

DROP OFF CENTERS

Drop-Off Centers (DOCs) provide residents and small businesses with economical options for the management of their trash, recycling, food scraps, leaves, and other compostable yard debris. DOCs also provide the public an outlet for the proper management of special recyclables such as batteries, bulbs, electronics, scrap metal, tires, appliances, used oil and filters, clean wood, and more.

Significant Changes from Previous Fiscal Year

1. Open Burlington DOC (BDOC Pine Street location) starting second quarter FY24
 - a. Taking Municipal Solid Waste (MSW), Recycling, Organics, Leaf & Yard Waste and Metal
2. Move Milton DOC to five days a week of service for fourth quarter FY24
3. Shift all DOC's schedules to Tuesday – Saturday; 8:00 am to 3:30 pm
 - a. Except Hinesburg DOC, to remain Saturday only
4. Add two full time employees to manage new operating days
 - a. Two FTE equals a wages and benefits increase of: \$155,523
 - b. Opening BDOC to five days will increase the site revenue by: \$220,429
5. Accept credit cards at all DOC locations
6. Increase in bag pricing from
 - a. Old pricing: \$2.00/13-gallon, \$6.00/35 gallon, and \$8.00/45 gallon
 - b. Proposed pricing: \$3.00/13-gallon, \$8.00/35 gallon, and \$11.00/45 gallon
 - c. Discussion with full Board may change proposal
7. Proposed bag pricing increase is a deliberate shift toward covering DOC capital needs moving forward. Budgeted subsidies:
 - a. FY20: **(\$218,092)**
 - b. FY21: **(\$333,460)**
 - c. FY22: **(\$465,159)**
 - d. FY23: **(\$422,242)**
 - e. FY24: **\$179,102**

Key Performance Indicators

1. Reduce the subsidy at the BDOC by 90% measured by net ordinary income

3-Year Budget Outlook

The District will be performing a comprehensive material cost analysis to determine the actual management cost for each material accepted. Upon completion of the analysis the existing pricing structure will be assessed. BDOC, pending circumstances beyond our control, to open Q2 and MDOC to open Q4. Both sites will be redesigned for optimized through put and increased customer experience.

Chittenden Solid Waste District
Drop Off Centers
FY24 Proposed Budget Detail

	Actual	Budget	Forecast	Change from FY23 to FY24	
	FY22	FY23	FY24	\$	%
Gross Profit	2,713,760	2,503,100	3,473,041	969,941	38.7%
60210 - Salaries	157,576	29,735	-	(29,735)	-100.0%
60220 - Hourly Wages	544,504	644,365	808,025	163,660	25.4%
60240 - Overtime Wages	19,341	7,463	16,763	9,300	124.6%
Total 60200 - SALARIES AND WAGES	721,420	681,563	824,788	143,225	21.0%
60311 - Federal Insurance Contribution (FICA)	57,018	55,547	63,096	7,549	13.6%
60312 - Workers' Compensation	70,952	58,718	74,921	16,202	27.6%
60313 - Unemployment	1,355	1,537	1,701	164	10.7%
Total 60310 - MANDATED BENEFITS	129,325	115,802	139,718	23,916	20.7%
60321 - Health Insurance Premiums	126,233	141,064	165,081	24,018	17.0%
60322 - Health Savings Account	27,750	25,350	34,500	9,150	36.1%
60323 - Health Reimbursement Arrangement (HRA)	28,885	23,055	61,180	38,125	165.4%
60324 - Health Insurance Opt Out - Taxable	5,330	5,952	5,952	-	0.0%
Total 60320 - MEDICAL BENEFITS	188,198	195,421	266,713	71,293	36.5%
60331 - Retirement (ICMA)	33,947	34,703	38,583	3,880	11.2%
60332 - Life/Disability Insurance	5,756	7,040	10,676	3,637	51.7%
60333 - Dental Insurance	9,590	9,288	13,426	4,137	44.5%
Total 60330 - OPTIONAL BENEFITS	49,293	51,031	62,685	11,655	22.8%
Total 60300 - BENEFITS	366,817	362,254	469,116	106,863	29.5%
Total 60100 - PAYROLL EXPENSES	1,088,237	1,043,816	1,293,904	250,088	24.0%
61100 - Conferences	816	1,500	500	(1,000)	-66.7%
61200 - Staff Training & Education	1,755	1,200	1,000	(200)	-16.7%
Total 61000 - TRAVEL & TRAINING	2,571	2,700	1,500	(1,200)	-44.4%
62100 - Business Travel	2,028	3,000	3,000	-	0.0%
62420 - Team Motivation	84	-	650	650	100.0%
62510 - Credit Card Fees	2,439	27,653	75,000	47,347	171.2%
62530 - Reconciliation Discrepancies	50	-	-	-	0.0%
62620 - Penalties and Fees	1	-	-	-	0.0%
62511 - Bank Fees	18	-	-	-	0.0%
Total 62000 - ADMINISTRATIVE COSTS	4,620	30,653	78,650	47,997	156.6%
63610 - Medical Exams	-	180	150	(30)	-16.7%
Total 63000 - PROFESSIONAL FEES	-	180	150	(30)	-16.7%
64120 - Equipment Maintenance & Parts	-	3,000	-	(3,000)	-100.0%

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64150 - Scale Certiification and Maintenance	105	-	105	105	100.0%
64160 - Large Equipment Purchase	169,147	-	25,000	25,000	100.0%
Total 64100 - LARGE EQUIPMENT	169,252	3,000	25,105	22,105	736.8%
64230 - Safety Equipment	2,068	1,200	1,200	-	0.0%
Total 64200 - GENERAL EQUIPMENT	2,068	1,200	1,200	-	0.0%
64310 - Purchase, Lease, Licenses	1,372	1,200	1,800	600	50.0%
64320 - Hardware and Equipment	7,318	2,880	5,100	2,220	77.1%
64340 - Systems Maintenance	867	1,200	2,400	1,200	100.0%
64350 - Telecommunications	12,278	10,020	11,700	1,680	16.8%
Total 64300 - INFORMATION TECHNOLOGY	21,835	15,300	21,000	5,700	37.3%
65310 - Fleet Tire Replacement or Repair	96	-	-	-	0.0%
Total 65000 - FLEET MAINTENANCE	96	-	-	-	0.0%
Total 64000 - EQUIPMENT AND FLEET	193,251	19,500	47,305	27,805	142.6%
66110 - Materials & Supplies	5,341	3,600	5,200	1,600	44.4%
66120 - Facility Signage	3,831	15,400	5,000	(10,400)	-67.5%
66130 - Safety Supplies	739	1,200	1,200	-	0.0%
66140 - Uniforms	4,718	3,000	5,200	2,200	73.3%
66150 - Personal Protective Equipment	1,337	1,200	1,500	300	25.0%
Total 66100 - GENERAL MATERIALS AND SUPPLIES	15,966	24,400	18,100	(6,300)	-25.8%
66210 - Office Supplies	1,369	1,200	1,400	200	16.7%
66220 - Bottled Water	579	1,014	750	(264)	-26.0%
Total 66200 - GENERAL OFFICE SUPPLIES	1,949	2,214	2,150	(64)	-2.9%
Total 66000 - SUPPLIES	17,914	26,614	20,250	(6,364)	-23.9%
67210 - Trash Disposal	670,705	713,509	725,460	11,951	1.7%
67211 - DOC Recycling Fees	220,842	172,750	215,325	42,575	24.6%
67212 - Food Waste Disposal	45,943	46,920	48,500	1,580	3.4%
67213 - Tire Disposal Fees	92,251	62,200	90,000	27,800	44.7%
67230 - Hazardous Waste Disposal	5,257	6,300	6,000	(300)	-4.8%
67231 - Refrigerant Removal	49,896	55,100	55,000	(100)	-0.2%
67232 - Electronic Disposal	16,264	19,100	17,250	(1,850)	-9.7%
Total 67200 - DISPOSAL FEES	1,101,158	1,075,879	1,157,535	81,656	7.6%
67320 - Wood Processing Fee	60,000	60,000	30,000	(30,000)	-50.0%
Total 67300 - MATERIALS PROCESSING	60,000	60,000	30,000	(30,000)	-50.0%
Total 67000 - MATERIALS MANAGEMENT	1,161,158	1,135,879	1,187,535	51,656	4.5%
68110 - Building Lease	1,006	1,004	1,006	2	0.2%
68120 - Mowing	54	-	-	-	0.0%

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68130 - Plowing	3,747	-	6,500	6,500	100.0%
68140 - Building Maintenance	26,881	9,000	10,000	1,000	11.1%
68150 - Skilled Labor	-	2,040	5,000	2,960	145.1%
68160 - Safety Monitor & Inspection	1,155	660	1,250	590	89.4%
68180 - Property Improvement	4,287	2,300	10,000	7,700	334.8%
Total 68100 - BUILDING & LAND	37,129	15,004	33,756	18,752	125.0%
68210 - Electricity	12,323	9,540	12,500	2,960	31.0%
68220 - Heating Fuel	2,644	3,130	2,700	(430)	-13.7%
68230 - Water/Sewer	7,675	7,024	7,800	776	11.0%
Total 68200 - UTILITIES	22,642	19,694	23,000	3,306	16.8%
68310 - Commercial Insurance Premium	13,114	13,800	15,268	1,468	10.6%
68320 - Commercial Insurance Reserve	(2,384)	-	-	-	0.0%
Total 68300 - COMMERCIAL INSURANCE	10,730	13,800	15,268	1,468	10.6%
68460 - Permits	657	330	650	320	97.0%
Total 68400 - GOVERNMENT TAXES & FEES	657	330	650	320	97.0%
Total 68000 - PROPERTY MANAGEMENT	71,158	48,828	72,674	23,846	48.8%
80000 - MAINTENANCE & ROLL OFF DISTRIBUTION	571,589	610,572	591,731	(18,841)	-3.1%
70200 - Green Up Day	-	6,000	-	(6,000)	-100.0%
70700 - Illegal Dumping	1,122	600	1,250	650	108.3%
Total 70000 - COMMUNITY SUPPORT	1,122	6,600	1,250	(5,350)	-81.1%
Total 60000 - EXPENSES	3,111,620	2,925,342	3,294,949	369,607	12.6%
Total Expense	3,111,620	2,925,342	3,294,949	369,607	12.6%
Ordinary Income/Expense	(397,860)	(422,242)	178,092	600,334	-142.2%
Net Ordinary Income	(397,860)	(422,242)	178,092	600,334	-142.2%
91200 - Operating Reserve Subsidy	471,860	422,242	-	(422,242)	0.0%
Total 91000 - SUBSIDIES & TRANSFERS	471,860	422,242	-	(422,242)	0.0%
Other Income	471,860	422,242	-	(422,242)	0.0%
95400 - Transfer to Capital Reserve	74,000	-	178,092	178,092	100.0%
Total 95400 - Transfer Capital Reserve	74,000	-	178,092	178,092	100.0%
Total 95000 - RESERVE TRANSFERS	74,000	-	178,092	178,092	100.0%
Other Expense	74,000	-	178,092	178,092	100.0%
Other Income and Expenses	397,860	422,242	(178,092)	(600,334)	100.0%
Net Other Income	397,860	422,242	(178,092)	(600,334)	100.0%
Net Income	-	-	(0)	(0)	0.0%
Income Statement	-	-	(0)	(0)	0.0%