

ENGINEERING

Significant Changes from Previous Fiscal Year

- 1) Salaries will go down due the Director of Engineering position not being filled.

3-Year Budget Outlook

No changes anticipated

**CHITTENDEN SOLID WASTE DISTRICT
FY 21 BUDGET WORKSHEET
ENGINEERING PROGRAM**

	FY 18 ACTUAL	FY 19 ACTUAL	FY 20 BUDGET	CY 19 ACTUAL	FY 21 BUDGET	CHANGE FROM FY 20 BUDGET		CHANGE FROM CY 19 ACTUAL		
						\$	%	\$	%	
EXPENSES										
SALARIES AND WAGES TOTAL	\$ 25,958	\$ 25,958	\$ 137,307	\$ 109,630	\$ 57,200	\$ (80,107)	-58%	\$ (52,430)	-47.82%	
BENEFITS TOTAL	\$ 6,108	\$ 22,487	\$ 31,653	\$ 23,179	\$ 18,607	\$ (13,046)	-41%	\$ (4,572)	-19.72%	
TRAVEL & TRAINING TOTAL	\$ 25	\$ 662	\$ 5,250	\$ 185	\$ 250	\$ (5,000)	-95%	\$ 65	35.14%	
ADMINISTRATIVE COSTS TOTAL	\$ -	\$ 687	\$ 1,498	\$ 731	\$ 1,495	\$ (3)	0%	\$ 764	104.51%	
PROFESSIONAL FEES TOTAL	\$ -	\$ 70	\$ 1,325	\$ 64	\$ 6,950	\$ 5,625	425%	\$ 6,886	#####	
EQUIPMENT AND FLEET TOTAL	\$ -	\$ 939	\$ 1,130	\$ -	\$ -	\$ (1,130)	-100%	\$ -	#DIV/0!	
SUPPLIES TOTAL	\$ -	\$ -	\$ 200	\$ -	\$ 100	\$ (100)	New	\$ 100	New	
TOTAL EXPENSES	\$ 32,091	\$ 50,802	\$ 178,363	\$ 133,789	\$ 84,602	\$ (93,761)	-53%	\$ (49,187)	-36.76%	
NET PROFIT FROM OPERATIONS	\$ (32,091)	\$ (50,802)	\$ (178,363)	\$ (133,789)	\$ (84,602)	\$ 93,761	-53%	\$ 49,187	-36.76%	
CONTRIBUTION TO CAPITAL										
SUPPORT PROGRAMS ALLOCATION	\$ (11,639)	\$ 30,518	\$ 178,363	\$ 113,916	\$ 84,602	\$ (93,761)	-53%	\$ (29,314)	-25.73%	
NET AFTER ALLOCATIONS	\$ (43,730)	\$ (20,284)	\$ -	\$ (19,873)	\$ -	\$ -	#DIV/0!	\$ 19,873	-100.00%	
DOC RA STABILIZATION										
SWMF SUBSIDY	\$ 67,516		\$ -		\$ -					
TFR (TO) FROM UNDESIG FUND BALANCE	\$ (23,786)		\$ -		\$ -					
PROGRAM NET	\$ -	\$ (20,284)	\$ -	\$ (19,873)	\$ -					

CHITTENDEN SOLID WASTE DISTRICT
BUDGET FORM FISCAL 2021

PROGRAM: ENGINEERING PROGRAM
PREPARED BY: JOSH TYLER

Category: Salaries Wages, & Benefits

PROGRAMMATIC NEED OR MANDATE:

These accounts track costs related to staffing the district.

	ACTUAL FY17	ACTUAL FY18	BUDGET FY 19	BUDGET FY 20	BUDGET FY 21
DIRECTOR OF OPERATIONS					0.20
PROJECT MANAGER					0.30
DISTRICT ENGINEER		0.40	0.69	1.00	
ENGINEER		0.03	0.35	0.30	
	0.00	0.43	1.04	1.30	0.50

BREAKDOWN OF COSTS:

	Line Item	Program Subtotal
Salaries and Wages	Total Salaries and Wages	\$ 57,200

Benefits

6021 · FICA	\$ 4,570
6022 · UNEMPLOYMENT	\$ 59
6023 · RETIREMENT BENEFITS	\$ 2,548
6024 · LIFE/DISABILITY INSURANCE	\$ 644
6025 · WORKERS COMP	\$ 171
6026 · DENTAL INSURANCE	\$ 807
6027 · HEALTH INS - Premiums	\$ 8,619
6028 · HSA CSWD EXP	\$ 1,190
6031 · HEALTH INS - OPT OUT	\$ -
6033 · HRA CONTRIB EXP	\$ -
	\$ 18,607

	ACTUAL FY18	ACTUAL FY19	BUDGET FY 20	ACTUAL CY 19	BUDGET FY 21
SALARIES AND WAGES TOTAL	\$ 25,958	\$ 25,958	\$ 137,307	\$ 109,630	\$ 57,200
BENEFITS TOTAL	\$ 6,108	\$ 22,487	\$ 31,653	\$ 23,179	\$ 18,607
Total Personnel Cost	\$ 32,066	\$ 48,445	\$ 168,960	\$ 132,809	\$ 75,807

SIGNIFICANT CHANGES FROM PREVIOUS YEAR:

Director of Engineering position was eliminated. Director of Operations and Project Manager are now included

CHITTENDEN SOLID WASTE DISTRICT
BUDGET FORM FISCAL 2021

PROGRAM: ENGINEERING
PROGRAM
PREPARED BY: JOSH TYLER

Category TRAVEL & TRAINING

PROGRAMMATIC NEED OR MANDATE:

These accounts track all needed for training and education of staff including memberships and subscriptions

BREAKDOWN OF COSTS:

	Line Item	Program Subtotal
Conferences (include travel, lodging, and meals):		
Conferences:	CONFERENCE NAME:	
Director of Operations	National Conference	\$ -
Project Manager	Regional Swana Conferences	\$ -
		\$ -
Staff Training & Education		
Membership Dues		
Groups:	SWANA Dues	\$ 250
		\$ 250
Travel and Training Total		\$ 250

	ACTUAL FY18	ACTUAL FY19	BUDGET FY 20	ACTUAL CY 19	BUDGET FY 21
6100 · TRAVEL & TRAINING					
6111 · CONFERENCES	\$ -	\$ -	\$ 5,000	\$ -	\$ -
6121 · STAFF TRAINING & EDUCATION	\$ 25	\$ 662	\$ -	\$ -	\$ -
6131 · MEMBERSHIP DUES	\$ -	\$ -	\$ 250	\$ -	\$ 250
6141 · SUBSCRIPTIONS	\$ -	\$ -	\$ -	\$ 185	\$ -
Total 6100 · TRAVEL & TRAINING	\$ 25	\$ 662	\$ 5,250	\$ 185	\$ 250

SIGNIFICANT CHANGES FROM PREVIOUS YEAR:

Included a regional conference for the Project Manager

CHITTENDEN SOLID WASTE DISTRICT
BUDGET FORM FISCAL 2021

PROGRAM: JOSH TYLER
PREPARED BY: JOSH TYLER

Category Administrative Costs

PROGRAMMATIC NEED OR MANDATE:

These accounts track activities that are needed to support the regular business activities of the District.

BREAKDOWN OF COSTS:

			Line Item	Program Subtotal
BUSINESS TRAVEL (Mileage Reimbursement, Meals,				
Mileage (# miles)	600	0.575	\$ 345.00	
Meals			\$ 250	
Lodging			\$ 500	
Transportation			\$ 400	\$ 1,495

Administrative Costs Total \$ 1,495

	ACTUAL FY18	ACTUAL FY19	BUDGET FY 20	ACTUAL CY 19	BUDGET FY 21
6210 · BUSINESS TRAVEL	\$ -	\$ 687	\$ 1,498	\$ 731	\$ 1,495
	\$ -	\$ 687	\$ 1,498	\$ 731	\$ 1,495

SIGNIFICANT CHANGES FROM PREVIOUS YEAR:

NA

CHITTENDEN SOLID WASTE DISTRICT
BUDGET FORM FISCAL 2021

PROGRAM: ENGINEERING
PREPARED BY: PROGRAM
JOSH TYLER

Category Professional Fees

PROGRAMMATIC NEED OR MANDATE:

These accounts capture the cost of the outside expertise needed to support staff n the district.

BREAKDOWN OF COSTS:

		Line Item	Program Subtotal			
Legal Services	Attorney hours: 10	225	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="text-align: right;">2250</td> <td style="text-align: right;">0</td> <td style="text-align: right;">\$ 2,250</td> </tr> </table>	2250	0	\$ 2,250
2250	0	\$ 2,250				
Consulting	CCRPC, Plotting Service General Consulting for Ops Projects		<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="text-align: right;">200</td> <td style="text-align: right;">4,500</td> <td style="text-align: right;">\$ 4,700</td> </tr> </table>	200	4,500	\$ 4,700
200	4,500	\$ 4,700				
Professional Fees Total			\$ 6,950			

	ACTUAL FY18	ACTUAL FY19	BUDGET FY 20	ACTUAL CY 19	BUDGET FY 21
6341 · LEGAL SERVICES	\$ -	\$ -	\$ 1,125	\$ -	\$ 2,250
6361 · CONSULTING	\$ -	\$ -	\$ 200	\$ -	\$ 4,700
6399 · OTHER PROF SERVICES	\$ -	\$ 70	\$ -	\$ -	\$ -
Total 6300 · PROFESSIONAL FEES	\$ -	\$ 70	\$ 1,325	\$ 64	\$ 6,950

SIGNIFICANT CHANGES FROM PREVIOUS YEAR:

Attorney fee's up a little in the event of contract disputes during construction projects. Added in general consulting for operations projects (i.e. boundary delineation or simple topo of sites)

CHITTENDEN SOLID WASTE DISTRICT
BUDGET FORM FISCAL 2021

PROGRAM: ENGINEERING
PREPARED BY: PROGRAM JOSH TYLER

Category Equipment and Fleet

PROGRAMMATIC NEED OR MANDATE:

These accounts record activities for the purchase of or maintenance of equipment including the fleet.

BREAKDOWN OF COSTS:

	Line Item	Program Subtotal
6450 · INFORMATION TECHNOLOGY		
6451 · PURCHASE, LEASE, OR LICENSE CAD Software Service REMOVED DUE TO COVID	\$ -	
		\$ -
6454 · TELECOMMUNICATIONS	\$ -	\$ -
EQUIPMENT AND FLEET TOTAL		\$ -

	ACTUAL FY18	ACTUAL FY19	BUDGET FY 20	ACTUAL CY 19	BUDGET FY 21
6430 · INFORMATION TECHNOLOGY					
6431 · PURCHASE, LEASE, OR LICENSE	\$ -	\$ -	\$ 350	\$ -	\$ -
6432 · HARDWARE AND EQUIPMENT	\$ -	\$ 939	\$ -	\$ -	\$ -
6623 · TELECOMMUNICATIONS	\$ -	\$ -	\$ 780	\$ -	\$ -
INFORMATION TECHNOLOGY SUB TOTAL	\$ -	\$ 939	\$ 1,130	\$ -	\$ -
EQUIPMENT AND FLEET TOTAL	\$ -	\$ 939	\$ 1,130	\$ -	\$ -

SIGNIFICANT CHANGES FROM PREVIOUS YEAR:

included two CAD licenses for Director of Operations and Project Manager

CHITTENDEN SOLID WASTE DISTRICT
BUDGET FORM FISCAL 2021

PROGRAM: ENGINEERING PROGRAM
PREPARED BY: JOSH TYLER

Category: Supplies

PROGRAMMATIC NEED OR MANDATE:
These accounts are part of the Equipment and Supplies section and relate for any item needed for operations.

BREAKDOWN OF COSTS:

		Line Item	Program Subtotal
6441 · OFFICE SUPPLIES	Gen Supplies (Calendars, pens, ...)	100	
			100
			\$ 100

	ACTUAL FY18	ACTUAL FY19	BUDGET FY 20	ACTUAL CY 19	BUDGET FY 21
6521 · OFFICE SUPPLIES	\$ -	\$ -	\$ 200	\$ -	\$ 100
GENERAL OFFICE SUPPLIES SUB TOTAL	\$ -	\$ -	\$ 200	\$ -	\$ 100
SUPPLIES TOTAL	\$ -	\$ -	\$ 200	\$ -	\$ 100

SIGNIFICANT CHANGES FROM PREVIOUS YEAR:
NA

CHITTENDEN SOLID WASTE DISTRICT
BUDGET FORM FISCAL 2021

PROGRAM: ENGINEERING PROGRAM
PREPARED BY: JOSH TYLER

Category: Materials Management

PROGRAMMATIC NEED OR MANDATE:

These accounts support all activities related to handling or disposal of material accepted by the district.

BREAKDOWN OF COSTS:

ADMIN

6510 · HAULING SERVICES		
6512 · PRODUCT DELIVERY		0
6520 · DISPOSAL FEES		
6521 · TRASH DISPOSAL		0
6523 · HAZARDOUS WASTE		0
6524 · REFRIGERANT REMOVAL		0
6525 · RECYCLING FEES - DOCS		0
6526 · TIRES DISPOSAL FEE		0
6527 · ELECTRONICS DISPOSAL		0
6528 · FOOD WASTE DISPOSAL		0
6530 · FACILITIES MANAGEMENT		

	ACTUAL		ACTUAL		BUDGET	ACTUAL		BUDGET		
	FY18		FY19		FY 20	CY 19		FY 21		
MATERIALS MANAGEMENT										
6611 · HAULING SERVICES	\$	-	\$	-	\$	-	\$	-	\$	-
6612 · PRODUCT DELIVERY	\$	-	\$	-	\$	-	\$	-	\$	-
6620 · DISPOSAL FEES	\$	-	\$	-	\$	-	\$	-	\$	-

CHITTENDEN SOLID WASTE DISTRICT
BUDGET FORM FISCAL 2021

PROGRAM: ENGINEERING PROGRAM
PREPARED BY: JOSH TYLER

Category Materials Management

PROGRAMMATIC NEED OR MANDATE:

These accounts support all activities related to handling or disposal of material accepted by the district.

BREAKDOWN OF COSTS:

PROPERTY MANAGEMENT

6710 · BUILDING & LAND

6711 · BUILDING LEASE		0
6712 · MOWING		0
6713 · PLOWING		0
6714 · BUILDING MAINTENANCE		0
6715 · SKILLED LABOR		0

6720 · UTILITIES

6721 · ELECTRICITY		0
6722 · HEATING FUEL		0
6724 · WATER/SEWER		0

6730 · COMMERCIAL INSURANCE

6731 · COMMERCIAL INSURANCE PRE		0
6732 · COMM INSURANCE RESERVE		0

6740 · GOV'T FEES & TAXES

6741 · HOST TOWN FEES		0
6742 · IMPACT FEES		0
6743 · PYMT FOR MUNIC SVCS		0
6744 · PROPERTY TAXES		0
6745 · STATE AND LOCAL TAXES		0
6746 · PERMITS		0

GOV'T FEES & TAXES SUB TOTAL

PROPERTY MANAGEMENT TOTAL

ACTUAL ACTUAL BUDGET ACTUAL BUDGET

CHITTENDEN SOLID WASTE DISTRICT
BUDGET FORM FISCAL 2021

PROGRAM: ENGINEERING PROGRAM
PREPARED BY: JOSH TYLER

Category PROMOTION AND EDUCATION

PROGRAMMATIC NEED OR MANDATE:
This account supports the general promotional activities of the District.

BREAKDOWN OF COSTS:

		Line Item	Program Subtotal
6711 · ADVERTISING			
			\$ -
6712 · PRINTING			
			\$ -
6713 · EDUCATION			
			\$ -
6714 · WORKSHOPS			
			\$ -
6721 · DONATIONS			
			\$ -
			\$ -

	ACTUAL FY18	ACTUAL FY19	BUDGET FY 20	ACTUAL CY 19	BUDGET FY 21
6700 · PROMOTION & EDUCATION					
6812 · ADVERTISING	\$ -	\$ -	\$ -	\$ -	\$ -
6813 · PRINTING	\$ -	\$ -	\$ -	\$ -	\$ -
6814 · EDUCATION	\$ -	\$ -	\$ -	\$ -	\$ -
6815 · WORKSHOPS	\$ -	\$ -	\$ -	\$ -	\$ -
6821 · DONATIONS	\$ -	\$ -	\$ -	\$ -	\$ -
Total 6700 · PROMOTION & EDUCATION			\$ -	\$ -	\$ -

SIGNIFICANT CHANGES FROM PREVIOUS YEAR:

CHITTENDEN SOLID WASTE DISTRICT
BUDGET FORM FISCAL 2021

PROGRAM: ENGINEERING PROGRAM
 PREPARED BY: JOSH TYLER
 Category MAINTENANCE CHARGES

PROGRAMMATIC NEED OR MANDATE:

This is charged by the Maintenance program and is not at the control of the program manager.

BREAKDOWN OF COSTS:

				Line Item	Program Subtotal
Maintenance Charges					0
	ACTUAL FY18	ACTUAL FY19	BUDGET FY 20	ACTUAL CY 19	BUDGET FY 21
6901 · MAINTENANCE & ROLL OFF C	\$ -	\$ -	\$ -	\$ -	\$ -

SIGNIFICANT CHANGES FROM PREVIOUS YEAR: