

**CHITTENDEN SOLID WASTE DISTRICT  
EXECUTIVE BOARD MEETING INSTRUCTIONS  
FOR THE PUBLIC**

Date: Wednesday, April 19, 2023  
Time: 5:00 p.m.  
Place: ZOOM MEETING ONLY

**IMPORTANT:**

**Members of the public who are joining remotely are asked to preregister online using the link below.** Following the meeting a recording will be available upon request.

You are invited to a Zoom webinar.

When: Apr 19, 2023 05:00 PM Eastern Time (US and Canada)

Topic: Executive Board Template

Register in advance for this webinar:

[https://us02web.zoom.us/webinar/register/WN\\_2g0anTfQRx6bxWuMHySK1w](https://us02web.zoom.us/webinar/register/WN_2g0anTfQRx6bxWuMHySK1w)

After registering, you will receive a confirmation email containing information about joining the webinar.

***For those without internet access, call 802-872-8100 ext. 213 and leave a message to register for the meeting. A call-in number will be provided to you prior to the meeting.***

**Participants will be in listen only mode.**

*Call in controls include: \*6 – toggle mute/unmute and \*9 to raise your hand.*



ADMINISTRATIVE OFFICE  
1021 Redmond Road  
Williston, VT 05495  
  
EMAIL [info@cswd.net](mailto:info@cswd.net)  
TEL (802) 872-8100  
  
[www.cswd.net](http://www.cswd.net)

CHITTENDEN SOLID WASTE DISTRICT  
EXECUTIVE BOARD MEETING

Date: Wednesday, April 19, 2023  
Time: 5:00 p.m.  
Place: **ZOOM Meeting Only**

-----  
\*\*\* (E) Indicates enclosures (H) Indicates handouts (D) Discussion Only

1. (E) **Agenda** (5:00 p.m.)
2. **Public Comment Period** (5:00 p.m.)
3. (E) **Consent Agenda** -Minutes – 2/13/23 & 3/29/23 (5:05 p.m.)
4. (D) **Executive Session** – Contract negotiations City of Burlington, Real Estate  
Negotiations Town of Williston (5:10 p.m.)
5. **Other Business** (6:00 p.m.)
6. **Adjourn** (6:05 p.m.)

*Possible Action could occur on any agenda item, although not initially noted. If you need an accommodation, please call the District at 872-8100 upon receipt of this notice. All times listed are an estimated start and duration.*

**DRAFT**

**CHITTENDEN SOLID WASTE DISTRICT  
EXECUTIVE BOARD MINUTES  
VIA ZOOM  
Monday, February 13<sup>th</sup> , 2023**

**EXECUTIVE BOARD PRESENT:** Paul Ruess, Kelton Bogasky, Paul Stabler, Alan Nye, Lee Perry  
**OTHER BOARD MEMBERS:** Ken Spencer

**OTHERS PRESENT:** Thomas Melloni

**CSWD STAFF PRESENT:** Sarah Reeves, Becky Johnston, Josh Tyler, Nola Ricci, Jen Holliday

**AGENDA ITEMS:**

1. **Agenda**
2. **Public Comment Period**
3. **Consent Agenda**
4. **Executive Session**
5. **Other Business**

Paul Ruess called the meeting to order at 5:08 pm after a quorum was present for the meeting.

**Agenda #1. – AGENDA** - No changes

**Agenda #2 - Public Comment Period**

**Agenda #3 - Consent Agenda** - Accepted as presented

**Agenda #4. – Executive Session**

**Motion by Alan Nye, second by Lee Perry that the Executive Board of Commissioners of the Chittenden Solid Waste District go into Executive Session to discuss contract negotiations with the with the City of Burlington, the Town of Williston, and Casella regarding the MRF Contract, where premature general public knowledge would clearly place the District, its member municipalities, and other public bodies or persons involved at a substantial disadvantage and to permit authorized staff, other invited interested parties, and the Solid Waste District attorneys to be present for this session. MOTION CARRIED. ALL AYES**

The Executive Board entered Executive Session at 5:10 p.m.

**Motion by Motion by Alan Nye, Second by Paul Stabler to adjourn Executive Session and reconvene the regular meeting. VOTING: All Ayes. Motion Carried**

Executive Session was adjourned at 5:38 p.m.

**Agenda #6. Other Business** – No Discussion was held.

**Motion by Paul Stabler, Second by Lee Perry to adjourn the meeting. VOTING: unanimous; motion carried. The meeting was adjourned at 5:40 p.m.**

---

Amy Jewell, Recording Secretary

I agree that this is an original copy of minutes and they have been approved by the Executive Board at the \_\_\_\_\_ meeting held in Williston.

---

Amy Jewell, Recording Secretary

**DRAFT**

**CHITTENDEN SOLID WASTE DISTRICT  
EXECUTIVE BOARD MINUTES  
VIA ZOOM  
WEDNESDAY MARCH 29, 2023 10:30 A.M.**

**EXECUTIVE BOARD PRESENT:** Paul Stabler, Alan Nye, Lee Perry

**OTHER BOARD MEMBERS:** None

**OTHERS PRESENT:** None

**CSWD STAFF PRESENT:** Sarah Reeves, Jon Dorwart

**AGENDA ITEMS:**

1. **Agenda**
2. **Public Comment Period**
3. **Executive Session**
4. **Other Business**

Alan Nye called the meeting to order at 10:36 a.m. after a quorum was present for the meeting.

**Agenda #1. – AGENDA** - No changes

**Agenda #2 - Public Comment Period** – No public in attendance

**Agenda #3. – Executive Session**

Motion by Paul Stabler, second by Lee Perry that the Executive Board of Commissioners of the Chittenden Solid Waste District go into Executive Session to discuss contract negotiations for the waterline project with the with the Town of Williston, where premature general public knowledge would clearly place the District, its member municipalities, and other public bodies or persons involved at a substantial disadvantage and to permit authorized staff, other invited interested parties, and the Solid Waste District attorneys to be present for this session. **MOTION CARRIED. ALL AYES**

The Executive Board entered Executive Session at 10:37 a.m.

Motion by Motion by Paul Stabler, Seconded by Lee Perry to adjourn Executive Session and reconvene the regular meeting. **VOTING: All Ayes. Motion Carried**

Executive Session was adjourned at 10:43 a.m.

**Motion by Paul Stabler and seconded by Lee Perry to approve the waterline connection agreement with the Town of Williston for the Organics Diversion facility and other facilities on Redmond Road. MOTION CARRIED. ALL AYES.**

**Agenda #4. Other Business** – Discussion was held regarding the budget presentation schedule, with Alan Nye inquiring if meetings had been held in Essex yet. Sarah Reeves said that she'd presented to the City of Essex but not yet to the town. She said she would forward the schedule to the Executive Board.

**Motion by Paul Stabler, Second by Lee Perry to adjourn the meeting. VOTING: unanimous; motion carried. The meeting was adjourned at 10:44 a.m.**

---

Amy Jewell, Recording Secretary

I agree that this is an original copy of minutes and they have been approved by the Executive Board at the \_\_\_\_\_ meeting held in Williston.

---

Amy Jewell, Recording Secretary