



ADMINISTRATIVE OFFICE
1021 Redmond Road
Williston, VT 05495

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To: All interested parties
From: Tim Shea, Project Manager
RE: RFB No. 20211012 Front End Loader Purchase
Date: October 12th, 2021

The Chittenden Solid Waste District (District) is hereby requesting the submission of bids for the purchase of one Front End Loader, RFB No. 20211012 Front End Loader Purchase. The District will be acquiring a loader for our Organics Diversion Facility (ODF) per the instructions included in the RFB. All respondents must offer the option of an equipment demonstration for evaluation of their proposed model onsite at CSWD's ODF site at 1042 Redmond Road, Williston, VT prior to award.

Proposed Project Schedule

October 12 th	RFB Released
October 21 st , 11:00 AM	RFB Submission Deadline
October 28 th	CSWD Purchase Approval

LATE SUBMITTALS WILL NOT BE ACCEPTED UNDER ANY CIRCUMSTANCES

Bid packages must be sealed and marked clearly with the Respondent's name and with the phrase "RFB No. 20211012 Front End Loader Purchase". Respondents are to adhere to all submittal requirements; failure to do so could result in disqualification.

The District sincerely appreciates each party's efforts in responding to this RFB and looks forward to receiving your submittals.

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REQUEST FOR BID NO. 20211012
For Front End Loader Purchase

1.0 BID INSTRUCTIONS

Bidders are welcome to submit more than one bid if desired. Two (2) copies of the written Bid must be delivered to the District no later than 11:00 AM on October 21, 2021. Bids received after this time will not be considered and will be returned unopened to the Respondents. Bid containers must be sealed and clearly and conspicuously marked on the outside with the Respondent's name and identified as follows: **RFB No. 20211012 Front End Loader Purchase. Emailing a bid is an acceptable and preferred form of submission; please include the bid reference in the subject line.** No blame shall be attached to any District employee for opening any Bid not so marked. Bids should be addressed to:

Josh Tyler, Director of Operations
jtyler@cswd.net
Chittenden Solid Waste District
1021 Redmond Road
Williston, VT 05495

There will be no public opening or reading of responses received. Bids can be physically left on site at the District Administrative Office as the office located at 1021 Redmond Road, Williston VT 05495. Bids may also be emailed to jtyler@cswd.net.

The Bids shall be considered valid for a period of at least sixty (60) days and must contain a statement to that effect. The Bid must contain the name, address, and telephone number of an individual or individuals with authority to commit to all provisions of this RFB during the period in which the District is evaluating the Bids. The Respondent shall bear all costs related to this RFB.

Any proposed deviations from the Equipment Specifications must be clearly noted.

The bid shall include costs, specifications, details, and documentation for one front end loader, that meet the Equipment Specifications.

All bids received will be held confidential until a vendor is selected.

Bids must include the following sections in the following order:

- I. Cover Letter
- II. Statement of Authorization
- III. Statement of Service
- IV. Statement of Delivery
- V. Proposed Cost Estimate
- VI. Appendices

Bids must be complete and marked clearly with the name of Respondent. The District considers straightforward and simple Bids to be most effective. Elaborate and extraneous materials are strongly discouraged. In keeping with the District's mission, please double side the Bid wherever practicable.

1.1 Cover Letter

The cover letter must contain:

- Respondent's name, Company name and location, and contact information;
- An acknowledgment of receipt of this RFB, all RFB addenda (if any), and a statement that it is understood that all conditions contained in this RFB can be incorporated into any resulting contract;
- A statement that the Bid will remain in effect for sixty (60) days after receipt by the District;
- A statement affirming that all information contained in Respondent's Bid is factual and is accurate (deliberately misrepresenting facts will be grounds for dismissal from consideration on this RFB); and
- The signature of an individual who is authorized to bind the Respondent contractually.

1.2 Statement of Authorization

This section of the Bid should contain a statement verifying the Respondent is either the owner of the proposed equipment or an authorized dealer of the equipment being bid.

1.3 Statement of Service

The CSWD Organics Diversion Facility is a high-volume processing and production facilities. Equipment reliability and quality of equipment service are very important. This section of the Bid should contain a statement verifying the Respondent can provide certified service technicians, maintains a significant domestic parts inventory, and can provide onsite service for both routine maintenance and non-routine breakdown service for the Bid equipment. In the event the owner of the bid equipment is not a sales dealer please indicate the service provider used to maintain the bid equipment.

1.4 Statement of Delivery

This section of the Bid should contain a statement indicating the expected time frame of delivery upon award of purchase for the Bid equipment and should note any anticipation of delays and the cause of such delays.

1.5 Proposed Cost Estimate

The Cost Estimate must be comprehensive, including the following:

- Price of equipment proposed
 - The Bid price shall include all costs and fees; upon award of purchase the Bid price will be the amount paid.
- Include all municipal discounts in conjunction with any and all dealer or factory incentives or discounts
- CSWD is a tax-exempt municipality

1.6 Appendices

Respondents may include any information not solicited that the Respondent believes to be relevant and important to the understanding of the Bid. Unnecessary attachments are strongly discouraged.

2.0 EVALUATION AND SELECTION PROCESS

2.1 Evaluation Criteria

The following factors will be considered by the District regarding award of this RFB. Although some factors are more important than others, all factors are considered necessary:

- | | |
|--------------------------------|-----|
| • Delivery Schedule | 25% |
| • Quality of Equipment Service | 15% |
| • Bid Cost | 60% |

3.0 EQUIPMENT SPECIFICATIONS

3.1 Equipment Requirement

The loader shall be new or a low hour machine and have all standard equipment normally furnished on such models. All equipment shall be constructed of heavy-duty industry standard materials and components.

- Respondent shall provide all components required for one, complete and fully functional front-end loader suitable for operation at the District's Organics Diversion Facility.
- This model shall be supplied with any optional and ancillary equipment as necessary to meet the requirements of this specification.

Notwithstanding the details presented in these specifications, it is the responsibility of the bidder to verify the completeness of material lists and suitability of devices to meet the intent of the specifications. It is to be understood that a fully functional operating unit satisfactory to the user is required.

3.2 General Specifications to be included

- Low machine hours – 750 hours or less
- 27,000 lb. operating weight or greater (w/ bucket)
- Hydraulic control system for attachment coupler locking pins
- 22,000 lb. lift capacity (at ground level)
- 108" minimum dumping clearance (45-degree, full height) (may require lift boom)
- 3 Function – Joystick with FNR and 3rd function auxiliary control lever
 - *One lever control both boom and bucket and second lever controls auxiliary functions which includes auxiliary hydraulic lines to boom cross tube.*
- Ride control
- Axle manual differential lock

- Automatic parking brake
- Nonslip access steps
- 4 front and 2 rear working LED lights
- Guarding to protect the following:
 - Crankcase, hinged cover
 - Power train, hinged cover
 - Hydraulic and fuel tanks
 - Axle seals
 - Hydraulic boom cylinder fittings
 - Transmission side trash guards
- Dual beacon bracket
- License plate bracket and light
- Rearview backup camera
- Tires: 20.5 R25 L-2 or L-3
- JRB 416 coupler attachment capability with 2.75 c/y general purpose quick coupler bucket w/ bolt on edge (reversible)
- 1-year or 2,500 hours machine warranty (parts & labor)

3.3 Engine Specifications to be included

- 140 minimum net horsepower ISO 9249/SAE J1349
- Turbocharged, liquid cooled, diesel engine
- Meets EPA Tier 4/ EU Stage IIIB emissions standards
- Automatically reversing hydraulically driven sign out engine cooling fan
- Re-filter on cooling fan
- Engine block heater with automatic glow plugs for cold start
- Dry type dual air cleaner element w/ restriction indicator
- Under hood muffler w/ curved exhaust stack
- 130 Amp alternator

3.4 Drive Train Specifications to be included

- Electronically modulated load and speed dependent shift control
- Front hydraulically locking differential and rear conventional differential axles
- Severe duty fuel and water separator with heater
- Fenders (front and rear)

3.5 Operator's enclosure Specifications to be included

- ROPS cab (insulated and sound suppressed)
- Headliner
- Heated seat, high-wide back with headrest extension, air suspension seat with conventional left armrest
- Cup holder
- Tilt steering column

- Rubber floor mat
- AM/FM radio
- Horn
- Air conditioning
- Heater
- Defroster and pressurizer
- Cab air shall have replaceable filters
- Rear view mirrors
- Front and rear intermittent windshield wipers and washers
- One inside and two outside rear view mirrors
- Heated outside mirrors
- Left and right rear side windows open to a minimum of 2.5” for ventilation
- Sun visor
- Mounted fire extinguisher
- 24 volts to 12 volt – 30-amp converter

Any deviations, which do not meet these minimum specifications, must be noted in the bid

Bids shall include:

- Manufacturer’s specifications
- Description of condition
- Bid price for loader
- Purchase price for a 2 yd bucket compatible with bid equipment
- Purchase price for forks compatible with bid equipment
- Basic warranty details on the vehicle and the items covered under the warranty
- Delivery schedule

4.0 TERMS AND AGREEMENTS

4.1 DISTRICT RIGHTS

This RFB does not commit the District to contract with any Vendor nor does it commit the District to an exclusive agreement with the Vendor for these services. The District reserves the following rights:

- To withdraw this RFB at any time;
- To reject any and all Bids or Respondents;
- To modify the RFB or to issue subsequent RFBs at the District's sole discretion;
- To postpone award of the contract;
- To accept the Bid that the District finds to be the most advantageous and/or beneficial to the District;
- To negotiate the Bid to further refine, clarify, amend, or expand any and all aspects of the Bid;
- To accept Bids that do not offer the lowest cost;
- To waive any informalities or technicalities in any Bid; and
- To apply any additional rights as may be allowed under applicable purchasing laws and rules.

4.2 CONFLICT OF INTEREST

A Respondent submitting a Bid thereby certifies that: No officer, agent, or employee of the District has a pecuniary interest in the Bid or has participated in contract negotiations on the part of the Respondent; that the Bid is made in good faith without fraud, collusion, or connection of any kind with any other Respondent for the same call for Bid; and, the Respondent is competing solely in its own behalf without connection with, or obligation to, any undisclosed person or firm. Further, no person or firm who is listed as a Subcontractor shall be eligible to become a qualified Respondent in the same solicitation.

4.3 BILLING PROCEDURES

Billing Procedures shall be one lump sum payment with a minimum, 30-day term to be processed upon physical delivery of each loader and final acceptance of equipment. All delivered equipment shall be inspected by the District and will not be approved until required Equipment Specifications are verified. Payment will be processed upon acceptance of equipment verification.

4.4 LIABILITY WAIVER

The Respondent must agree to waive any and all claims against the District for any loss or injury incurred while on the District's property during the period of the contract.

5.0 RFB QUESTIONS

Any questions concerning the Specifications must be received in written form and will be accepted until 4:30 P.M. on October 19. All written questions should be addressed to:

Tim Shea, Project Manager
tshea@cswd.net
Chittenden Solid Waste District
1021 Redmond Road
Williston, VT 05495

Written questions may be transmitted by mail, however, **please note e-mail is the preferred method of question submission.** The District will not be responsible for information that is not received, and it is Respondent's responsibility to confirm our receipt of the questions. Please note that questions will not be answered over the telephone. Written responses to all substantive questions will be forwarded to all prospective Respondents in advance of the submittal deadline.