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APPROVED

**CHITTENDEN SOLID WASTE DISTRICT
EXECUTIVE BOARD MINUTES
VIA ZOOM
Monday, June 13, 2022 -5:00 p.m.**

EXECUTIVE BOARD PRESENT: Paul Ruess, Leslie Nulty, Alan Nye, Lee Perry, Paul Stabler

OTHERS PRESENT: Kelton Bogasky

CSWD STAFF PRESENT: Sarah Reeves, Amy Jewell, Jen Holliday, Josh Tyler, Josh Estey, Jeannine McCrumb, Michele Morris

AGENDA ITEMS:

1. Agenda
2. Public Comment Period
3. Consent Agenda
4. Proposed Order Re Notice of Violation
5. Employee Vacation Carryover – Discussion only
6. Executive Session - Personnel
7. Other Business

Paul Ruess called the meeting to order at 5:00 pm

Agenda #1. – No discussion

Agenda #2. - No Comment from the Public.

Agenda #3. – Consent Agenda – passed as presented

Agenda #4. Myers Container Service Corp. J. McCrumb discussed the Warning of non-compliance that Myers received on February 7, 2022 and on May 2, 2022 staff observed the co-collection of trash and recyclables in Hinesburg. CSWD issued the Notice of Violation (NOV) due to unlawful conduct. The NOV outlined their right to request a hearing of the Executive Board. They did not request a hearing but Myers did ask for verification at the warning level of the incident. J. McCrumb noted that the trash and recycling co-collection was happening on the outskirts of town but were running two trucks when closer to the village. She noted that the next step is to issue an Order, which includes an \$800 fine. Once they receive this Order, they have the right to request a hearing on the violation or they can just pay it. She noted that the Order

must be signed by the Chair. The Executive Board agreed on the process to issue the Order in hopes to deter future violations.

Agenda #5. Employee Vacation Carryover – Discussion only

S. Reeves explained that CSWD is requesting a one-time payout of excess vacation time and discussed the parameters of the request, which included a reduction to the carry over amount of vacation in July 2023 and the operational challenges for some employees to be able to use that time in the next 12 months. Leslie Nulty noted that managers need to be coached to have backup resources and we should be running an operation where no one is indispensable. S. Reeves noted that this will go to the Board for approval. Paul Ruess noted that the Executive Director's time is not included in the proposal. S. Reeves said that we are continuing to look at ways to address our scheduling needs. The Executive Board was in favor of bringing this forward to the full board for consideration.

Agenda #6. Executive Session – Personnel matters

Motion by Paul Stabler, second by Lee Perry, to move that the Executive Board of Commissioners of the Chittenden Solid Waste District go into Executive Session to discuss personnel matters, where premature general public knowledge would clearly place the District, its member municipalities, and other public bodies or persons involved at a substantial disadvantage and staff is not permitted to join. Voting: unanimous; motion carried.

Executive Session was convened at 5:22 p.m.

MOTION by Paul Stabler, SECOND by Alan Nye, to adjourn Executive Session and reconvene the regular meeting. VOTING: unanimous; motion carried.

Executive Session was adjourned, and the regular meeting reconvened at 6:10 PM.

Agenda #5. Other Business – N/A

Motion by Paul Stabler second by Alan Nye to adjourn the meeting. VOTING: unanimous; motion carried. The meeting was adjourned at 6:10 p.m.

Amy Jewell

Amy Jewell, Recording Secretary

I agree that this is an original copy of minutes and they have been approved by the Executive Board at the 08.08.22 meeting held in Williston.

Amy Jewell

Amy Jewell, Recording Secretary