outlined the cost-benefit analysis for status quo and four expansion options. Their recommendation is a Greenfield facility with 50k TPY as the most fiscally beneficial

Following the presentation, discussion was held answering questions that board members had submitted prior to the start of the meeting. After an initial response to written questions, a decision was made to switch focus of questions to verbally given, higher level questions, and to leave technical questions for future written responses from staff. Board members recommended to assess the Retrofit Option and Greenfield 50,000 annual inbound tons per year for a further economic analysis.

Next month, a Revenue Sufficiency Analysis will be presented for the two recommended options

5.0 DOC SYSTEM REVIEW – LEVEL OF SERVICE

Josh Tyler introduced presentation around the present and future course of action for the Drop Off Center system. The presentations will occur at board meetings January – May and be revisited at the end of the year for potential changes to the overall system. This month's presentation was the first of two reviewing the current Drop Off Center system level of service; with a goal of having next month's level of service conversation focus on ideal services. Conversation was held on comparing services across counties; MSW collection clarification; revenue generation and subsidizing; food scrap collection; and customer response.

7.0 EXECUTIVE SESSION – CONTRACT NEGOTIATIONS

None.

8.0 OTHER BUSINESS

Paul Stabler added to Sarah's written statement of appreciation for Marianne Riordan's years of service.

8.0 ADJOURNMENT

MOTION by Paul Ruess, SECOND by Bryn Oakleaf, to adjourn the meeting.

VOTING: unanimous; motion carried.

The meeting was adjourned at 9: 11 PM.

Becky Johnston, Recording Secretary

I agree that this is an original copy of minutes and they have been approved by motion of the Board of Commissioners at the 2/23/22 meeting held in Williston.

Amy Jewell

Amy Jewell, Secretary