

**CHITTENDEN SOLID WASTE DISTRICT  
EXECUTIVE BOARD MEETING INSTRUCTIONS  
FOR THE PUBLIC**

Date: Monday, December 12, 2022

Time: 5:00 P.M.

Place: ZOOM MEETING/CSWD ADMINISTRATIVE OFFICE – 1021 REDMOND ROAD WILLISTON

**IMPORTANT:**

**Members of the public who are joining remotely are asked to preregister online using the link below.** Following the meeting a recording will be available upon request.

You are invited to a Zoom webinar.

When: Dec 12, 2022 05:00 PM Eastern Time (US and Canada)

Topic: Executive Board Template

Register in advance for this webinar:

[https://us02web.zoom.us/webinar/register/WN\\_anGJSC-LSFGBAy4khLH-bA](https://us02web.zoom.us/webinar/register/WN_anGJSC-LSFGBAy4khLH-bA)

After registering, you will receive a confirmation email containing information about joining the webinar.

***For those without internet access, call 802-872-8100 ext. 213 and leave a message to register for the meeting. A call-in number will be provided to you prior to the meeting.***

**Participants will be in listen only mode.**

*Call in controls include: \*6 – toggle mute/unmute and \*9 to raise your hand.*

CHITTENDEN SOLID WASTE DISTRICT  
Executive Board Meeting  
Regular Meeting – December 12, 2022

Date: Monday, December 12, 2022  
Time: 5:00 P.M.  
Place: ZOOM MEETING/ADMINISTRATIVE OFFICE – 1021 Redmond Road

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\*\*\* (E) Indicates enclosures (H) Indicates handouts (D) Discussion Only

1. **Agenda** (5:00 p.m.)
2. **Public Comment Period** (5:00 p.m.)
3. (E) **Consent Agenda** -Minutes – November 7, 2022 (5:05 p.m.)
4. (E) **Executive Session** – MRF & Flynn Avenue Contract Negotiations (5:15 p.m.)
5. **Other Business** (6:00 p.m.)

Possible Action could occur on any agenda item, although not initially noted. *If you need an accommodation, please call the District at 872-8100 upon receipt of this notice.* The next regularly scheduled Executive Board meeting is October 17, 2022. Please check the CSWD website [www.cswd.net](http://www.cswd.net).

**Draft**

**CHITTENDEN SOLID WASTE DISTRICT  
EXECUTIVE BOARD MINUTES  
VIA ZOOM  
Monday, November 7, 2022 -5:00 p.m.**

**EXECUTIVE BOARD PRESENT:** Paul Ruess, Alan Nye, Lee Perry, Kelton Bogasky

**OTHERS PRESENT:** Thomas Melloni, Esq. Ken Spencer

**CSWD STAFF PRESENT:** Sarah Reeves, Amy Jewell, Josh Tyler, Jen Holliday

**AGENDA ITEMS:**

1. **Agenda**
2. **Public Comment Period**
3. **Consent Agenda**
4. **MRF Bond Vote - Update**
5. **Executive Session (Not Anticipated)**
6. **Other Business**

**Paul Ruess called the meeting to order at 5:00 pm**

**Agenda #1.** – No changes

**Agenda #2.** - No Comment from the Public.

**Agenda #3.** – Accepted as presented.

**Agenda #4. – MRF Bon Vote** – J. Holliday updated the Executive Board on the current public outreach, including public forums, radio ads, Front Porch Forum ads, postcards, and Seven Days article that was printed. A second post card was sent out to all registered voters, that voted in-person in 2020. Jen also said the public forum meeting was live streamed, and available by zoom and in-person. There were six attendees, who asked informational questions.

P. Ruess congratulated staff on the excellent job of getting the word out to the public.

S. Reeves said that we will hear from the town clerks tomorrow evening with the results. It was noted that they will need to preserve the ballots for our bond vote.

**Agenda #5. Executive Session –**

**Motion by Alan Nye, Second by Lee Perry to move that the Executive Board of Commissioners of the Chittenden Solid Waste District go into Executive Session to discuss contract negotiations with the City of Burlington – Flynn Avenue contract where premature general public knowledge would clearly place the District, its member municipalities, and other public bodies or persons involved at a substantial disadvantage and to permit authorized staff, other invited interested parties, and the Solid Waste District attorneys to be present for this session. VOTING: All Ayes. Motion Carried**

The Executive Board entered Executive Session at 5:13 p.m.

**Motion by Motion by Alan Nye, Second by Lee Perry to adjourn Executive Session and reconvene the regular meeting. VOTING: All Ayes. Motion Carried**

Executive Session was adjourned at 5:38 p.m.

**Agenda #6. Other Business – No Discussion was held.**

**Motion by A.Nye to adjourn the meeting. VOTING: unanimous; motion carried. The meeting was adjourned at 5:38 p.m.**

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Amy Jewell, Recording Secretary

I agree that this is an original copy of minutes and they have been approved by the Executive Board at the \_\_\_\_\_ meeting held in Williston.

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Amy Jewell, Recording Secretary