

**CHITTENDEN SOLID WASTE DISTRICT  
EXECUTIVE BOARD MEETING INSTRUCTIONS  
FOR THE PUBLIC**

Date: Monday, November 7, 2022

Time: 5:00 P.M.

Place: ZOOM MEETING/CSWD ADMINISTRATIVE OFFICE – 1021 REDMOND ROAD WILLISTON

**IMPORTANT:**

**Members of the public who are joining remotely are asked to preregister online using the link below.** Following the meeting a recording will be available upon request.

You are invited to a Zoom webinar.

When: Nov 7, 2022 05:00 PM Eastern Time (US and Canada)

Topic: Executive Board

Register in advance for this webinar:

[https://us02web.zoom.us/webinar/register/WN\\_Y6vxzUL1QY-kZZnnSxlyZA](https://us02web.zoom.us/webinar/register/WN_Y6vxzUL1QY-kZZnnSxlyZA)

**For those without internet access, call 802-872-8100 ext. 213 and leave a message to register for the meeting. A call-in number will be provided to you prior to the meeting.**

**Participants will be in listen only mode.**

Call in controls include: \*6 – toggle mute/unmute and \*9 to raise your hand.

**CHITTENDEN SOLID WASTE DISTRICT  
Executive Board Meeting  
Regular Meeting – November 7, 2022**

Date: Monday, November 7, 2022  
Time: 5:00 P.M.  
Place: ZOOM MEETING/ADMINISTRATIVE OFFICE

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**\*\*\* (E) Indicates enclosures (H) Indicates handouts (D) Discussion Only**

1. **Agenda** (5:00 p.m.)
2. **Public Comment Period** (5:00 p.m.)
3. (E) **Consent Agenda** -Minutes – September 19, 2022 (5:05 p.m.)
4. **MRF Bond Vote – Update** (5:10 p.m.)
5. (E) **Executive Session** – Flynn Avenue Contract Negotiations (5:15 p.m.)
6. **Other Business** (5:45 p.m.)

Possible Action could occur on any agenda item, although not initially noted. *If you need an accommodation, please call the District at 872-8100 upon receipt of this notice.* The next regularly scheduled Executive Board meeting is October 17, 2022. Please check the CSWD website [www.cswd.net](http://www.cswd.net).

**Draft**

**CHITTENDEN SOLID WASTE DISTRICT  
EXECUTIVE BOARD MINUTES  
VIA ZOOM  
Monday, September 19, 2022 -5:00 p.m.**

**EXECUTIVE BOARD PRESENT:** Paul Ruess, Alan Nye, Paul Stabler, Kelton Bogasky, Lee Perry

**OTHERS PRESENT:** Thomas Melloni, Esq.

**CSWD STAFF PRESENT:** Sarah Reeves, Amy Jewell, Nola Ricci

**AGENDA ITEMS:**

1. **Agenda**
2. **Public Comment Period**
3. **Consent Agenda**
4. **CSWD Personnel Policy – Proposed Changes**
5. **MRF Bond Vote - Update**
6. **Executive Session (Not Anticipated)**
7. **Other Business**

**Paul Ruess called the meeting to order at 5:00 pm**

**Agenda #1.** – No changes

**Agenda #2.** - No Comment from the Public.

**Agenda #3.** – Accepted as presented.

**Agenda #4. - Personnel Rules & Regulations – proposed changes** A. Jewell reviewed the work that the JEDI Committee is doing and noted that the work led to a conversation about changing the holiday schedule. This committee realized the importance of recognizing Juneteenth in our community by observing the day. Rather than adding another holiday to our calendar, it was recommended that Juneteenth be observed in place of another holiday, and it is recommended that it be replaced by President's Day. DOC staff also requested a conversation around closing DOCs for Christmas Eve. This would also require board approval and would be adding four hours of holiday time.

A. Jewell noted that depending on the year, ODF's Director Dan Goossen said ODF would have to remain open on that ½ day with limited services for haulers. K. Bogasky recommended getting hauler feedback on closures for facilities like the MRF. S. Reeves noted that this would be CSWD Operated facilities (DOC, Depot, GMC, Admin). Budget implications towards staffing costs of the four-hour addition was asked and will be presented to the Board next week.

**Agenda #5. MRF Bond Vote Update** – M.Morris will present an update at the Board meeting next week. S. Reeves provided a current update on public outreach, including public forums, radio ads, Front Porch Forum ads and more. There will be a postcard going out to every registered voter next week, which will be followed up with a more targeted ad for voters who historically vote in person.

P. Ruess asked if Board members should attend public meetings, but due to limited turnout and staffing needs the number of public meetings has decreased. S. Reeves notes that she and staff are willing to attend meetings when requested. Further discussion will be held on a change in voting location in Burlington and posting of the warning. The Full Board can authorize the Secretary to make changes to the warning in conjunction with updates from the municipalities. The first day the warning can be posted is September 29<sup>th</sup>, with the latest date being October 7<sup>th</sup>. Newspaper warnings will follow. Our goal is to give everyone every opportunity to access the ballot.

**Agenda #6. Executive Session** – None held.

**Agenda #7. Other Business** – No Discussion was held.

**Motion by A.Nye, second by P. Stabler to adjourn the meeting. VOTING: unanimous; motion carried. The meeting was adjourned at 5:31 p.m.**

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Amy Jewell, Recording Secretary

I agree that this is an original copy of minutes and they have been approved by the Executive Board at the \_\_\_\_\_ meeting held in Williston.

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Amy Jewell, Recording Secretary