

**CHITTENDEN SOLID WASTE DISTRICT
EXECUTIVE BOARD MEETING INSTRUCTIONS
FOR THE PUBLIC**

Date: Monday, September 18, 2023

Time: 5:00 p.m.

Place: **ZOOM Meeting**

IMPORTANT:

Members of the public who are joining remotely are asked to preregister online using the link below. Following the meeting a recording will be available upon request.

Hi there,

You are invited to a Zoom webinar.

When: Sep 18, 2023 05:00 PM Eastern Time (US and Canada)

Topic: Executive Board Meeting

Register in advance for this webinar:

https://us02web.zoom.us/webinar/register/WN_8a5Z7SkVTs6857LIE5acWQ

After registering, you will receive a confirmation email containing information about joining the webinar.

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For those without internet access, call 802-872-8100 ext. 213 and leave a message to register for the meeting. A call-in number will be provided to you prior to the meeting.

Participants will be in listen only mode.

Call in controls include: *6 – toggle mute/unmute and *9 to raise your hand.

CHITTENDEN SOLID WASTE DISTRICT
EXECUTIVE BOARD MEETING
REGULAR MEETING

Date: Monday, September 18, 2023

Time: 5:00 P.M.

Place: **Hybrid Meeting - ZOOM Meeting Only**

*** (E) Indicates enclosures (H) Indicates handouts (D) Discussion Only

1. (E) Agenda (5:00 p.m.)
2. Public Comment Period (5:00 p.m.)
3. (E) Consent Agenda - Minutes of July 17, 2023 (5:05 p.m.)
4. (E) Executive Session – Flynn Avenue Property (5:10 p.m.)
5. Other Business (6:00 p.m.)

Possible Action could occur on any agenda item, although not initially noted. If you need an accommodation, please call the District at 872-8100 upon receipt of this notice. All times listed are an estimated start and duration.

DRAFT

**CHITTENDEN SOLID WASTE DISTRICT
EXECUTIVE BOARD MINUTES
VIA ZOOM & CSWD Administrative Office
Monday, July 17, 2023. 5:00 p.m.**

EXECUTIVE BOARD PRESENT: Paul Ruess, Paul Stabler, Alan Nye, Kelton Bogasky

OTHER BOARD MEMBERS:

OTHERS PRESENT: Thomas Melloni, Tony Barbagallo – Renewed Resource Management, LLC

CSWD STAFF PRESENT: Sarah Reeves, Amy Jewell, Jen Holliday

AGENDA ITEMS:

1. **Agenda**
2. **Public Comment Period**
3. **Consent Agenda**
4. **MRF Consultant Contract**
5. **Executive Session**
6. **Other Business**

Paul Ruess called the meeting to order at 5:00 p.m.

Agenda #1. – AGENDA - No changes

Agenda #2 - Public Comment Period – No public comment

Agenda #3. – Consent Agenda – approved as presented.

Agenda #4. MRF Consultant Contract

S. Reeves is seeking permission to authorize a contract with Renewed Resource Management, LLC who is headed by Tony Barbagallo. This contract will bring on board help with Vermont based engineering experience with unique experience as a previous CSWD employee who helped construct the old MRF. There is a provision in our procurement procedures that allows for a waiver from competitive bidding when bidding would place an undue burden on the organization. This will be applied for this one-year contract, which includes an option to extend for two additional years if there is a need. Proceeds from the bond can be applied to this contract.

Board members speak out in support of offering the contract to Mr. Barbagallo, who will be focused on this project full time for the duration of the contract. The structure of the original MRF contract is reviewed, outlining the professionals to be contracted for various components of constructing the new MRF in addition to the CSWD staff.

Motion by P. Stabler, second by A. Nye that BE IT RESOLVED that the Executive Board of Commissioners authorizes the Executive Director to enter into a contractual agreement with Renewed Resource Management, LLC located in Bolton, Vermont for engineering consultant services specific to the Materials Recycling Facility new build project for a first year contract amount not to exceed \$96,000 with two one year options to renew at the same terms and conditions. Voting: All Ayes, motion carried.

Agenda #5 – Executive Session – No Executive Session is held this meeting.

Agenda #6. Other Business – A. Nye asks if there will be an update on bond materials at the Full Board meeting, staff confirm there will be. P. Stabler asks for an update on Flynn Avenue and Pine Street developments with the City of Burlington. Mr. Barbagallo asks how many proposals were sent in, S. Reeves confirms two were received by the deadline, with more possibly coming in later.

Motion by A. Nye, Second by P. Stabler to adjourn the meeting. VOTING: unanimous; motion carried. The meeting was adjourned at 5:14 p.m.

Amy Jewell, Recording Secretary

I agree that this is an original copy of minutes and they have been approved by the Executive Board at the _____ meeting held in South Burlington.

Amy Jewell, Recording Secretary