

APPROVED
CHITTENDEN SOLID WASTE DISTRICT
EXECUTIVE BOARD MINUTES
CSWD Administrative Office
Monday, May 13, 2019 - 4:30 p.m.

EXECUTIVE BOARD PRESENT: Michelle DaVia, Alan Nye, Paul Stabler (via phone)
OTHER BOARD PRESENT: Bert Lindholm, Caylin McCamp
CSWD STAFF PRESENT: Sarah Reeves, Amy Jewell, Josh Estey, Michele Morris, Dan Goossen, J. McCrumb

OTHERS PRESENT: Lee Perry – City of Burlington
Caylin McCamp – Williston
Mike Casella, Casella Waste Management
Kelton Bogasky, Casella Waste Management

AGENDA ITEM:

1. **Agenda**
2. **Public Comment Period**
3. **Minutes of April 15, 2019 - Board Action Requested: Approve Minutes**
4. **FY 20 License Application**
5. **Ordinance Amendment Proposal – Discussion Only**
6. **Executive Session**
7. **Personnel Policy Review**
8. **Program Updates**
9. **Other Business**

Agenda #1. Agenda – NO changes

Agenda #2. Public Comment Period

Agenda #3. Minutes of April 15, 2019 Motion by A. Nye, Second by M.Davia to approve the minutes of 4/15/19 with corrections if any. There were no corrections. VOTING: unanimous; motion carried

Agenda #4. FY 20 License Application - J. McCrumb handed out the revised FY 20 Hauler's License Applications memo, which includes one renewal prior to our mailing to the Executive Board and eight others since that time. **Motion by A. Nye, Second by P. Stabler to approve the hauler's license applications as presented in the revised memo. VOTING: unanimous; motion carried**

J. McCrumb reviewed the one processor's license, who has been in business since 2015 and material is collected and stored at their facility prior to being transported off-site/out-of-district. **Motion by A. Nye, Second by P. Stabler to approve the processor's license applications as presented in the memo. VOTING: unanimous; motion carried**

Agenda # 5. Ordinance Amendment Proposal – Discussion Only – J. Estey said that this memo was similar to the discussion that was held at the meeting last month and has gone through Sarah and our Attorney Thomas Melloni for review. M. DaVia asked about allowing a subset of mandatory recyclables on

containers. M. Morris proved sample photos of how being specific to certain known materials will create less confusion about what goes in the bin. Businesses will work with CSWD's Outreach to approve the subset. M. Davia asked about the wording of "businesses not shipping through a licensed hauler" and asked if it should be changed to "a person" J. Estey said the impetus is to collect information from haulers who don't hold a district license and read the definition of person versus business. M. Morris can work with Nancy on language to clarify, but the intent is that it's a business or institution with a minimum amount and is not intended to be individuals. This will go to the full board for review.

Agenda #7. Personnel Policy – discussion on compensatory for hourly employees. A. Jewell explained the compensatory time for non-exempt employees with the current payout being June 30th, which falls in the middle of a busy period for some employees and under the current policy do not have the option to carry it over and use it at a later date. The proposed change would be to extend the payout for those that would like to December 31st, so they can take the time off during the slower months of October, November, and December. A. Jewell noted that because the pay rate changes July 1st, if the payout is carried over to December the rate of pay would be higher. However, it would be a small amount, given that most will want to us the time off in lieu of pay. Questions were asked regarding the liability of carrying over into another fiscal year and if any further policy needs to be approved to allow this. A. Jewell said she would look into it further and bring this back to the board in June.

Agenda #7. Program Updates – A. Nye asked about the discussion regarding glass that occurred at the legislature. S. Reeves said that J. Holliday was asked to testify regarding our glass and was questioned on the NOAV, which was not appropriate for her to comment. She will provide further information to the full Board. S. Reeves noted that there was further discussion on the compost grant but that it would be appropriate for Kathie Jaimison to answer those specific questions regarding grant awards. She noted there is misinformation about the use of the grant and that should be clarified. Mike Casella commented that some folks in the Northeast Kingdom are claiming that a dual stream system makes it sound as though glass is being reused, but it is not. Caylin McCamp asked if the "Recycle Like You Live Here" campaign has shown improvements to the MRF material coming in. Mike Casella said that it is hard to measure, but a normal contamination rate at MRF's is between 25-35% and because of the education that is done, our MRF is between 6-12% in Vermont. S. Reeves said that we have been educating for a long time and we have a community that believes in this and that is why our numbers are so low. A. Nye said that the State is running commercials, CSWD runs commercials, and haulers run commercials. We are all advertising the same thing and asked if we could look into combined efforts to save money.

Agenda #8. Other Business – no other business

Agenda #6. Executive Session – 5:09 p.m.

Contract negotiation only

I move that the Board of Commissioners of the Chittenden Solid Waste District go into Executive Session to discuss contract negotiations with respect to the Flynn Avenue Property and to discuss the Organics Diversion Facility future contracts where premature general public knowledge would clearly place the District, its member municipalities, and other public bodies or persons involved at a substantial disadvantage and to permit staff and the Solid Waste District attorneys to be present for this session.

Motion by A.Nye, SECOND by M. DaVia to adjourn the meeting. VOTING: unanimous; motion carried.

The meeting was adjourned at 5:43 p.m.

Amy Jewell, Recording Secretary