

**CHITTENDEN SOLID WASTE DISTRICT
FY 21 BUDGET WORKSHEET
DROP OFF CENTERS**

	FY 18		FY 19		FY 20		CY 19		FY 21		CHANGE FROM FY 20 BUDGET		CHANGE FROM CY 19 ACTUAL			
	ACTUAL		ACTUAL		BUDGET		ACTUAL		BUDGET		\$	%	\$	%		
REVENUE																
4010 · FEES - TIPPING	\$	2,242,093	\$	2,259,222	\$	2,545,961	\$	2,427,027	\$	2,442,243	\$	(103,718)	-4.07%	\$	15,215	0.63%
4110 · SALES - MATERIALS	\$	192,517	\$	179,077	\$	135,071	\$	166,402	\$	155,663	\$	20,592	15.25%	\$	(10,739)	-6.45%
4501 · MISCELLANEOUS	\$	59	\$		\$	-	\$	100	\$	-	\$	-		\$	(100)	
4600 · PRODUCT STEWARDSHIP AND REIMB	\$	53,561	\$	49,560	\$	50,980	\$	48,525	\$	48,316	\$	(2,664)	-5.23%	\$	(209)	-0.43%
Total Revenue	\$	2,488,230	\$	2,487,859	\$	2,732,011	\$	2,642,054	\$	2,646,221	\$	(85,790)	-3.14%	\$	4,167	0.16%
EXPENSES																
SALARIES AND WAGES																
6011 · SALARIES	\$	145,986	\$	93,528	\$	140,483	\$	60,251	\$	128,202	\$	(12,281)	-8.74%	\$	67,951	112.78%
6012 · WAGES-HOURLY	\$	468,160	\$	487,572	\$	556,861	\$	483,112	\$	566,390	\$	9,529	1.71%	\$	83,278	17.24%
6013 · SEASONAL/TEMP EMPLOYEES					\$	-	\$	-	\$	-	\$	-	#DIV/0!	\$	-	#DIV/0!
6014 · OVERTIME	\$	14,375	\$	13,000	\$	7,546	\$	18,175	\$	11,851	\$	4,305	57.05%	\$	(6,323)	-34.79%
SALARIES AND WAGES TOTAL	\$	628,521	\$	594,100	\$	704,891	\$	561,538	\$	706,443	\$	1,553	0.22%	\$	144,905	25.81%
BENEFITS																
BENEFITS TOTAL	\$	264,493	\$	340,780	\$	342,518	\$	267,444	\$	339,997	\$	(2,522)	-0.74%	\$	72,553	27.13%
TRAINING AND TRAVEL																
6111 · CONFERENCES	\$	-	\$	-	\$	3,200	\$	-	\$	-	\$	(3,200)	Moved	\$	-	Moved
6121 · STAFF TRAINING & EDUCATION	\$	520	\$	193	\$	500	\$	193	\$	-	\$	(500)	-100.00%	\$	(193)	-100.00%
6141 · SUBSCRIPTIONS			\$	-	\$	2,250	\$	-	\$	-	\$	(2,250)	New	\$	-	New
TRAVEL & TRAINING TOTAL	\$	520	\$	193	\$	5,950	\$	193	\$	-	\$	(5,950)	-100.00%	\$	(193)	-100.00%
ADMINISTRATIVE																
6211 · BUSINESS TRAVEL	\$	2,402	\$	2,244	\$	3,320	\$	1,801	\$	3,000	\$	(320)	-9.64%	\$	1,199	66.56%
6221 · LEGAL NOTICES	\$	270	\$	93	\$	350	\$	266	\$	-	\$	(350)	-100.00%	\$	(266)	New
ADMINISTRATIVE COSTS TOTAL	\$	2,672	\$	2,337	\$	3,670	\$	2,067	\$	3,000	\$	(670)	-18.25%	\$	933	45.16%
PROFESSIONAL FEES																
6331 · ENGINEERING					\$	-	\$	235	\$	-	\$	-	#DIV/0!	\$	(235)	-100.00%
6341 · LEGAL SERVICES	\$	1,228			\$	450	\$	113	\$	-	\$	(450)	-100.00%	\$	(113)	-100.00%
6371 · MEDICAL EXAMS					\$	400	\$	-	\$	-	\$	(400)	-100.00%	\$	-	New
6399 · OTHER PROF SERVICES	\$	90,521	\$	61,113	\$	-	\$	173	\$	-	\$	-	Moved	\$	(173)	Moved
PROFESSIONAL FEES TOTAL	\$	91,749	\$	61,113	\$	850	\$	521	\$	-	\$	(850)	-100.00%	\$	(521)	-100.00%

	FY 18 ACTUAL	FY 19 ACTUAL	FY 20 BUDGET	CY 19 ACTUAL	FY 21 BUDGET	CHANGE FROM FY 20 BUDGET		CHANGE FROM CY 19 ACTUAL		
						\$	%	\$	%	
EQUIPMENT AND FLEET										
6410 - LARGE EQUIPMENT										
6411 - LARGE EQUIPMENT LEASES	\$ 39,684	\$ 1,970	\$ -	\$ (17,872)	\$ -	\$ -	Moved	\$ 17,872	Moved	
6412 - LARGE EQ - MAINT & PARTS	\$ 21,472	\$ 8,289	\$ 7,200	\$ 7,004	\$ 7,400	\$ 200	2.78%	\$ 396	5.65%	
6413 - LARGE EQ - SERVICE CONTRACT	\$ 5,718	\$ 990	\$ -	\$ 305	\$ -	\$ -	Moved	\$ (305)	-100.00%	
6415 - LARGE EQ -MAINT CONTRACTOR		\$ 305	\$ -	\$ -	\$ -	\$ -	#DIV/0!	\$ -	#DIV/0!	
6416 - SCALE CERTIFICATION AND MAINT		\$ 470	\$ 70	\$ 470	\$ 570	\$ 500	New	\$ 100	New	
LARGE EQUIPMENT SUB TOTAL	\$ 66,874	\$ 12,024	\$ 7,270	\$ (10,093)	\$ 7,970	\$ 700	9.63%	\$ 18,063	-178.96%	
6420 - GENERAL EQUIPMENT										
6421 - SMALL EQUIPMENT		\$ 33	\$ -	\$ 33	\$ -	\$ -	#DIV/0!	\$ (33)	-100.00%	
6424 -SAFETY EQUIPMENT		\$ 197	\$ 3,500	\$ 197	\$ 4,500	\$ 1,000	Moved	\$ 4,303	Moved	
GENERAL EQUIPMENT SUB TOTAL	\$ -	\$ 230	\$ 3,500	\$ 230	\$ 4,500	\$ 1,000	Moved	\$ 4,270	Moved	
6440 - INFORMATION TECHNOLOGY										
6441 - PURCHASE, LEASE, OR LICENSE - Remove	\$ -	\$ -	\$ 100	\$ -	\$ -	\$ (100)	New	\$ -	New	
6442 - HARDWARE AND EQUIPMENT		\$ 14	\$ 5,250	\$ 4,437	\$ 3,000	\$ (2,250)	New	\$ (1,437)	New	
6443 - SYSTEMS MAINTENANCE	\$ 203	\$ 496	\$ 2,550	\$ 646	\$ 2,650	\$ 100	3.92%	\$ 2,004	310.08%	
6445 - TELECOMMUNICATIONS	\$ 7,713	\$ 7,092	\$ 9,534	\$ 7,531	\$ 10,158	\$ 624	6.54%	\$ 2,627	34.89%	
INFORMATION TECHNOLOGY SUB TOTAL	\$ 7,916	\$ 7,602	\$ 17,434	\$ 12,614	\$ 15,808	\$ (1,626)	-9.33%	\$ 3,194	25.32%	
6450 - FLEET MAINTENANCE										
6453 - FM - TIRE REPLACEMENT/REPAIR	\$ 1,952	\$ 433	\$ -	\$ -	\$ -	\$ -	Moved	\$ -	Moved	
6454 - FM REPAIR - OUTSIDE CONTRACTOR	\$ -	\$ 1,135	\$ -	\$ 1,135	\$ -	\$ -	#DIV/0!	\$ (1,135)	-100.00%	
6455 - FM - PARTS	\$ -	\$ -	\$ -	\$ 528	\$ -	\$ -	#DIV/0!	\$ (528)	-100.00%	
6456 - FM - DIESEL AND GAS	\$ 6,146	\$ 8,055	\$ -	\$ 3,189	\$ -	\$ -	Moved	\$ (3,189)	Moved	
FLEET MAINTENANCE SUB TOTAL	\$ 8,099	\$ 9,622	\$ -	\$ 4,852	\$ -	\$ -	#DIV/0!	\$ (4,852)	-100.00%	
EQUIPMENT AND FLEET TOTAL	\$ 82,889	\$ 29,478	\$ 28,204	\$ 7,602	\$ 28,278	\$ 74	0.26%	\$ 20,676	271.97%	
SUPPLIES										
MATERIALS AND SUPPLIES										
6511 - GENERAL MATERIALS & SUPPLIES	\$ 3,326	\$ 3,134	\$ 4,300	\$ 3,345	\$ 3,500	\$ (800)	-18.60%	\$ 155	4.63%	
6512 - FACILITY SIGNAGE	\$ 1,467	\$ 1,856	\$ 11,800	\$ 1,728	\$ 9,000	\$ (2,800)	-23.73%	\$ 7,272	420.89%	
6513- SAFETY SUPPLIES		\$ 796	\$ 875	\$ 1,452	\$ 2,535	\$ 1,660	Moved	\$ 1,083	Moved	
GENERAL MAT'Ls and SUPPLIES SUB TOTAL	\$ 4,793	\$ 5,787	\$ 16,975	\$ 6,524	\$ 15,035	\$ (1,940)	-11.43%	\$ 8,511	130.44%	
6520 - GENERAL OFFICE SUPPLIES										
6521 - OFFICE SUPPLIES	\$ 1,271	\$ 2,303	\$ 2,450	\$ 2,027	\$ 2,450	\$ -	0.00%	\$ 423	20.88%	
6522 - BOTTLED WATER		\$ 310	\$ 858	\$ 714	\$ 858	\$ -	Moved	\$ 144	Moved	
6523 - POSTAGE	\$ 7	\$ 3	\$ 50	\$ 7	\$ -	\$ (50)	-100.00%	\$ (7)	-100.00%	
GENERAL OFFICE SUPPLIES SUB TOTAL	\$ 1,278	\$ 2,616	\$ 3,358	\$ 2,748	\$ 3,308	\$ (50)	-1.49%	\$ 560	20.40%	

	FY 18 ACTUAL	FY 19 ACTUAL	FY 20 BUDGET	CY 19 ACTUAL	FY 21 BUDGET	CHANGE FROM FY 20 BUDGET		CHANGE FROM CY 19 ACTUAL		
						\$	%	\$	%	
6540 - EMPLOYEE CLOTHING										
6541 · UNIFORMS	\$ 5,360	\$ 3,116	\$ 5,120	\$ 3,945	\$ 4,500	\$ (620)	-12.11%	\$ 555	14.06%	
6542 · PERSONAL PROTECTIVE EQUIPMENT	\$ 1,937	\$ 1,957	\$ 1,583	\$ 1,543	\$ 1,922	\$ 339	21.42%	\$ 379	24.53%	
<i>EMPLOYEE CLOTHING SUB TOTAL</i>	\$ 7,297	\$ 5,073	\$ 6,703	\$ 5,489	\$ 6,422	\$ (281)	-4.19%	\$ 933	17.00%	
SUPPLIES TOTAL	\$ 13,368	\$ 13,476	\$ 27,036	\$ 14,761	\$ 24,765	\$ (2,271)	-8.40%	\$ 10,004	67.77%	
MATERIALS MANAGEMENT										
TRUCKING AND HAULING										
6611 · HAULING SERVICES	\$ -	\$ -	\$ -	\$ 5,032	\$ -	\$ -	#DIV/0!	\$ (5,032)	-100.00%	
<i>TRUCKING AND HAULING SUB TOTAL</i>	\$ -	\$ -	\$ -	\$ 5,032	\$ -	\$ -	#DIV/0!	\$ (5,032)	-100.00%	
6620 · DISPOSAL FEES										
6621 · TRASH DISPOSAL	\$ 694,775	\$ 700,838	\$ 702,712	\$ 720,592	\$ 747,101	\$ 44,389	6.32%	\$ 26,508	3.68%	
6623 · HAZ WASTE DISPOSAL	\$ 6,506	\$ 6,962	\$ 7,490	\$ 7,289	\$ 8,240	\$ 750	10.01%	\$ 951	13.05%	
6624 · REFRIGERANT REMOVAL	\$ 36,040	\$ 40,736	\$ 38,776	\$ 43,136	\$ 48,537	\$ 9,761	25.17%	\$ 5,401	12.52%	
6625 · RECYCLING FEES - DOCS	\$ 64,316	\$ 145,301	\$ 204,375	\$ 176,932	\$ 235,330	\$ 30,955	15.15%	\$ 58,398	33.01%	
6626 · TIRES DISPOSAL FEE	\$ 74,150	\$ 82,601	\$ 74,954	\$ 86,528	\$ 31,000	\$ (43,954)	-58.64%	\$ (55,528)	-64.17%	
6627 · ELECTRONICS DISPOSAL	\$ -	\$ 7,663	\$ 17,196	\$ 12,570	\$ 19,997	\$ 2,801	NEW	\$ 7,427	59.08%	
6628 · FOOD WASTE DISPOSAL	\$ 56,915	\$ 58,643	\$ 64,585	\$ 65,203	\$ 86,261	\$ 21,676	33.56%	\$ 21,058	32.30%	
<i>DISPOSAL FEES SUB TOTAL</i>	\$ 932,702	\$ 1,042,745	\$ 1,110,088	\$ 1,112,250	\$ 1,176,465	\$ 66,377	5.98%	\$ 64,215	5.77%	
6630 · FACILITIES MANAGEMENT										
6632 · WOOD PROCESSING FEES	\$ -	\$ 35,557	\$ 86,325	\$ 80,522	\$ 58,500	\$ (27,825)	Moved	\$ (22,022)	Moved	
<i>FACILITIES MANAGEMENT SUB TOTAL</i>	\$ -	\$ 35,557	\$ 86,325	\$ 80,522	\$ 58,500	\$ (27,825)	Moved	\$ (22,022)	Moved	
MATERIALS MANAGEMENT TOTAL	\$ 932,702	\$ 1,078,302	\$ 1,196,413	\$ 1,197,804	\$ 1,234,965	\$ 38,552	3.22%	\$ 37,162	3.10%	
PROPERTY MANAGEMENT										
6710 · BUILDING & LAND										
6711 · BUILDING LEASE	\$ 1,006	\$ 1,006	\$ 1,006	\$ 1,006	\$ 1,006	\$ -	0.00%	\$ -	0.00%	
6712 · MOWING		\$ 315	\$ 770	\$ 770	\$ 880	\$ 110	New	\$ 110	New	
6713 · PLOWING	\$ 25,149	\$ 24,064	\$ 30,550	\$ 22,724	\$ 30,550	\$ -	0.00%	\$ 7,826	34.44%	
6714 · BUILDING MAINTENANCE	\$ 5,014	\$ 7,905	\$ 25,780	\$ 6,002	\$ 27,580	\$ 1,800	6.98%	\$ 21,578	359.54%	
6715 · SKILLED LABOR		\$ 95	\$ 4,370	\$ 1,770	\$ 4,270	\$ (100)	MOVED FR BLD MAIN	\$ 2,500	BLD MAIN	
6716 · ALARM MONITORING AND INSPECTION		\$ 708	\$ 2,850	\$ 1,863	\$ 2,850	\$ -	MOVED FR BLD MAIN	\$ 988	BLD MAIN	
<i>BUILDING & LAND SUB TOTAL</i>	\$ 31,169	\$ 34,092	\$ 65,326	\$ 34,134	\$ 67,136	\$ 1,810	2.77%	\$ 33,002	96.68%	

	FY 18 ACTUAL	FY 19 ACTUAL	FY 20 BUDGET	CY 19 ACTUAL	FY 21 BUDGET	CHANGE FROM FY 20 BUDGET		CHANGE FROM CY 19 ACTUAL	
						\$	%	\$	%
6720 · UTILITIES									
6721 · ELECTRICITY	\$ 10,850	\$ 10,516	\$ 12,500	\$ 10,863	\$ 12,500	\$ -	0.00%	\$ 1,637	15.06%
6722 · HEATING FUEL	\$ 2,788	\$ 2,841	\$ 3,600	\$ 2,350	\$ 3,015	\$ (585)	-16.25%	\$ 665	28.31%
6724 · WATER/SEWER	\$ 6,475	\$ 6,063	\$ 8,076	\$ 5,397	\$ 7,888	\$ (188)	-2.33%	\$ 2,492	46.17%
UTILITIES SUB TOTAL	\$ 20,114	\$ 19,420	\$ 24,176	\$ 18,610	\$ 23,403	\$ (773)	-3.20%	\$ 4,793	25.76%
6730 · COMMERCIAL INSURANCE									
6731 · COMMERCIAL INSURANCE PREMIUM	\$ 25,659	\$ 18,614	\$ 16,759	\$ 11,526	\$ 17,114	\$ 355	2.12%	\$ 5,588	48.48%
COMMERCIAL INSURANCE SUB TOTAL	\$ 25,659	\$ 18,614	\$ 16,759	\$ 11,526	\$ 17,114	\$ 355	2.12%	\$ 5,588	48.48%
6740 · GOV'T FEES & TAXES									
6745 · STATE AND LOCAL TAXES	\$ 625	\$ 1,768	\$ 1,500	\$ 1,693	\$ 1,800	\$ 300	20.00%	\$ 107	6.35%
6746 · PERMITS	\$ 166	\$ 90	\$ 90	\$ 666	\$ 90	\$ -	0.00%	\$ (576)	-86.49%
GOVT FEES & TAXES SUB TOTAL	\$ 791	\$ 1,858	\$ 1,590	\$ 2,359	\$ 1,890	\$ 300	18.87%	\$ (469)	-19.87%
PROPERTY MANAGEMENT TOTAL	\$ 77,733	\$ 73,985	\$ 107,851	\$ 66,628	\$ 109,543	\$ 1,693	1.57%	\$ 42,915	64.41%
INTERDEPARTMENTAL CHARGES									
6901 · MAINTENANCE & ROLL OFF CHARGES	\$ 450,349	\$ 572,925	\$ 532,721	\$ 467,696	\$ 532,721	\$ 0.00%	0.00%	\$ -	0.00%
INTERDEPARTMENTAL CHARGES TOTAL	\$ 450,349	\$ 572,925	\$ 532,721	\$ 467,696	\$ 532,721	\$ -	0.00%	\$ 65,025	13.90%
TOTAL EXPENSES	\$ 2,547,573	\$ 2,766,689	\$ 2,950,103	\$ 2,586,253	\$ 2,979,712	\$ 29,609	1.00%	\$ 393,459	15.21%
NET PROFIT FROM OPERATIONS	\$ (59,343)	\$ (278,830)	\$ (218,092)	\$ 55,800	\$ (333,491)	\$ (115,399)	52.91%	\$ (389,291)	-697.65%
7101 - CONTRIBUTION TO CAPITAL	\$ (535,753)	\$ (356,332)	\$ (190,303)	\$ (177,881)	\$ (190,303)				
7208 - SUPPORT PROGRAMS ALLOCATION	\$ (222,738)	\$ (815,627)	\$ (691,439)	\$ (652,592)	\$ (691,439)	\$ (0)	0.00%	\$ (38,847)	5.95%
NET AFTER ALLOCATIONS	\$ (817,834)	\$ (1,450,790)	\$ (460,899)	\$ (774,672)	\$ (1,215,233)	\$ (754,335)	163.67%	\$ (440,561)	56.87%
(TO) / FROM DOC RATE STABILIZATION		\$ 263,535		\$ 263,535					
SWMF SUBSIDY	\$ 717,834	\$ 1,398,685	\$ 1,099,834	\$ 938,825	\$ 1,099,834				
TFR (TO) / FROM UNDESIG FUND BALANCE		\$ -	\$ -	\$ -	\$ -				
PROGRAM NET	\$ (100,000)	\$ 211,430	\$ 638,935	\$ 427,688	\$ (115,399)				

FY19 Actuals are combined DOC, SPW & Wood Programs. These numbers are for comparison only and may differ from other sources.

CHITTENDEN SOLID WASTE DISTRICT
BUDGET FORM FISCAL 2021

PROGRAM:
PREPARED BY:

DROP OFF CENTERS
Lee Tuure & Amy McVey with Josh Tyler

Category TIPPING FEES

PROGRAMMATIC NEED OR MANDATE:

This Account records all revenue for items people bring to CSWD

BREAKDOWN OF COSTS:

TIPPING FEES:	BURL	ESSEX	HINESBURG	MILTON	RICHMOND	SOUTH BUR	WILLISTON	
TRASH (POS Revenues)	\$208,126	\$583,317	\$119,636	\$315,259	\$268,406	\$550,599	\$396,900	\$2,442,243

TIPPING FEES TOTAL **\$2,442,243**

	ACTUAL FY18	ACTUAL FY19	BUDGET FY 20	ACTUAL CY19	BUDGET FY 21
4010 - FEES - TIPPING	\$ 2,242,093	\$ 2,259,222	\$ 2,545,961	\$ 2,427,027	\$ 2,442,243

SIGNIFICANT CHANGES FROM PREVIOUS YEAR:

- Tire & Drywall tip fee revenue now included with WDOC POS revenues.
- Assumes 20% reduction of Mattress & Boxspring units managed by CSWD.
- Adjusted to Calendar Year 2019 actuals
- Assumes Hinesburg DOC revenues from CY17
- Reduce revenues from WIL, RIC, SB to account for HIN customers

LINE ITEM: **4016 TIRES - REVEVUE**

ACTIVITY: Tires

PROGRAMMATIC NEED OR MANDATE:

Collection of revenues from tires received over scales

BREAKDOWN OF COSTS:

	Tons	\$/Ton	Line Item	Program Subtotal
SPW Facility				
	01-02-04-03-4530			
Tires thru scale	(actual) 276	\$200	\$55,200	
Tires thru Williston DOC	(est) 86		\$19,297	
	Total 362		\$74,497	\$74,497
			TOTAL	\$74,497
			CY2019 Actuals	
			Tires thru scale	\$56,563
			Tires thru Williston DOC ??	\$56,563

EXPECTED OUTPUT OR PRODUCT:

Generation of revenues from scaled tires

SIGNIFICANT CHANGES FROM PREVIOUS YEAR:

Adjusted to Calendar year 2019 actuals.

LINE ITEM: 4017 DRYWALL

ACTIVITY: Tipping Fees

BREAKDOWN OF COSTS:

				Line Item	Program Subtotal
SPW Facility	01-02-04-03-4420	Tons	\$/ton	per ton	
This revenue is now included in WDOC POS system					
Gypsum Wallboard		60	\$90	\$5,400	\$5,400
CY2019 Actuals					\$5,254
Wood Program	01-02-04-11-4420				
This revenue is now included in WDOC POS system					
Pallets & Dimensional wood debris scale		10	\$0	\$0	
1st half FY2019 - Williston DOC			\$0	\$0	
(not included in tips fees)				\$0	\$0

EXPECTED OUTPUT OR PRODUCT:

Generation of revenues

SIGNIFICANT CHANGES FROM PREVIOUS YEAR:

Reduced tons of Gypsum by 25 to better effect actual.

LINE ITEM: **4020 TRASH (Inc BULKY)** ACTIVITY Tipping Fees

PROGRAMMATIC NEED OR MANDATE:
Support operations of DOCs.

BREAKDOWN OF REVENUES:

		Line Item	JT COVID CHANGE	Program Subtotal
Williston DOC	POS SYSTEM SALES	\$415,023	\$382,613	
	BULKY ITEM FEE (mattresses)	\$14,287		\$396,900
				\$429,310
Essex DOC	POS SYSTEM SALES	\$610,431	\$562,762	
	BULKY ITEM FEE (mattresses)	\$20,555		\$583,317
				\$630,986
So. Burl. DOC	POS SYSTEM SALES	\$567,056	\$522,774	
	BULKY ITEM FEE (mattresses)	\$27,825		\$550,599
				\$594,881
Milton DOC	POS SYSTEM SALES	\$333,045	\$307,037	
	BULKY ITEM FEE (mattresses)	\$8,222		\$315,259
				\$341,267
Richmond DOC	POS SYSTEM SALES	\$285,334	\$263,052	
	BULKY ITEM FEE (mattresses)	\$5,354		\$268,406
				\$290,688
Hinesburg DOC	POS SYSTEM SALES	\$129,770	\$119,636	\$119,636
				\$129,770
Burlington DOC	POS SYSTEM SALES	\$215,323	\$198,508	
	BULKY ITEM FEE (mattresses)	\$9,618		\$208,126
				\$224,941
COVID CUT NEW TOTAL JT 5/15/20				\$2,442,243
TOTAL				\$2,641,843

EXPECTED OUTPUT OR PRODUCT:
Operation of DOCs.

CY2019 Actuals \$2,363,429

SIGNIFICANT CHANGES FROM PREVIOUS YEAR:
Adjusted to Calendar Year 2019 actuals
Added Bulky item (mattresses) revenue
Assumes Hinesburg DOC revenues from CY17
Reduce revenues from WIL, RIC, SB to account for HIN customers

CHITTENDEN SOLID WASTE DISTRICT
BUDGET FORM FISCAL 2021

PROGRAM:
PREPARED BY:

DROP OFF CENTERS
Lee Tuure & Amy McVey with Josh Tyler

Category MATERIAL SALES

PROGRAMMATIC NEED OR MANDATE:

This Account records all revenue for items sold by CSWD

BREAKDOWN OF COSTS:

MATERIAL SALES	BURL	ESSEX	HINESBURG	MILTON	RICHMOND	SOUTH BUR	WILLISTON	
BATTERIES	\$306	\$737	\$154	\$410	\$298	\$743	\$835	\$3,483
BOTTLE RETURNS	\$197	\$1,176	\$831	\$143	\$1,543	\$1,600	\$1,065	\$6,555
SCRAP METAL	\$11,325	\$30,000	\$0	\$12,225	\$10,950	\$27,375	\$20,625	\$112,500
WOOD CHIPS							\$32,625	\$32,625
LDPE - FILM							\$500	\$500

TIPPING FEES TOTAL

\$155,663

	ACTUAL FY18	ACTUAL FY19	BUDGET FY 20	ACTUAL CY 19	BUDGET FY 21
4110 · SALES - MATERIALS	\$ 192,517.31	\$ 179,076.71	\$ 135,070.87	\$ 166,402.08	\$ 155,663.04

SIGNIFICANT CHANGES FROM PREVIOUS YEAR:

Adjusted to Calendar Year 2019 actuals

Assumes Hinesburg DOC revenues from CY17

Reduce revenues from WIL, RIC, SB to account for HIN customers

Wood chip sales move from BED (\$20/ton) to ODF (\$15/ton).

LINE ITEM: **4151 BATTERIES**

ACTIVITY: Battery Sales

BREAKDOWN OF REVENUES:

	Line Item	Program Subtotal
	<u>CY19</u>	
Williston DOC 01-02-05-03-4520 Lead acid batteries	\$835	\$835
Essex DOC 01-02-05-04-4520 Lead acid batteries	\$737	\$737
So. Burl. DOC 01-02-05-05-4520 Lead acid batteries	\$743	\$743
Milton DOC 01-02-05-06-4520 Lead acid batteries	\$410	\$410
Richmond DOC 01-02-05-07-4520 Lead acid batteries	\$298	\$298
Hinesburg DOC 01-02-05-08-4520 Lead acid batteries	\$154	\$154
Burlington DOC 01-02-05-11-4520 Lead acid batteries	\$306	\$306
	TOTAL	\$3,483

EXPECTED OUTPUT OR PRODUCT:

An additional revenue source to help fund DOC operations.

CY2019 Actuals \$3,486

SIGNIFICANT CHANGES FROM PREVIOUS YEAR:

- Adjusted to Calendar Year 2019 actuals
- Assumes Hinesburg DOC revenues from CY17
- Reduce revenues from WIL, RIC, SB to account for HIN revenues

LINE ITEM: **4152 BOTTLE RETURNS**

ACTIVITY Bottle Deposits

PROGRAMMATIC NEED OR MANDATE:
Revenues to support operation of DOCs.

BREAKDOWN OF REVENUES:

		Line Item	Program Subtotal
Williston DOC	01-02-05-03-4524	\$1,065	\$1,065
Essex DOC	01-02-05-04-4524	\$1,176	\$1,176
So. Burl. DOC	01-02-05-05-4524	\$1,600	\$1,600
Milton DOC	01-02-05-06-4524	\$143	\$143
Richmond DOC	01-02-05-07-4524	\$1,543	\$1,543
Hinesburg DOC	01-02-05-08-4524	\$1,087	
	@ 75%	\$815	\$831
Burlington DOC	01-02-05-11-4524	\$197	\$197
		TOTAL	\$6,555
		CY2019 Actuals	\$6,556

EXPECTED OUTPUT OR PRODUCT:

An additional revenue source to help fund DOC operations.

SIGNIFICANT CHANGES FROM PREVIOUS YEAR:

Adjusted to Calendar Year 2019 actuals
Assumes Hinesburg DOC revenues from CY17
Reduce revenues from WIL, RIC, SB to account for HIN revenues

LINE ITEM: **4153** **SCRAP METAL**

ACTIVITY Scrap Metal Revenues

\$75.00 per Ton Revenue

PROGRAMMATIC NEED OR MANDATE:
Revenues received from the scrap metal contract.

BREAKDOWN OF REVENUES:

		Line Item	Program Subtotal
Williston DOC	01-02-05-03-4565 275 Tons	\$20,625	\$20,625
Essex DOC	01-02-05-04-4565 400 Tons	\$30,000	\$30,000
So. Burl. DOC	01-02-05-05-4565 365 Tons	\$27,375	\$27,375
Milton DOC	01-02-05-06-4565 163 Tons	\$12,225	\$12,225
Richmond DOC	01-02-05-07-4565 146 Tons	\$10,950	\$10,950
Hinesburg DOC	01-02-05-08-4565 0 Tons	\$0	\$0
Burlington DOC	01-02-05-11-4565 151 Tons	\$11,325	\$11,325
	1,500 Tons	TOTAL	\$112,500

EXPECTED OUTPUT OR PRODUCT:

Payment for scrap metal collected.

CY2019 Actuals **\$127,010**

SIGNIFICANT CHANGES FROM PREVIOUS YEAR:

Adjusted tons to CY19 Actuals

The new Hin DOC does not accept this material

CSWD now transports metal roll-offs to vendor.

LINE ITEM: **4154 WOOD**

ACTIVITY: Wood chips
Sales of Materials

PROGRAMMATIC NEED OR MANDATE:

Sale of materials collected and/or processed at the facilities

BREAKDOWN OF COSTS:

	Line Item		Program Subtotal
Wood Program			
	Tons/Yr	\$/Ton	
WIL SPW - Wood chips sold to GMC	2,175	\$15.00	\$32,625
WIL SPW - Wood chips sold to McNeil	0	\$20.00	\$0
	<u>2,175</u>		<u>\$32,625</u>
		TOTAL	\$32,625
		CY2019 Actuals	\$21,055

EXPECTED OUTPUT OR PRODUCT:

Incoming Clean Wood Debris ground into chips and sold to McNeil & GMC
Generation of revenues.

	CY2019	tons	
SIGNIFICANT CHANGES FROM PREVIOUS YEAR:			
GMC buys all wood chips		1052.77	\$21,055 BED @\$20/ton
		28.55	\$571 BED @\$20/ton
		679.79	\$6,458 ODF @\$9.50/ton
		<u> </u>	<u>\$28,084</u>

LINE ITEM: **4110 LDPE - FILM**

ACTIVITY: LDPE Film

NEW ITEM:

CONTINUING: X

PROGRAMMATIC NEED OR MANDATE:

Sale of materials collected and/or processed at the facilities

BREAKDOWN OF COSTS:

	Line Item			Program
	Tons/Yr	\$/Ton	Total	Subtotal
SPW Facility				
LDPE = Clear plastic bags & film	10	\$50	\$500	\$500
			TOTAL	\$500
			CY2019 Actuals	\$409

EXPECTED OUTPUT OR PRODUCT:

Generation of revenues.

SIGNIFICANT CHANGES FROM PREVIOUS YEAR:

LDPE-2019 Actual tons @ \$0.025/lb net revenue

CHITTENDEN SOLID WASTE DISTRICT
BUDGET FORM FISCAL 2021

PROGRAM:
PREPARED BY:

DROP OFF CENTERS
Lee Tuure & Amy McVey with Josh Tyler

Category Product Stewardship

PROGRAMMATIC NEED OR MANDATE:

This Account records all revenue for items for which CSWD is reimbursed by an ERP or similar fund established to offset the costs of disposal.

BREAKDOWN OF COSTS:

MATERIAL SALES	BURL	ESSEX	HINESBURG	MILTON	RICHMOND	SOUTH BUR	WILLISTON	
ELECTRONICS	\$4,927	\$11,940	\$935	\$5,245	\$1,880	\$10,687	\$12,702	\$48,316
TIPPING FEES TOTAL								\$48,316

	ACTUAL FY18	ACTUAL FY19	BUDGET FY 20	ACTUAL CY 19	BUDGET FY 21
4600 · PRODUCT STEWARDSHIP ANI \$	53,561 \$	49,560 \$	50,980 \$	48,525 \$	48,316 \$

SIGNIFICANT CHANGES FROM PREVIOUS YEAR:

None

LINE ITEM: **4603 ELECTRONICS**

ACTIVITY Electronics Management Fee

BREAKDOWN OF REVENUES:		<u>lbs/Yr</u>	<u>Tons</u>	Revenue per lb.	Program Subtotal
Williston DOC	01-02-05-03-4460	158,780	79.39	\$0.08	\$12,702
Essex DOC	01-02-05-04-4460	149,253	74.63	\$0.08	\$11,940
So. Burl. DOC	01-02-05-05-4460	133,583	66.79	\$0.08	\$10,687
Milton DOC	01-02-05-06-4460	65,560	32.78	\$0.08	\$5,245
Richmond DOC	01-02-05-07-4460	31,327	15.66	\$0.06	\$1,880
Hinesburg DOC	01-02-05-08-4460	<u>lbs/Yr</u> 15,588	7.79	\$0.06	\$935
Burlington DOC	01-02-05-11-4460	61,584	30.79	\$0.08	\$4,927
TOTAL		615,675	307.84	TOTAL	\$48,316
					CY2019 Actuals
					\$47,986

EXPECTED OUTPUT OR PRODUCT:

An additional revenue source to help fund DOC operations.
 Revenue received for handling E-Waste covered under new State program

SIGNIFICANT CHANGES FROM PREVIOUS YEAR:

Adjusted to Calendar Year 2019 actuals
 Assumes Hinesburg DOC pounds from CY17
 Reduce pounds from WIL, RIC, SB to account for HIN pounds

CHITTENDEN SOLID WASTE DISTRICT
BUDGET FORM FISCAL 2021

PROGRAM: DROP OFF CENTERS
PREPARED BY: Lee Tuure & Amy McVey with Josh Tyler

Category: Salaries Wages, & Benefits

PROGRAMMATIC NEED OR MANDATE:

These accounts track costs related to staffing the district.

	ACTUAL FY17	ACTUAL FY18	BUDGET FY 19	BUDGET FY 20	BUDGET FY 21
DIRECTOR OF OPERATIONS				0.40	0.23
ADMIN ASST	0.15	0.10	0.10		
DISTRICT ENGINEER	0.22	0.14	0.05		
Project Manager	0.29	0.12			0.10
OPERATIONS MANAGER	1.00	1.00	1.00	1.00	1.00
OPERATORS	12.41	12.61	12.80	13.60	13.60
	14.07	13.97	13.95	15.00	14.93

BREAKDOWN OF COSTS:

	Line Item	Program Subtotal
Salaries and Wages	Total Salaries and Wages	\$ 706,443

Benefits

6021 · FICA	\$ 55,811	
6022 · UNEMPLOYMENT	\$ 1,456	
6023 · RETIREMENT BENEFITS	\$ 32,258	
6024 · LIFE/DISABILITY INSURANCE	\$ 6,412	
6025 · WORKERS COMP	\$ 60,008	
6026 · DENTAL INSURANCE	\$ 10,568	
6027 · HEALTH INS - Premiums	\$ 167,000	
6028 · HSA CSWD EXP		
6031 · HEALTH INS - OPT OUT	\$ 6,483	
6033 · HRA CONTRIB EXP	\$ -	\$ 339,997

	ACTUAL FY18	ACTUAL FY19	BUDGET FY 20	ACTUAL CY 19	BUDGET FY 21
SALARIES AND WAGES TOTAL	\$ 628,521	\$ 594,100	\$ 704,891	\$ 561,538	\$ 706,443
BENEFITS TOTAL	\$ 264,493	\$ 340,780	\$ 342,518	\$ 267,444	\$ 339,997
Total Personnel Cost	\$ 893,014	\$ 934,880	\$ 1,047,409	\$ 828,982	\$ 1,046,440

SIGNIFICANT CHANGES FROM PREVIOUS YEAR:

None

CHITTENDEN SOLID WASTE DISTRICT
BUDGET FORM FISCAL 2021

PROGRAM: DROP OFF CENTERS
PREPARED BY: Lee Tuure & Amy McVey with Josh Tyler

Category TRAVEL & TRAINING

PROGRAMMATIC NEED OR MANDATE:

These accounts track additional training (ie: AED/CPR First Aid, etc) and education of staff including memberships and subscriptions

BREAKDOWN OF COSTS:

	Line Item		Program Subtotal
Conferences (include travel, lodging, and meals):			
Conferences:	CONFERENCE NAME:		
	Solid waste equipment trade show	\$ -	
	C&D/Special waste conference	\$ -	
			\$ -
Staff Training & Education	Training/ Classes:		
	Miscellaneous Employee Training	\$ -	
			\$ -
Subscriptions	Publications:		
	American Metal Markets	\$ -	
			\$ -
Travel and Training Total			\$ -

	ACTUAL FY18	ACTUAL FY19	BUDGET FY 20	ACTUAL CY 19	BUDGET FY 21
6100 · TRAVEL & TRAINING					
6111 · CONFERENCES	\$ -	\$ -	\$ 3,200	\$ -	\$ -
6121 · STAFF TRAINING & EDUCATIOI	\$ 520	\$ 193	\$ 500	\$ 193	\$ -
6141 · SUBSCRIPTIONS	\$ -	\$ -	\$ 2,250	\$ -	\$ -
Total 6100 · TRAVEL & TRAINING	\$ 520	\$ 193	\$ 5,950	\$ 193	\$ -

SIGNIFICANT CHANGES FROM PREVIOUS YEAR:

None

LINE ITEM: **6111 Conferences**
 (include travel, lodging, and meals):

ACTIVITY: Travel & Meals

BREAKDOWN OF COSTS:

			Line Item	Program
DOC/Administration	Miles/ Week	\$/Mile	Subtotal	Subtotal
Drop-Off Center Manager	National Solid Waste Conference		\$0	\$0
SPW Facility				
Asst. Drop-Off Center Manager	National Solid Waste Conference		\$0	\$0
			TOTAL	\$0
EXPECTED OUTPUT OR PRODUCT:			CY2019 Actuals	\$0

Reimburse employees for mileage while on District business

SIGNIFICANT CHANGES FROM PREVIOUS YEAR:

None

LINE ITEM: **6121 Staff Training & Education**
Training/ Classes:

PROGRAMMATIC NEED OR MANDATE:

Provide DOC manager & operators training regarding safety, customer relations and organizational skills.

BREAKDOWN OF COSTS:

	Line Item	Program Subtotal
Administration	01-02-05-00-5320	
	Miscellaneous Employee Training as needed	\$0
	TOTAL	\$0
	CY2019 Actuals	\$193

EXPECTED OUTPUT OR PRODUCT:

Train staff in up to date rules, regulations and technologies concerning environmental and safety regulations

Provide Customer Service training for employees on an as needed basis

SIGNIFICANT CHANGES FROM PREVIOUS YEAR:

None

PROGRAMMATIC NEED OR MANDATE:

Contracted services to provide use of equipment, professional services, etc.

BREAKDOWN OF COSTS:

		Line Item	Program Subtotal
Administration	01-02-05-00-5499		
	American Metal Markets Subscription	\$0	\$0

TOTAL \$0

EXPECTED OUTPUT OR PRODUCT:

Provide current scrap metal pricing

CY2019 Actuals \$0

SIGNIFICANT CHANGES FROM PREVIOUS YEAR:

None

CHITTENDEN SOLID WASTE DISTRICT
BUDGET FORM FISCAL 2021

PROGRAM: DROP OFF CENTERS
PREPARED BY: Lee Tuure & Amy McVey with Josh Tyler

Category Administrative Costs

PROGRAMMATIC NEED OR MANDATE:

These accounts track activities that are needed to support the regular business activities of the District.

BREAKDOWN OF COSTS:

			Line Item	Program Subtotal
BUSINESS TRAVEL (Mileage Reimbursement, Meals,				
Mileage (# miles)	5,043	0.575	\$2,900	
Meals				
Lodging			\$ 100	
Transportation			\$ -	\$ 3,000
Legal Notices				
Legal advertisements (RFPs)			\$ -	\$ -

Administrative Costs Total \$ 3,000

	ACTUAL FY18	ACTUAL FY19	BUDGET FY 20	ACTUAL CY 19	BUDGET FY 21
6211 · BUSINESS TRAVEL	\$ 2,402	\$ 2,244	\$ 3,320	\$ 1,801.04	\$ 3,000
6221 · LEGAL NOTICES	\$ 270	\$ 93	\$ 350	\$ 265.50	\$ -
	\$ 2,672	\$ 2,337	\$ 3,670	\$ 2,066.54	\$ 3,000

SIGNIFICANT CHANGES FROM PREVIOUS YEAR:

Increased mileage rate to \$0.575/mile

CSWD BUDGET WORKSHEET

FY21

ADMINISTRATIVE

LINE ITEM: **6211 BUSINESS TRAVEL** ACTIVITY Travel & Meals
 (Mileage Reimbursement, Meals, Lodging)

PROGRAMMATIC NEED OR MANDATE:

Mileage rate **\$0.575**

Travel between DOCs for paperwork pickups, supplies delivered, management support and inspections. DOC Operators making night bank deposits.

BREAKDOWN OF COSTS:	Total Mileage	Line Item	Program Subtotal
Administration			
Drop-Off Center Manager			
50 miles per week x 52	2,600	\$1,495	\$1,495
Williston DOC			
Asst. Drop-Off Center Manager			
12 miles per week x 52	649	\$373	\$373
Vendor audit & site inspection			
300 miles or rental car	300	\$173	\$173
Motel & meals		\$100	\$100
Essex DOC			
01-02-05-04-5340			
15 miles per week x 52	780	\$449	\$449
So. Burl. DOC			
01-02-05-05-5340			
2.5 miles per week x 52	130	\$75	\$75
Milton DOC			
01-02-05-06-5340			
6 miles per week x 52	312	\$179	\$179
Richmond DOC			
01-02-05-07-5340			
4 miles per week x 52	208	\$120	\$120
Hinesburg DOC			
01-02-05-08-5340			
6 miles per week x 52	312	\$179	\$179
Burlington DOC			
01-02-05-11-5340			
5 miles per week x 52	260	\$150	\$150
	5,043	TOTAL	\$3,292

EXPECTED OUTPUT OR PRODUCT:

Efficient operation of DOC's, proper maintenance completed.

CY2019 Actuals

\$1,801

SIGNIFICANT CHANGES FROM PREVIOUS YEAR:

Decrease mileage rate to \$0.575/mile

PROGRAMMATIC NEED OR MANDATE:
Legal notices for RFPs.

BREAKDOWN OF COSTS:

Administration 01-02-05-00-5710
 Legal advertisements (RFPs)

Line Item	Program Subtotal
\$0	\$0
TOTAL	\$0
CY2019 Actuals	\$177

EXPECTED OUTPUT OR PRODUCT:
Meet District Purchase and Personnel Policy requirements.

SIGNIFICANT CHANGES FROM PREVIOUS YEAR:
None

CHITTENDEN SOLID WASTE DISTRICT
BUDGET FORM FISCAL 2021

PROGRAM: DROP OFF CENTERS
PREPARED BY: Lee Tuure & Amy McVey with Josh Tyler

Category Professional Fees

PROGRAMMATIC NEED OR MANDATE:

These accounts capture the cost of the outside expertise needed to support staff and the district.

BREAKDOWN OF COSTS:

			Line Item	Program Subtotal
Legal Services	Attorney hours:	0	\$225	\$0
				0
Medical Exams	New employee exams & Hep B vaccination		\$0	\$ -
Professional Fees Total				\$ -

	ACTUAL FY18	ACTUAL FY19	BUDGET FY 20	ACTUAL CY 19	BUDGET FY 21
6341 · LEGAL SERVICES	\$ 1,228	\$ -	\$ 450	\$ 113	\$ -
6371 · MEDICAL EXAMS	\$ -	\$ -	\$ 400	\$ -	\$ -
6399 · OTHER PROF SERVICES	\$ 90,521	\$ 61,113	\$ -	\$ 173	\$ -
Total 6300 · PROFESSIONAL FEES	\$ 91,749	\$ 61,113	\$ 850	\$ 521	\$ -

SIGNIFICANT CHANGES FROM PREVIOUS YEAR:

None

LINE ITEM: **6341 Legal Services**

ACTIVITY OR ITEM: Legal Fees

PROGRAMMATIC NEED OR MANDATE:
Legal counsel needed to review DOC lease agreements

BREAKDOWN OF COSTS:

Program
Subtotal

Administration 01-02-05-00-5425

Legal Fees 0 hours at \$225/hr

\$0

TOTAL: \$0

CY2019 Actuals \$0

EXPECTED OUTPUT OR PRODUCT:
Legal advice regarding DOC lease agreements

SIGNIFICANT CHANGES FROM PREVIOUS YEAR:
Potential agreements regarding Hinesburg DOC

LINE ITEM: **6371 Medical Exams**

ACTIVITY Medical Exams

PROGRAMMATIC NEED OR MANDATE:

Physicals and vaccinations

BREAKDOWN OF COSTS:

Administration 01-02-05-00-5410
New Employee Medical Exams 2 @ \$125 ea.
Hepatitis B Vaccinations 1 @ \$150 ea.

Line Item Program Subtotal

\$0	
\$0	
<u>\$0</u>	\$0

TOTAL \$0

CY2019 Actuals \$0

EXPECTED OUTPUT OR PRODUCT:

Protect employees from a blood borne pathogen
Assure physical health of new employees

SIGNIFICANT CHANGES FROM PREVIOUS YEAR:

None

CHITTENDEN SOLID WASTE DISTRICT
BUDGET FORM FISCAL 2021

PROGRAM: DROP OFF CENTERS
PREPARED BY: Lee Tuure & Amy McVey with Josh Tyler

Category Equipment and Fleet

PROGRAMMATIC NEED OR MANDATE:
These accounts record activities for the purchase of or maintenance of equipment at the DOCs.

BREAKDOWN OF COSTS:

		Line Item	Program Subtotal
LARGE EQUIPMENT			
LARGE EQ - MAINT & PARTS	Compactor & Roll-off container repairs	\$ 7,400	
SCALE CERTIFICATION AND MAINT	Scale license - WIL & BRL and scale maint.	\$ 570	
EQUIPMENT CONTINGENCY			\$ 7,970
SAFETY EQUIPMENT			
	Security equipment replacement		
	New CCTV systems at WIL & ESX DOCs	\$ 4,500	\$ 4,500
INFORMATION TECHNOLOGY			
PURCHASE, LEASE, OR LICENSE	POS Back-up software - annual	\$ -	
	Moved to 6443	\$ -	
HARDWARE AND EQUIPMENT			
	Upgraded equipment for Credit Cards	\$ 3,000	\$ 3,000
SYSTEMS MAINTENANCE			
	POS system maintenance & repairs	\$ 1,500	
	PC Maintenance & repairs	\$ 1,050	
	POS Back-up software - annual	\$ 100	\$ 2,650
TELECOMMUNICATIONS			
	Telephone & Internet Service	\$ 10,158	\$ 10,158
EQUIPMENT AND FLEET TOTAL			\$ 28,278

	ACTUAL FY18	ACTUAL FY19	BUDGET FY 20	ACTUAL CY 19	BUDGET FY 21
6410 · LARGE EQUIPMENT	\$ -	\$ -	\$ -	\$ -	\$ -
6411 · LARGE EQUIPMENT LEASES	\$ 39,684	\$ 1,970	\$ -	\$ (17,872)	\$ -
6412 · LARGE EQ - MAINT & PARTS	\$ 21,472	\$ 8,289	\$ 7,200	\$ 7,004	\$ 7,400
6413 · LARGE EQ - SERVICE CONTRACT	\$ 5,718	\$ 990	\$ -	\$ 305	\$ -
6416 · SCALE CERTIFICATION AND MAINT	\$ -	\$ 470	\$ 70	\$ 470	\$ 570
LARGE EQUIPMENT SUB TOTAL	\$ 66,874	\$ 12,024	\$ 7,270	\$ (10,093)	\$ 7,970
6420 - GENERAL EQUIPMENT					
6424 · SAFETY EQUIPMENT	\$ -	\$ 197	\$ 3,500	\$ 197	\$ 4,500
GENERAL EQUIPMENT SUB TOTAL	\$ -	\$ 230	\$ 3,500	\$ 230	\$ 4,500
6440 · INFORMATION TECHNOLOGY					
6441 · PURCHASE, LEASE, OR LICENSE - Rer	\$ -	\$ -	\$ 100	\$ -	\$ -
6442 · HARDWARE AND EQUIPMENT	\$ -	\$ 14	\$ 5,250	\$ 4,437	\$ 3,000
6443 · SYSTEMS MAINTENANCE	\$ 203	\$ 496	\$ 2,550	\$ 646	\$ 2,650
6445 · TELECOMMUNICATIONS	\$ 7,713	\$ 7,092	\$ 9,534	\$ 7,531	\$ 10,158
INFORMATION TECHNOLOGY SUB TOTAL	\$ 7,916	\$ 7,602	\$ 17,434	\$ 12,614	\$ 15,808
6450 · FLEET MAINTENANCE					
6453 · FM - TIRE REPLACEMENT/REPAIR	\$ 1,952	\$ 433	\$ -	\$ -	\$ -
6456 · FM - DIESEL AND GAS	\$ 6,146	\$ 8,055	\$ -	\$ 3,189	\$ -
FLEET MAINTENANCE SUB TOTAL	\$ 8,099	\$ 9,622	\$ -	\$ 4,852	\$ -
	\$ 82,889	\$ 29,478	\$ 28,204	\$ 7,602	\$ 28,278

SIGNIFICANT CHANGES FROM PREVIOUS YEAR:

Upgraded equipment for Credit Cards

LINE ITEM: **6412 LARGE EQ - MAINT & PARTS**

ACTIVITY Equipment Maintenance

PROGRAMMATIC NEED OR MANDATE:
Provide proper maintenance on DOC equipment.

BREAKDOWN OF COSTS:

Roll-Off Containers miscellaneous repairs	\$2,000	Line Item	Program Subtotal
Compactor- replacement parts	<u>\$4,000</u>		
TOTAL amount allocated to DOCs only -	<u>\$6,000</u>		

Williston DOC	01-02-05-03-5592			
Portion of roll-off container & compactor repairs		23%	\$1,385	
Compactor service - 2 oil/filter change			\$200	
Baler service & repairs			\$100	\$1,685
Essex DOC	01-02-05-04-5592			
Portion of roll-off container & compactor repairs		19%	\$1,154	
Compactor service - 2 oil/filter change			\$200	\$1,354
So. Burl. DOC	01-02-05-05-5592			
Portion of roll-off container & compactor repairs		19%	\$1,154	
Compactor service - 2 oil/filter change			\$200	\$1,354
Milton DOC	01-02-05-06-5592			
Portion of roll-off container & compactor repairs		12%	\$692	
Compactor service - 2 oil/filter change			\$200	\$892
Richmond DOC	01-02-05-07-5592			
Portion of roll-off container & compactor repairs		12%	\$692	
Compactor service - 2 oil/filter change			\$200	\$892
Hinesburg DOC	01-02-05-08-5592			
Portion of roll-off container & compactor repairs		4%	\$231	
Compactor service - 1 oil/filter change			\$200	\$431
Burlington DOC	01-02-05-11-5592			
Portion of roll-off container & compactor repairs		12%	\$692	
Compactor service - 1 oil/filter change			\$100	\$792
		100%	TOTAL	\$7,400
			CY2019 Actuals	\$6,420

EXPECTED OUTPUT OR PRODUCT:
Insure all equipment is maintained in a safe and operational condition

SIGNIFICANT CHANGES FROM PREVIOUS YEAR:
Added RCY Compactor to HDOC

LINE ITEM: **6416 SCALE CERTIFICATION AND MAINT**

PROGRAMMATIC NEED OR MANDATE:

Permits and/or licenses needed to operate DOC programs.

BREAKDOWN OF COSTS:

		Line Item	Program Subtotal
	Scale maintenance		
Williston DOC	01-02-05-03-6020	\$500	\$500
	Scale License	\$35	\$35
Burlington DOC	01-02-05-11-6020		
	Scale License	\$35	\$35
		TOTAL	\$570
		CY2019 Actuals	\$470

EXPECTED OUTPUT OR PRODUCT:

Meet state and local requirements for permits and/or licenses.

SIGNIFICANT CHANGES FROM PREVIOUS YEAR:

Adjusted permits to actuals

Added \$500 for BDOC Scale maintenance & repair

LINE ITEM: **6424 SAFETY EQUIPMENT**

PROGRAMMATIC NEED OR MANDATE:

Alarm system repairs/maintenance
 CCTV repairs/maintenance at DOCs.

BREAKDOWN OF COSTS:

		Line Item	Program Subtotal
Administration	01-02-05-00-5515		
Security equipment replacement		\$1,000	\$1,000
Williston DOC	01-02-05-03-5515		
New CCTV System		\$1,750	\$1,750
Essex DOC	01-02-05-04-5515		
New CCTV System		\$1,750	\$1,750
So. Burl. DOC	01-02-05-05-5515		
			\$0
Milton DOC	01-02-05-06-5515		
			\$0
Richmond DOC	01-02-05-07-5515		
			\$0
Hinesburg DOC	01-02-05-08-5515		
			\$0
Burlington DOC	01-02-05-11-5515		
			\$0
		TOTAL	\$4,500

EXPECTED OUTPUT OR PRODUCT:

Provide security protection via alarm and security cameras.

CY2019 Actuals

\$197

SIGNIFICANT CHANGES FROM PREVIOUS YEAR:

Upgrade CCTV System at Williston and Essex DOCs

LINE ITEM: **6442** **HARDWARE AND EQUIPMENT** ACTIVITY PC Systems Maintenance & Supp

PROGRAMMATIC NEED OR MANDATE:

Maintenance of PCs at Drop Off Centers.

BREAKDOWN OF COSTS:		Line Item	Program Subtotal
Administration	01-02-05-00-5970		\$0
Williston DOC	01-02-05-03-5970		
	Upgrade for Credit cards	\$500	\$500
Essex DOC	01-02-05-04-5970		
	Upgraded equipment for Credit cards	\$500	\$500
So. Burl. DOC	01-02-05-05-5970		
	Upgraded equipment for Credit cards	\$500	\$500
Milton DOC	01-02-05-06-5970		
	Upgraded equipment for Credit cards	\$500	\$500
Richmond DOC	01-02-05-07-5970		
	Upgraded equipment for Credit cards	\$500	\$500
Hinesburg DOC	01-02-05-08-5970		\$0
Burlington DOC	01-02-05-11-5970		
	Upgraded equipment for Credit cards	\$500	\$500
		TOTAL	\$3,000

EXPECTED OUTPUT OR PRODUCT:

Guarantee an operational computer at all DOCs during business hours
 Guarantee an operational point of sale system at all DOCs during business hours

CY2019 Actuals **\$3,338**

SIGNIFICANT CHANGES FROM PREVIOUS YEAR:

Upgraded equipment for Credit cards

LINE ITEM: **6443** **SYSTEMS MAINTENANCE** ACTIVITY Systems Maintenance & Support

PROGRAMMATIC NEED OR MANDATE:
Maintenance of PCs at Drop Off Centers.

		Line Item	Program Subtotal
BREAKDOWN OF COSTS:			
Administration	01-02-05-00-5970		
	Point of Sale (POS) system maintenance & repairs	\$1,500	
	POS Back-up Software - (Storagecraft) (Was in 6441 FY20)	\$100	
			\$1,600
Williston DOC	01-02-05-03-5970		
	PC Maintenance and repairs	\$150	
			\$150
Essex DOC	01-02-05-04-5970		
	PC Maintenance and repairs	\$150	
			\$150
So. Burl. DOC	01-02-05-05-5970		
	PC Maintenance and repairs	\$150	
			\$150
Milton DOC	01-02-05-06-5970		
	PC Maintenance and repairs	\$150	
			\$150
Richmond DOC	01-02-05-07-5970		
	PC Maintenance and repairs	\$150	
			\$150
Hinesburg DOC	01-02-05-08-5970		
	PC Maintenance and repairs	\$150	
			\$150
Burlington DOC	01-02-05-11-5970		
	PC Maintenance and repairs	\$150	
			\$150
		TOTAL	\$2,650

EXPECTED OUTPUT OR PRODUCT:	CY2019 Actuals	\$646
Guarantee an operational computer at all DOCs during business hours		
Guarantee an operational point of sale system at all DOCs during business hours		

SIGNIFICANT CHANGES FROM PREVIOUS YEAR:
None

LINE ITEM: **6445 TELECOMMUNICATIONS**

ACTIVITY Telephone

PROGRAMMATIC NEED OR MANDATE:

Communication with public, vendors and staff.
Provide connection to alarm monitoring company.

BREAKDOWN OF COSTS:		\$/Month	Line Item	Program Subtotal
Administration	01-02-05-00-5810			
1 Cellular phone		\$52	\$624	
Miscellaneous supplies			\$150	
Reimburse Asst. DOC Manager phone		\$52	\$624	\$1,398
Williston DOC	01-02-05-03-5810			
1 Telephone line		\$40	\$480	
High speed internet connection		\$55	\$660	\$1,140
Essex DOC	01-02-05-04-5810			
1 Telephone line		\$40	\$480	
High speed internet connection		\$55	\$660	\$1,140
So. Burl. DOC	01-02-05-05-5810			
1 Telephone line		\$30	\$360	
High speed internet connection		\$100	\$1,200	\$1,560
Milton DOC	01-02-05-06-5810			
1 Telephone line		\$40	\$480	
High speed internet connection		\$70	\$840	\$1,320
Richmond DOC	01-02-05-07-5810			
1 Telephone line		\$40	\$480	
High speed internet connection		\$70	\$840	\$1,320
Hinesburg DOC	01-02-05-08-5810			
1 Telephone line		\$35	\$420	
High speed internet connection		\$65	\$780	\$1,200
Burlington DOC	01-02-05-11-5810			
1 Telephone line		\$40	\$480	
High speed internet connection		\$50	\$600	\$1,080
			TOTAL	\$10,158
			CY2019 Actuals	\$7,531

EXPECTED OUTPUT OR PRODUCT:

Secure and efficient operations.

SIGNIFICANT CHANGES FROM PREVIOUS YEAR:

Added Reimburse Asst. DOC Manager phone

CHITTENDEN SOLID WASTE DISTRICT
BUDGET FORM FISCAL 2021

PROGRAM: DROP OFF CENTERS
PREPARED BY: Lee Tuure & Amy McVey with Josh Tyler

Category Supplies

PROGRAMMATIC NEED OR MANDATE:

These accounts are part of the Equipment and Supplies section and relate for any item needed for operations.

BREAKDOWN OF COSTS:

		Line Item	Program Subtotal
SUPPLIES			
MATERIALS AND SUPPLIES			
& SUPPLIES	Misc. Supplies, Dog bones, lollipops	\$1,300	
	Hand tools, shovels, brooms, etc.	\$600	
	SPW supplies, Hg bags, Textile bags		
	Packing tape, absorbent pads, misc.	\$1,600	<u>\$3,500</u>
		\$3,500	
FACILITY SIGNAGE			
	Replace facility signs	\$8,700	
	VT AOT Directional Signs	\$300	
			<u>\$9,000</u>
		\$9,000	
SAFETY SUPPLIES			
	First aid/eyewash/AED supplies	\$2,010	
	SDS Program subscription	\$525	
			<u>\$2,535</u>
GENERAL OFFICE SUPPLIES			
OFFICE SUPPLIES			
	POS paper, tp, paper towels, pens and other Misc. supplies		
		\$2,450	<u>\$2,450</u>
BOTTLED WATER			
	Potable water at DOCs	\$858	<u>\$858</u>
POSTAGE - Now budgeted			
	Misc. letters	\$0	<u>\$0</u>
EMPLOYEE CLOTHING			
UNIFORMS			
	Boots, hats, shirts, pants, jackets	\$4,500	<u>\$4,500</u>
PERSONAL PROTECTIVE			
	PPE	\$1,922	<u>\$1,922</u>

\$24,765

	ACTUAL FY18	ACTUAL FY19	BUDGET FY 20	ACTUAL CY 19	BUDGET FY 21
6511 · GENERAL MATERI	\$3,325.63	\$3,134.26	\$4,300.00	\$3,345.17	\$3,500.00
6512 · FACILITY SIGNAGE	\$1,467.37	\$1,856.16	\$11,800.00	\$1,727.80	\$9,000.00
6513 · SAFETY SUPPLIES	\$0.00	\$796.35	\$875.00	\$1,451.51	\$2,535.00
GENERAL MAT'LS and SL	\$4,793.00	\$5,786.77	\$16,975.00	\$6,524.48	\$15,035.00
6520 - GENERAL OFFICE SUPPLIES					
6521 · OFFICE SUPPLIES	\$1,271.15	\$2,303.10	\$2,450.00	\$2,026.72	\$2,450.00
6522 · BOTTLED WATER	\$0.00	\$310.11	\$858.00	\$714.21	\$858.00
6523 · POSTAGE	\$6.83	\$2.85	\$50.00	\$6.65	\$0.00
GENERAL OFFICE SUPPLI	\$1,277.98	\$2,616.06	\$3,358.00	\$2,747.58	\$3,308.00
6541 · UNIFORMS	\$5,360.29	\$3,116.41	\$5,120.00	\$3,945.46	\$4,500.00
6542 · PERSONAL PROTE	\$1,936.86	\$1,956.76	\$1,583.00	\$1,543.43	\$1,922.00
EMPLOYEE CLOTHING SL	\$7,297.15	\$5,073.17	\$6,703.00	\$5,488.89	\$6,422.00
SUPPLIES TOTAL	\$13,368.13	\$13,476.00	\$27,036.00	\$14,760.95	\$24,765.00

SIGNIFICANT CHANGES FROM PREVIOUS YEAR:

Postage now budgeted in Admin Program

Major signage upgrade still in process this CY

PROGRAMMATIC NEED OR MANDATE:
Supplies needed to support operations at DOCs.

BREAKDOWN OF COSTS:

Program
Subtotal

Administration	01-02-05-00-6110		
	Misc. Supplies	\$500	
	Dog bones	\$500	
	Lollipops	\$300	
		\$1,300	\$1,300
Williston DOC / SPW	01-02-05-03-6110		
	Hand tools, shovels, brooms, etc.		\$100
	Ziplock Bags - Hg items	\$50	
	Textile Bags	\$300	
	Packing tape - FI Bulbs	\$300	
	Miscellaneous	\$450	
	Oil Absorbant Pads	\$500	
	Baling wire - film	\$0	
	Total SPW materials	\$1,600	\$1,600
Essex DOC	01-02-05-04-6110		
	Hand tools, shovels, brooms, etc.		\$100
So. Burl. DOC	01-02-05-05-6110		
	Hand tools, shovels, brooms, etc.		\$100
Milton DOC	01-02-05-06-6110		
	Hand tools, shovels, brooms, etc.		\$80
Richmond DOC	01-02-05-07-6110		
	Hand tools, shovels, brooms, etc.		\$80
Hinesburg DOC	01-02-05-08-6110		
	Hand tools, shovels, brooms, etc.		\$80
Burlington DOC	01-02-05-11-6110		
	Hand tools, shovels, brooms, etc.		\$60
		TOTAL	\$600

EXPECTED OUTPUT OR PRODUCT:
Efficient operations of DOCs.

GRAND TOTAL \$3,500

CY2019 Actuals \$3,345

SIGNIFICANT CHANGES FROM PREVIOUS YEAR:
None

LINE ITEM: **6512 FACILITY SIGNAGE**

ACTIVITY Signage

PROGRAMMATIC NEED OR MANDATE:

Communications with customers regarding DOC operations.

BREAKDOWN OF COSTS:

		Line Item	Program Subtotal
Williston DOC / SPW	01-02-05-03-6128		
	Replace facility signs	\$1,500	
	VT AOT Highway sign rental (1)	\$100	\$1,600
Essex DOC	01-02-05-04-6128		
	Replace facility signs	\$1,500	\$1,500
So. Burl. DOC	01-02-05-05-6128		
	Replace facility signs	\$1,500	\$1,500
Milton DOC	01-02-05-06-6128		
	Replace facility signs	\$1,500	
	VT AOT Highway sign rental (2)	\$200	\$1,700
Richmond DOC	01-02-05-07-6128		
	Replace facility signs	\$1,500	\$1,500
Hinesburg DOC	01-02-05-08-6128		
	Replace facility signs	\$1,200	\$1,200
Burlington DOC	01-02-05-11-6128		
	Replace facility signs	\$0	\$0
		TOTAL	\$9,000
		CY2019 Actuals	\$1,728

EXPECTED OUTPUT OR PRODUCT:

Signs that provide information and instructions to DOC users.

SIGNIFICANT CHANGES FROM PREVIOUS YEAR:

Update all signs with new branding/colors

LINE ITEM: **6513 SAFETY SUPPLIES**

PROGRAMMATIC NEED OR MANDATE:

Safety supplies & equipment for DOC employees/facilities as recommended by the District's Safety Committee.

BREAKDOWN OF COSTS:

		Line Item	Program Subtotal
Safety Equipment & Supplies			
First aid/eyewash supplies		\$300	
Misc. safety equipment		\$750	
AED supplies - pads (every 3 yrs - due 12/2020)	\$450	\$450	
AED supplies - batteries (every 4 yrs - due 7/2020)	\$510	\$510	\$2,010
			\$0
SDS Program Subscription		\$525	\$525
			\$2,535
		TOTAL	\$2,535

EXPECTED OUTPUT OR PRODUCT:

Operators working in a safe work environment and in compliance with VOSHA regulations.

CY2019 Actuals

\$1,452

SIGNIFICANT CHANGES FROM PREVIOUS YEAR:

Increased SDS Program by \$25

AED supplies due this year

Added Misc. safety equipment

LINE ITEM: **6521 OFFICE SUPPLIES**

ACTIVITY Office Supplies

PROGRAMMATIC NEED OR MANDATE:

POS register paper, toilet paper, paper towels, etc.
Misc. supplies (fax machines, telephones, pens, tape, etc.)

BREAKDOWN OF COSTS:

		Program Subtotal
Administration	01-02-05-00-6010	
TOTAL		\$850
Williston DOC	01-02-05-03-6010	
TOTAL		\$300
Essex DOC	01-02-05-04-6010	
TOTAL		\$250
So. Burl. DOC	01-02-05-05-6010	
TOTAL		\$250
Milton DOC	01-02-05-06-6010	
TOTAL		\$200
Richmond DOC	01-02-05-07-6010	
TOTAL		\$200
Hinesburg DOC	01-02-05-08-6010	
TOTAL		\$200
Burlington DOC	01-02-05-11-6010	
TOTAL		\$200

TOTAL \$2,450

EXPECTED OUTPUT OR PRODUCT:

Provide office supplies needed for daily operations.

CY2019 Actuals **\$2,027**

SIGNIFICANT CHANGES FROM PREVIOUS YEAR:

None

LINE ITEM: **6522 BOTTLED WATER**

ACTIVITY

PROGRAMMATIC NEED OR MANDATE:

VOSHA regulations require potable water to be easily accessible to employees.

BREAKDOWN OF COSTS:

		Line Item	Program Subtotal
Williston DOC	01-02-05-03-5820		
Water	3.5 gal/week @ \$1/gal	\$182	\$182
Essex DOC	01-02-05-04-5820		
Water	2.5 gal/week @ \$0.75/gal	\$130	\$130
So. Burl. DOC	01-02-05-05-5820		
Water	1.25 gal/week @ \$1/gal	\$65	\$65
Milton DOC	01-02-05-06-5820		
Water	3 gal/week @ \$1/gal	\$156	\$156
Richmond DOC	01-02-05-07-5820		
Water	3 gal/week @ \$1/gal	\$156	\$156
Hinesburg DOC	01-02-05-08-5820		
Water	1 gal/week @ \$1/gal	\$52	\$52
Burlington DOC	01-02-05-11-5820		
Water	3 gal/week @ \$1/gal	\$117	\$117
		TOTAL	\$858

EXPECTED OUTPUT OR PRODUCT:

Compliance with VOSHA regulations and provision of necessary utilities for daily operations.

CY2019 Actuals

\$714

SIGNIFICANT CHANGES FROM PREVIOUS YEAR:

None

LINE ITEM: **6541 UNIFORMS**

ACTIVITY Uniforms

PROGRAMMATIC NEED OR MANDATE:

Purchase of uniforms (e.g., boots, hats, shirts, pants, jackets, coveralls) for DOC employees.

BREAKDOWN OF COSTS:

		Program
Administration	01-02-05-00-6195	\$1,031
Williston DOC	01-02-05-03-6195	\$747
Essex DOC	01-02-05-04-6195	\$785
So. Burl. DOC	01-02-05-05-6195	\$795
Milton DOC	01-02-05-06-6195	\$498
Richmond DOC	01-02-05-07-6195	\$564
Hinesburg DOC	01-02-05-08-6195	\$344
Burlington DOC	01-02-05-11-6195	\$571
TOTAL		\$4,500
		CY2019 Actuals \$3,945

EXPECTED OUTPUT OR PRODUCT:

Professional appearance and appropriate clothing for DOC employees.

SIGNIFICANT CHANGES FROM PREVIOUS YEAR:

None

LINE ITEM: **6542 PERSONAL PROTECTIVE EQUIPMENT** ACTIVITY Safety Equipment

PROGRAMMATIC NEED OR MANDATE:

Safety & personal protective equipment for DOC employees as recommended by the District's Safety Committee.

BREAKDOWN OF COSTS:

	Line Item	Program Subtotal
Personal protective equipment		
DOC-AD	\$416	
Williston DOC Personal protective equipment	01-02-05-03-6181 \$168	
Essex DOC Personal protective equipment	01-02-05-04-6181 \$348	
So. Burl. DOC Personal protective equipment	01-02-05-05-6181 \$365	
Milton DOC Personal protective equipment	01-02-05-06-6181 \$114	
Richmond DOC Personal protective equipment	01-02-05-07-6181 \$121	
Hinesburg DOC Personal protective equipment	01-02-05-08-6181 \$273	
Burlington DOC Personal protective equipment	01-02-05-11-6181 \$117	
	<u>\$1,922</u>	\$1,922
	TOTAL	\$1,922

EXPECTED OUTPUT OR PRODUCT:

Operators working in a safe work environment and in compliance with VOSHA regulations.

CY2019 Actuals

\$1,543

SIGNIFICANT CHANGES FROM PREVIOUS YEAR:

Adjusted PPE to better reflect actual.

CHITTENDEN SOLID WASTE DISTRICT
BUDGET FORM FISCAL 2021

PROGRAM:
PREPARED BY:

DROP OFF CENTERS
Lee Tuure & Amy McVey with Josh Tyler

Category Materials Management

PROGRAMMATIC NEED OR MANDATE:

These accounts support all activities related to handling or disposal of material accepted by the district.

BREAKDOWN OF COSTS:

	ADMIN	BURL	ESSEX	HINESBURG	MILTON	RICHMOND	SOUTH BUR	WILLISTON	
6620 · DISPOSAL FEES									
6621 · TRASH DISPOSAL		\$67,899	\$197,954	\$27,322	\$95,693	\$77,788	\$172,496	\$107,950	\$747,101
6623 · HAZARDOUS WASTE								\$8,240	\$8,240
6624 · REFRIGERANT REMOVAL		\$6,219	\$11,106	\$0	\$3,834	\$3,078	\$15,111	\$9,189	\$48,537
6625 · RECYCLING FEES - DOCS		\$14,160	\$62,800	\$13,600	\$27,840	\$29,120	\$43,440	\$44,370	\$235,330
6626 · TIRES DISPOSAL FEE - BDS		\$0	\$0	\$0	\$0	\$0	\$0	\$60,120	\$60,120
6626 · TIRES DISPOSAL FEE - Internal		\$4,600	\$7,600	\$0	\$5,200	\$4,800	\$8,800		\$31,000
6627 · ELECTRONICS DISPOSAL		\$2,097	\$3,617	\$684	\$1,574	\$1,361	\$4,468	\$6,197	\$19,997
6628 · FOOD WASTE DISPOSAL		\$22,437	\$14,684	\$6,525	\$6,458	\$11,386	\$17,108	\$7,664	\$86,261
6630 · FACILITIES MANAGEMENT									
6632 · WOOD PROCESSING FEES						McNeil Wood Depot Management Fee		\$30,000	
						Wood grinding cost		\$28,500	\$58,500

\$1,295,085

	ACTUAL FY18	ACTUAL FY19	BUDGET FY 20	ACTUAL CY 19	BUDGET FY 21
MATERIALS MANAGEMENT					
6620 · DISPOSAL FEES					
6621 · TRASH DISPOSAL	\$ 694,774.65	\$ 700,837.75	\$ 702,712.00	\$ 720,592.26	\$ 747,100.70
6623 · HAZ WASTE DISPOSAL	\$ 6,506.20	\$ 6,962.18	\$ 7,490.00	\$ 7,288.61	\$ 8,240.00
6624 · REFRIGERANT REMOVAL	\$ 36,040.00	\$ 40,736.00	\$ 38,776.00	\$ 43,136.00	\$ 48,537.00
6625 · RECYCLING FEES - DOCS	\$ 64,315.52	\$ 145,301.10	\$ 204,375.00	\$ 176,932.40	\$ 235,330.00
6626 · TIRES DISPOSAL FEE	\$ 74,149.77	\$ 82,601.36	\$ 74,954.00	\$ 86,527.61	\$ 31,000.00
6627 · ELECTRONICS DISPOSAL	\$ -	\$ 7,662.74	\$ 17,196.00	\$ 12,569.79	\$ 19,996.50
6628 · FOOD WASTE DISPOSAL	\$ 56,915.37	\$ 58,643.38	\$ 64,585.28	\$ 65,203.22	\$ 86,261.19
6630 · FACILITIES MANAGEMENT					
6632 · WOOD PROCESSING FEES	\$ -	\$ 35,557.00	\$ 86,325.00	\$ 80,522.00	\$ 58,500.00
FACILITIES MANAGEMENT SUB TOTAL	\$ -	\$ 35,557.00	\$ 86,325.00	\$ 80,522.00	\$ 58,500.00
MATERIALS MANAGEMENT TOTAL	\$ 932,701.51	\$ 1,078,301.51	\$ 1,196,413.28	\$ 1,197,803.88	\$ 1,234,965.39

SIGNIFICANT CHANGES FROM PREVIOUS YEAR:

- 6621 - MSW contract - 3% rate increase (annual) of disposal charges (Contract expires 6/30/22)
- 6621 - Accounts for NEW Mattress & Boxspring bulky item fee of ~\$86k
- 6623 - Added 1,500 1 - lb propane tanks to better reflect actual
- 6624 - Increase cost of \$1.00 per unit
- 6625 - Increase in MRF tip fee of ~\$120k
- 6626 - Increase of \$10/ton (\$140/ton + \$27/ton = \$167/ton)
- 6626 - DOC expense of \$31k is part of WDOC Revenue
- 6628 - Reflects a 15% increase in food waste disposal costs
- 6632 - 5 yr BED agreement (\$60k/yr) for McNeil Wood Depot expires 12/31/2020

LINE ITEM: 6621 TRASH DISPOSAL

ACTIVITY MSW Disposal

NEW ITEM:
CONTINUING: X

Cost per Ton	
Tip Fee	\$83.12
SWMF	\$27.00
Total Cost	\$110.12

PROGRAMMATIC NEED OR MANDATE:
Pay for disposal fees at landfill/transfer station for MSW and C&D collected at the DOCs.

BREAKDOWN OF COSTS:

		Tons/Yr	Line Item	JT COVID CUTS	Program Subtotal
Williston DOC	MSW Disposal	953	\$104,944	\$93,663	\$107,950
	Bulky item fee (mattresses)		\$14,287		\$119,231
Essex DOC	MSW Disposal	1,805	\$198,767	\$177,399	\$197,954
	Bulky item fee (mattresses)		\$20,555		\$219,322
So. Burl. DOC	MSW Disposal	1,472	\$162,097	\$144,671	\$172,496
	Bulky item fee (mattresses)		\$27,825		\$189,922
Milton DOC	MSW Disposal	890	\$98,007	\$87,471	\$95,693
	Bulky item fee (mattresses)		\$8,222		\$106,229
Richmond DOC	MSW Disposal	737	\$81,158	\$72,434	\$77,788
	Bulky item fee (mattresses)		\$5,354		\$86,512
Hinesburg DOC	MSW Disposal	370	278	\$30,613	\$27,322
	Bulky item fee (mattresses)				\$30,613
Burlington DOC	MSW Disposal	593	\$65,301	\$58,281	\$67,899
	Bulky item fee (mattresses)		\$9,618		\$74,919
	MSW (tons)	6,728	\$740,887		
	Bulky items (ea)		\$85,860		
	MSW Disposal		TOTAL		\$747,101

EXPECTED OUTPUT OR PRODUCT:
To properly cover the expense of disposal fees for all DOCs

TOTAL	\$826,747
CY2019 Actuals	\$720,592

SIGNIFICANT CHANGES FROM PREVIOUS YEAR:

Adjusted tons to reflect CY 2018 actuals
Added 75% of HIN DOC CY2017 actuals
Added 3% Disposal fee only per contract

CY2019 **FEE \$15.86 80%**

	Mattresses	Box spring	Total units	TOTAL \$\$
WIL	838	288	1,126	\$14,287
ESX	1,261	359	1,620	\$20,555
SOB	1,500	693	2,193	\$27,825
MIL	494	154	648	\$8,222
RIC	303	119	422	\$5,354
HIN	0	0	0	\$0
BUR	571	187	758	\$9,618
	4,967	1,800	6,767	85,860

LINE ITEM: **6623 HAZARDOUS WASTE**

ACTIVITY: Hazardous Waste Disposal

PROGRAMMATIC NEED OR MANDATE:

Disposal or recycling fees for hazardous waste managed at Williston DOC

BREAKDOWN OF COSTS:

				Line Item	Program Subtotal
		Units/yr	\$/Unit		
SPW Facility	01-02-04-03-5545				
Propane Tank Recycling (for all DOCs and MRF)					
	1 lb tanks	12,000	\$0.50	\$6,000	
	20 lb tanks	1000	\$0.00	\$0	
	Tanks greater than 20 lbs	150	\$0.00	\$0	
				<hr/>	
				\$6,000	\$6,000
Used Oil Filter Recycling					
	Dumpster rental (annual)			\$200	
	6 Filter pick-ups		\$340	\$2,040	
				<hr/>	
				\$2,240	\$2,240
				TOTAL:	\$8,240
				CY2019 Actuals	\$7,289

EXPECTED OUTPUT OR PRODUCT:

Proper management and recycling of hazardous wastes collected at DOCs

SIGNIFICANT CHANGES FROM PREVIOUS YEAR:

Increased 1lb tanks to CY2019 Actual (+1,500)

LINE ITEM: **6624 REFRIGERANT REMOVAL**

ACTIVITY Refrigerant Removal

PROGRAMMATIC NEED OR MANDATE:

Extraction of refrigerants from appliances collected at the DOCs.

Cost per unit	\$9.00
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BREAKDOWN OF COSTS:

		Units/Yr	Line Item	Program Subtotal
Williston DOC	01-02-05-03-5559	1,021	\$9,189	\$9,189
Essex DOC	01-02-05-04-5559	1,234	\$11,106	\$11,106
So. Burl. DOC	01-02-05-05-5559	1,679	\$15,111	\$15,111
Milton DOC	01-02-05-06-5559	426	\$3,834	\$3,834
Richmond DOC	01-02-05-07-5559	342	\$3,078	\$3,078
Hinesburg DOC	01-02-05-08-5559	0	\$0	\$0
Burlington DOC	01-02-05-11-5559	691	\$6,219	\$6,219
TOTAL		5,393		\$48,537

CY2019 Actuals \$43,136

EXPECTED OUTPUT OR PRODUCT:

Appliances are prepared for processing.

SIGNIFICANT CHANGES FROM PREVIOUS YEAR:

Adjusted # of units to Calendar year 2019 actuals.

HIN DOC does not accept this material

Unit cost increase of \$1.00

LINE ITEM: **6625 RECYCLING FEES - DOCS**

ACTIVITY Recycling

PROGRAMMATIC NEED OR MANDATE:

To account for the recyclables collected at DOCS & brought to the MRF.

BREAKDOWN OF COSTS:

Program Subtotal

		<u>CY19</u>			
Williston DOC					
	Hardcover book Recycling	\$85	45	\$3,825	
	Gypsum wallboard Recycling	\$75	75	\$5,625	
	Dirty stump disposal		Cost/CY		
	60 cy/per year at \$6			\$360	
			Tons/Yr		
<u>MRF RECYCLING</u>				<u>Cost per ton: \$80.00</u>	
Williston DOC	MRF - recycling		431	\$34,480	\$44,370
Essex DOC	01-02-05-04-5557		785	\$62,800	\$62,800
So. Burl. DOC	01-02-05-05-5557		543	\$43,440	\$43,440
Milton DOC	01-02-05-06-5557		348	\$27,840	\$27,840
Richmond DOC	01-02-05-07-5557		364	\$29,120	\$29,120
Hinesburg DOC	01-02-05-08-5557	227	170	\$13,600	\$13,600
Burlington DOC	01-02-05-11-5557		177	\$14,160	\$14,160
			2,978	TOTAL	\$235,330
				CY2019 Actuals	\$176,932

EXPECTED OUTPUT OR PRODUCT:

To properly cover the expense/revenue of recycleblables collected at the DOCS.

SIGNIFICANT CHANGES FROM PREVIOUS YEAR:

- Adjusted tons to reflect CY 2019 actuals
- Added 75% of HIN DOC CY2017 actuals
- MRF Tip Fee increase of \$25/ton
- Reduced Gypsum tons to better reflect actual
- Increased Hard cover book rcy by \$15/ton

LINE ITEM: **6628 FOOD WASTE DISPOSAL**

ACTIVITY Food Waste Management

PROGRAMMATIC NEED OR MANDATE:

Management of food waste

Cost per tote **\$13.39**

BREAKDOWN OF COSTS:

				Line Item	Program Subtotal
		CY2019	FY2021		61.68
		<u>Actuals</u>	<u>Pri</u>		
Williston DOC	01-02-05-03-5561				
	Monthly service fee		\$65.13	\$782	
	# of totes per year	447	514	\$6,882	\$7,664
Essex DOC	01-02-05-04-5561				
	Monthly service fee		\$127	\$1,522	
	# of totes per year	855	983	\$13,162	\$14,684
So. Burl. DOC	01-02-05-05-5561				
	Monthly service fee		\$127	\$1,522	
	# of totes per year	1,012	1,164	\$15,586	\$17,108
Milton DOC	01-02-05-06-5561				
	Monthly service fee		\$254	\$3,044	
	# of totes per year	222	255	\$3,414	\$6,458
Richmond DOC	01-02-05-07-5561				
	Monthly service fee		\$254	\$3,044	
	# of totes per year	542	623	\$8,342	\$11,386
Hinesburg DOC	01-02-05-08-5561				
	Monthly service fee		\$254	\$3,044	
	# of totes per year	0	260	\$3,481	\$6,525
Burlington DOC	01-02-05-11-5561				
	Monthly service fee		\$127	\$1,522	
	# of totes per year	1,358	1,562	\$20,915	\$22,437
TOTAL TOTES		4,436	5,361		\$86,261
TOTAL COST PER TOTE		\$16.09			
				CY2019 Actuals	\$65,203

EXPECTED OUTPUT OR PRODUCT:

Food waste collected at DOCs is composted at Green Mountain Compost

SIGNIFICANT CHANGES FROM PREVIOUS YEAR:

- Anticipated contract fee increase of 3%
- Anticipated 15% increase of # of totes over CY2019 actuals

LINE ITEM: **6632** | **WOOD PROCESSING FEES**

PROGRAMMATIC NEED OR MANDATE:

Contracted grinding of wood waste and chip transport
 Recycling costs of SPW materials collected

BREAKDOWN OF COSTS:

	Line Item	Program Subtotal
Wood Program	6632- DOC-WIL	
McNeil Wood Depot Management Fee (Current agreement expires 12/31/2020)	\$30,000	\$30,000
	<u>Tons</u>	
Three Grinding events at SPW at 725/tons each	2,175	
Mobilization cost at \$800 per event	\$2,400	
Grinder cost \$600/hr (50 tons/hr)	\$26,100	
Trucking chips to McNeil at \$9/ton	\$0	
	\$28,500	\$28,500
	TOTAL	\$58,500
EXPECTED OUTPUT OR PRODUCT:	CY2019 Actuals	\$50,552
Efficient, economically run operation.		

SIGNIFICANT CHANGES FROM PREVIOUS YEAR:

McNeil Wood Depot Management Fee is for 1/2 year
 Compared with CY2019 actuals
 Trucking chips to McNeil now done by CSWD Roll-off Trucks

CHITTENDEN SOLID WASTE DISTRICT
BUDGET FORM FISCAL 2021

PROGRAM: DROP OFF CENTERS
PREPARED BY: Lee Tuure & Amy McVey with Josh Tyler

Category Property Management

PROGRAMMATIC NEED OR MANDATE:
These accounts support all activities related to buildings and grounds management.

BREAKDOWN OF COSTS:

	ADMIN	BURL	ESSEX	HINESBURG	MILTON	RICHMOND	SOUTH BUR	WILLISTON	
PROPERTY MANAGEMENT									
6711 · BUILDING LEASE		\$1	\$1,001	\$1	\$1	\$1	\$1	\$0	\$1,006
6712 · MOWING						\$880			\$880
6713 · PLOWING		\$3,200	\$7,500	\$4,225	\$4,400	\$4,225	\$7,000	\$0	\$30,550
6714 · BUILDING MAINTENANCE		\$5,000	\$7,700	\$1,160	\$4,410	\$3,360	\$2,700	\$3,250	\$27,580
6715 · SKILLED LABOR	\$200	\$610	\$710	\$530	\$530	\$530	\$710	\$450	\$4,270
6716 · SAFETY MONITORING AND INSPECTION	\$750	\$300	\$300	\$300	\$300	\$300	\$300	\$300	\$2,850
6720 · UTILITIES									
6721 · ELECTRICITY		\$1,200	\$1,900	\$1,000	\$1,900	\$1,500	\$2,200	\$2,800	\$12,500
6722 · HEATING FUEL		\$495	\$765	\$0	\$270	\$450	\$675	\$360	\$3,015
6724 · WATER/SEWER		\$1,177	\$0	\$1,177	\$1,177	\$1,177	\$605	\$2,573	\$7,888
6730 · COMMERCIAL INSURANCE									
6731 · COMMERCIAL INSURANCE PREMIUM	\$17,114								\$17,114
6740 · GOV'T FEES & TAXES									
6745 · STATE AND LOCAL TAXES		\$1,800							\$1,800
6746 · PERMITS		\$60					\$30		\$90
<i>GOV'T FEES & TAXES SUB TOTAL</i>									
PROPERTY MANAGEMENT TOTAL									\$109,543

	ACTUAL FY18	ACTUAL FY19	BUDGET FY 20	ACTUAL CY 19	BUDGET FY 21
PROPERTY MANAGEMENT					
6710 · BUILDING & LAND					
6711 · BUILDING LEASE	\$ 1,006.00	\$ 1,006.00	\$ 1,006.00	\$ 1,006.00	\$ 1,006.00
6712 · MOWING	\$ -	\$ 315.00	\$ 770.00	\$ 770.00	\$ 880.00
6713 · PLOWING	\$ 25,149.00	\$ 24,064.00	\$ 30,550.00	\$ 22,723.60	\$ 30,550.00
6714 · BUILDING MAINTENANCE	\$ 5,013.73	\$ 7,904.52	\$ 25,780.00	\$ 6,001.60	\$ 27,580.00
6715 · SKILLED LABOR	\$ -	\$ 95.00	\$ 4,370.00	\$ 1,770.22	\$ 4,270.00
6716 ·ALARM MONITORING AND INSPECTION	\$ -	\$ 707.50	\$ 2,850.00	\$ 1,862.50	\$ 2,850.00
BUILDING & LAND SUB TOTAL	\$ 31,168.73	\$ 34,092.02	\$ 65,326.00	\$ 34,133.92	\$ 67,136.00
6720 · UTILITIES					
6721 · ELECTRICITY	\$ 10,850.29	\$ 10,516.48	\$ 12,500.00	\$ 10,863.46	\$ 12,500.00
6722 · HEATING FUEL	\$ 2,787.83	\$ 2,840.94	\$ 3,600.00	\$ 2,349.76	\$ 3,015.00
6724 · WATER/SEWER	\$ 6,475.43	\$ 6,062.99	\$ 8,076.00	\$ 5,396.50	\$ 7,888.20
UTILITIES SUB TOTAL	\$ 20,113.55	\$ 19,420.41	\$ 24,176.00	\$ 18,609.72	\$ 23,403.20
6731 · COMMERCIAL INSURANCE PREMIUM	\$ 25,659.00	\$ 18,614.00	\$ 16,758.69	\$ 11,525.83	\$ 17,114.10
COMMERCIAL INSURANCE SUB TOTAL	\$ 25,659.00	\$ 18,614.00	\$ 16,758.69	\$ 11,525.83	\$ 17,114.10
6741 · HOST TOWN FEES	\$ -	\$ -	\$ -	\$ -	\$ -
6745 · STATE AND LOCAL TAXES	\$ 625.30	\$ 1,768.20	\$ 1,500.00	\$ 1,692.60	\$ 1,800.00
6746 · PERMITS	\$ 166.00	\$ 90.00	\$ 90.00	\$ 666.00	\$ 90.00
GOV'T FEES & TAXES SUB TOTAL	\$ 791.30	\$ 1,858.20	\$ 1,590.00	\$ 2,358.60	\$ 1,890.00
PROPERTY MANAGEMENT TOTAL	\$ 77,732.58	\$ 73,984.63	\$ 107,850.69	\$ 66,628.07	\$ 109,543.30

SIGNIFICANT CHANGES FROM PREVIOUS YEAR:

No HDOC expenses in CY19

LINE ITEM: **6711 BUILDING LEASE**

ACTIVITY Building\Land Lease

PROGRAMMATIC NEED OR MANDATE:
Lease payment to towns hosting DOCs.

BREAKDOWN OF COSTS:

		Line Item	Program Subtotal
Essex DOC	01-02-05-04-5505		
Land		\$1	
Storage building with restroom		\$1,000	\$1,001
		\$1,001	
So. Burl. DOC	01-02-05-05-5505		
Land		\$1	\$1
Milton DOC	01-02-05-06-5505		
Land		\$1	\$1
Richmond DOC	01-02-05-07-5505		
Land		\$1	\$1
Hinesburg DOC	01-02-05-08-5505		
Land		\$1	\$1
Burlington DOC	01-02-05-11-5505		
		\$1	\$1
		TOTAL	\$1,006
EXPECTED OUTPUT OR PRODUCT:		CY2019 Actuals	\$1,005
Maintain a legal lease to insure continued operation of DOCs.			

SIGNIFICANT CHANGES FROM PREVIOUS YEAR:
None

LINE ITEM: **6712 MOWING**

BREAKDOWN OF COSTS:		Line Item	Program Subtotal
Williston DOC	01-02-05-03-5587		
Essex DOC	01-02-05-04-5587		
So. Burl. DOC	01-02-05-05-5587		
Milton DOC	01-02-05-06-5587		
Richmond DOC	01-02-05-07-5587		
	Contracted Lawnmowing (22 events @\$40/ea.)	\$880	\$880
Hinesburg DOC	01-02-05-08-5587		
Burlington DOC	01-02-05-11-5587		
		TOTAL	\$880

LINE ITEM: **6713 PLOWING**

ACTIVITY Snow Plowing

PROGRAMMATIC NEED OR MANDATE:

Maintaining access during winter by providing plowing, salting, sanding and snow removal.

BREAKDOWN OF COSTS:

		Line Item	Program Subtotal
Williston DOC	01-02-05-03-5584		
	Provided by CSWD Maintenance Staff	\$0	\$0
Essex DOC	01-02-05-04-5584		
	Seasonal contract for events of 2" or more snowfall	\$7,500	\$7,500
So. Burl. DOC	01-02-05-05-5584		
	Seasonal contract for events of 2" or more snowfall	\$7,000	\$7,000
Milton DOC	01-02-05-06-5584		
	Seasonal contract for events of 2" or more snowfall	\$4,400	\$4,400
Richmond DOC	01-02-05-07-5584		
	Seasonal contract for events of 2" or more snowfall	\$4,225	\$4,225
Hinesburg DOC	01-02-05-08-5584		
	Seasonal contract for events of 2" or more snowfall	\$4,225	\$4,225
Burlington DOC	01-02-05-11-5584		
	Seasonal contract for events of 2" or more snowfall.	\$3,200	\$3,200
		TOTAL	\$30,550
		CY2019 Actuals	\$22,724

EXPECTED OUTPUT OR PRODUCT:

Keep DOCs accessible for customers and roll-off truck during winter operations.

SIGNIFICANT CHANGES FROM PREVIOUS YEAR:

Adjusted to FY19 Actuals plus anticipated increased with new bid.

LINE ITEM:	6714	BUILDING MAINTENANCE	ACTIVITY	Buildings & Grounds Maintenance	
				Line Item	Program Subtotal
BREAKDOWN OF COSTS:					
Williston DOC	01-02-05-03-5587				
		Remove or Modify Re-Use Zone		\$500	
		Fence, Gate & Railing repairs		\$750	
		Curb Stop 8 foot long 8 inch high		\$1,600	
		Misc. repairs		\$400	
		Misc. Improvements		\$3,250	\$3,250
Essex DOC	01-02-05-04-5587				
		Modify Re-Use bldg for E-waste		\$3,500	
		Steel structure roof and column repair		\$2,500	
		Misc. repairs		\$500	
		gravel repair/chloride		\$700	
		Gutter repairs		\$500	
		Misc. Improvements		\$7,700	\$7,700
So. Burl. DOC	01-02-05-05-5587				
		Remove or Modify Re-Use Zone		\$500	
		Replace Booth entrance door		\$500	
		Misc. repairs		\$500	
		gravel repair/chloride		\$700	
		Gutter repairs		\$500	
		Misc. Improvements		\$2,700	\$2,700
Milton DOC	01-02-05-06-5587				
		Booth - vinyl siding & entrance door		\$2,500	
		Misc. repairs		\$500	
		Pest Control		\$660	
		Fence, Gate & Railing repairs		\$750	
		Misc. Improvements		\$4,410	\$4,410
Richmond DOC	01-02-05-07-5587				
		Modify Re-Use Zone for SPW		\$950	
		Fence, Gate & Railing repairs		\$500	
		Replace Used oil structure		\$750	
		Misc. repairs		\$500	
		Pest Control		\$660	
		Misc. Improvements		\$3,360	\$3,360
Hinesburg DOC	01-02-05-08-5587				
		Bldgs. & grounds improvements		\$500	
		Pest Control		\$660	
		Misc. Improvements		\$1,160	\$1,160
Burlington DOC	01-02-05-11-5587				
		Misc. repairs		\$300	
		Replace front door		\$500	
		Replace furnace		\$1,500	
		Replace entrance/exit gates		\$2,000	
		gravel repair/chloride		\$700	
		Misc. Improvements		\$5,000	\$5,000
				TOTAL	\$27,580

LINE ITEM: **6715 SKILLED LABOR**

PROGRAMMATIC NEED OR MANDATE:

BREAKDOWN OF COSTS:

		Line Item	Program Subtotal
Administration	01-02-05-00-5561	\$0	
	Miscellaneous Services	\$200	\$200
Williston DOC	01-02-05-03-5561		
	Miscellaneous Services	\$250	
	Mobile pressure washing 4 times/yr	\$50	\$450
Essex DOC	01-02-05-04-5561		
	Miscellaneous Services	\$350	
	Mobile pressure washing 4 times/yr	\$90	\$710
So. Burl. DOC	01-02-05-05-5561		
	Miscellaneous Services	\$350	
	Mobile pressure washing 4 times/yr	\$90	\$710
Milton DOC	01-02-05-06-5561		
	Miscellaneous Services	\$250	
	Mobile pressure washing 4 times/yr	\$70	\$530
Richmond DOC	01-02-05-07-5561		
	Miscellaneous Services	\$250	
	Mobile pressure washing 4 times/yr	\$70	\$530
Hinesburg DOC	01-02-05-08-5561		
	Miscellaneous Services	\$250	
	Mobile pressure washing 4 times/yr	\$70	\$530
Burlington DOC	01-02-05-11-5561		
	Miscellaneous Services	\$250	
	Mobile pressure washing 4 times/yr	\$90	\$610

\$4,270

SIGNIFICANT CHANGES FROM PREVIOUS YEAR:

None **CY2019 Actuals** **\$1,770**

LINE ITEM: **6716 SAFETY MONITORING AND INSPECTION**

PROGRAMMATIC NEED OR MANDATE:

Provide adequate fire extinguishers at DOCs

Provide alarm monitoring at DOCs.

BREAKDOWN OF COSTS:

		Line Item	Program Subtotal
Administration	01-02-05-00-5515		
Fire extinguisher recharges and inspections		\$750	\$750
Williston DOC	01-02-05-03-5515		
Alarm monitoring & equipment repairs		\$300	\$300
Essex DOC	01-02-05-04-5515		
Alarm monitoring & equipment repairs		\$300	\$300
So. Burl. DOC	01-02-05-05-5515		
Alarm monitoring & equipment repairs		\$300	\$300
Milton DOC	01-02-05-06-5515		
Alarm monitoring & equipment repairs		\$300	\$300
Richmond DOC	01-02-05-07-5515		
Alarm monitoring & equipment repairs		\$300	\$300
Hinesburg DOC	01-02-05-08-5515		
Alarm monitoring & equipment repairs		\$300	\$300
Burlington DOC	01-02-05-11-5515		
Alarm monitoring & equipment repairs		\$300	\$300
		TOTAL	\$2,850

EXPECTED OUTPUT OR PRODUCT:

Provide security protection via alarm and security cameras.

CY2019 Actuals \$1,698

SIGNIFICANT CHANGES FROM PREVIOUS YEAR:

None

LINE ITEM: **6721** **ELECTRICITY**

BREAKDOWN OF COSTS:

		ACTIVITY	Electricity	Program
		Line Item		Subtotal
Williston DOC	01-02-05-03-5830			
	Booth		\$700	
	Compactors		\$1,800	
	Electronics bldg.		\$300	
			\$2,800	\$2,800
Essex DOC	01-02-05-04-5830		\$1,900	\$1,900
So. Burl. DOC	01-02-05-05-5830		\$2,200	\$2,200
Milton DOC	01-02-05-06-5830		\$1,900	\$1,900
Richmond DOC	01-02-05-07-5830		\$1,500	\$1,500
Hinesburg DOC	01-02-05-08-5830		\$1,000	\$1,000
Burlington DOC	01-02-05-11-5830		\$1,200	\$1,200
		TOTAL		\$12,500
SIGNIFICANT CHANGES FROM PREVIOUS YEAR:				
None			CY2019 Actuals	\$10,673

LINE ITEM: **6722 HEATING FUEL**

ACTIVITY Heating Fuel

PROGRAMMATIC NEED OR MANDATE:
Provide heat at DOCs.

Propane cost per gal:	\$1.80
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BREAKDOWN OF COSTS:

		Gallons	Line Item	Program Subtotal
Williston DOC	01-02-05-03-5855			
Propane		200	\$360	\$360
Essex DOC	01-02-05-04-5855			
Propane		425	\$765	\$765
So. Burl. DOC	01-02-05-05-5855			
Natural Gas			\$675	\$675
Milton DOC	01-02-05-06-5855			
Propane		150	\$270	\$270
Richmond DOC	01-02-05-07-5855			
Propane		250	\$450	\$450
Hinesburg DOC	01-02-05-08-5855			
Propane		0	\$0	\$0
Burlington DOC	01-02-05-11-5855			
Propane		275	\$495	\$495
		1300		
			TOTAL	\$3,015
			CY2019 Actuals	\$2,350

EXPECTED OUTPUT OR PRODUCT:
Maintain heated DOC office buildings.

SIGNIFICANT CHANGES FROM PREVIOUS YEAR:
Lowered per gallon price by \$0.15

LINE ITEM: **6724 WATER/SEWER**

ACTIVITY Water/Sewer/Stormwater

PROGRAMMATIC NEED OR MANDATE:

VOSHA regulations require potable water to be easily accessible to employees.
Municipal water and sewer provided by the City of So. Burlington & Stormwater Fees.

BREAKDOWN OF COSTS:

		Line Item	Program Subtotal
	Portalet monthly fee	\$98.12	
Williston DOC	01-02-05-03-5820		
	Port-O-Let Service	\$1,177	
	DOC - Stormwater Fee - Town of Williston	\$530	
	DOC - Stormwater Fee - ANR	\$168	
	SPW - Stormwater Fee	\$530	
	SPW - Stormwater Fee - ANR	\$168	
		\$2,573	\$2,573
Essex DOC	01-02-05-04-5820		
So. Burl. DOC	01-02-05-05-5820		
	Water & Sewer \$120.00 per qtr	\$480	
	Septic tank pumped-out (Every 4 yrs - Last done 2/2019/\$400)	\$0	
	Backflow valve inspection	\$125	
		\$605	\$605
Milton DOC	01-02-05-06-5820		
	Port-O-Let Service	\$1,177	\$1,177
Richmond DOC	01-02-05-07-5820		
	Port-O-Let Service	\$1,177	\$1,177
Hinesburg DOC	01-02-05-08-5820		
	Port-O-Let Service	\$1,177	\$1,177
Burlington DOC	01-02-05-11-5820		
	Port-O-Let Service	\$1,177	\$1,177
		TOTAL	\$7,888

EXPECTED OUTPUT OR PRODUCT:

Compliance with VOSHA regulations and provision of necessary utilities for daily operations.

CY2019 Actuals \$5,397

SIGNIFICANT CHANGES FROM PREVIOUS YEAR:

Increased cost of Porta-lets

LINE ITEM: **6731** **COMMERCIAL INSURANCE PREMIUM**

PROGRAMMATIC NEED OR MANDATE:

Share of District's property and general liability insurance.

BREAKDOWN OF COSTS:

	Line Item	Program Subtotal
DOC Admin		
Williston DOC/SPW Facility	\$17,114	
	TOTAL	\$17,114

EXPECTED OUTPUT OR PRODUCT:

General liability/property insurance through VLCT.

CY2019 Actuals **\$11,526**

SIGNIFICANT CHANGES FROM PREVIOUS YEAR:

Revised calculation for VLCT Property & Casualty rates.

LINE ITEM: **6745 STATE AND LOCAL TAXES**

ACTIVITY State & Local Taxes

PROGRAMMATIC NEED OR MANDATE:

Taxes paid to City of Burlington for recycling collected at Burlington DOC.

BREAKDOWN OF COSTS:

		Line Item	Program Subtotal
Burlington DOC	01-02-05-11-6329 City Recycling Tax	\$1,800	\$1,800
		TOTAL	\$1,800

EXPECTED OUTPUT OR PRODUCT:

Compliance with assessments from local jurisdiction.

CY2019 Actuals \$1,693

SIGNIFICANT CHANGES FROM PREVIOUS YEAR:

Change in calculation to capture all Burlington only customers

LINE ITEM: **6746** **PERMITS**

ACTIVITY Permits

PROGRAMMATIC NEED OR MANDATE:
Permits and/or licenses needed to operate DOC programs.

BREAKDOWN OF COSTS:

		Line Item	Program Subtotal
DOC-ADMIN	Miscellaneous Permits	\$500	\$500
Williston DOC	01-02-05-03-6020		\$0
Essex DOC	01-02-05-04-6020		\$0
So. Burl. DOC	01-02-05-05-6020 Alarm Permit	\$30	\$30
Milton DOC	01-02-05-06-6020		\$0
Richmond DOC	01-02-05-07-6020		\$0
Hinesburg DOC	01-02-05-08-6020		\$0
Burlington DOC	01-02-05-11-6020 Alarm Permit	\$60	\$60
		TOTAL	\$590
		CY2019 Actuals	\$666

EXPECTED OUTPUT OR PRODUCT:
Meet state and local requirements for permits and/or licenses.

SIGNIFICANT CHANGES FROM PREVIOUS YEAR:
Added \$500 for misc. permits

CHITTENDEN SOLID WASTE DISTRICT
BUDGET FORM FISCAL 2021

PROGRAM: DROP OFF CENTERS
PREPARED BY: Lee Tuure & Amy McVey with Josh Tyler

Category MAINTENANCE CHARGES

PROGRAMMATIC NEED OR MANDATE:

This is charged by the Maintenance program and is not at the control of the program manager.

BREAKDOWN OF COSTS:

	Line Item				Program Subtotal
Maintenance Charges					0
	ACTUAL FY18	ACTUAL FY19	BUDGET FY 20	ACTUAL CY 19	BUDGET FY 21
6901 · MAINTENANCE & ROLL OFF C	\$ 450,349	\$ 572,925	\$ 532,721	\$ 467,696	\$ 532,721

SIGNIFICANT CHANGES FROM PREVIOUS YEAR: