

FINANCE

To provide management, oversight and control of District financial assets; to provide accurate and timely financial information to facilitate sound management decisions.

Significant Changes from Previous Fiscal Year

- 1) Hiring a new Director of Finance.
- 2) Addition of a full time position called Accountant (promoting Laura Tomasi) and moving Jen Getty to full time accounting assistant.
- 3) Allowing for the conversion to an online bill paying system with electronic approval
- 4) Moved all Postage to the Finance Budget.

Key Performance Indicators

1. Invoices are paid on time with minimal late fees. Measured by creating a late fee account and recording expenses separately.
2. Policies that need updating are identified and three are passed by the Board during the fiscal year.
3. Internal Controls are maintained with the appropriate segregation of duties as indicated by work assignments.

3-Year Budget Outlook

- 1) Potential to all for on line payment of invoices either by electronic funds transfer (1% of balance) or by credit card (3% of balance).

**CHITTENDEN SOLID WASTE DISTRICT
FY 21 BUDGET WORKSHEET
FINANCE PROGRAM**

	FY 18		FY 19		FY 20		CY 19		FY 21		CHANGE FROM		CHANGE FROM	
	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	\$	%	\$	%	CHANGE FROM	CHANGE FROM	
REVENUE														
4501 · MISCELLANEOUS	\$ 1	\$ 10,000	\$ -	\$ 10,000	\$ -	\$ 10,000	\$ -	\$ -	N/A	\$ (10,000)	N/A			
4710 · INTEREST REVENUE	\$ 7,030		\$ 17,500		\$ 34,432	\$ 30,000	\$ 12,500	71.43%		\$ (4,432)	-12.87%			
OVERDUE INTEREST	\$ 706													
<i>INTEREST, DIVEDENDS SUBTOTAL</i>	\$ 7,736	\$ -	\$ 17,500	\$ 34,432	\$ 30,000	\$ 12,500	71.43%			\$ (4,432)	-12.87%			
Total Revenue	\$ 7,737	\$ 10,000	\$ 17,500	\$ 44,432	\$ 30,000	\$ 12,500	#DIV/0!			\$ (14,432)	#DIV/0!			
EXPENSES														
SALARIES AND WAGES														
6011 · SALARIES	\$ 74,396	\$ 72,221	\$ 86,424	\$ 71,551	\$ 99,549	\$ 13,125	15.19%			\$ 27,998	39.13%			
6012 · WAGES-HOURLY	\$ 82,421	\$ 93,455	\$ 81,894	\$ 93,863	\$ 139,589	\$ 57,694	70.45%			\$ 45,726	48.72%			
6014 · OVERTIME	\$ 446	\$ 2,004	\$ 1,061	\$ 2,497	\$ 2,254	\$ 1,193	N/A			\$ (243)	-9.74%			
SALARIES AND WAGES TOTAL	\$ 157,263	\$ 167,680	\$ 169,380	\$ 167,911	\$ 241,392	\$ 72,012	42.52%			\$ 73,481	43.76%			
BENEFITS														
6017 · WELLNESS BENEFIT	\$ -	\$ 329	\$ -	\$ 418	\$ -	\$ -	Moved			\$ (418)	Moved			
6021 · FICA	\$ 12,062	\$ 14,038	\$ 13,798	\$ 13,666	\$ 18,655	\$ 4,857	35.20%			\$ 4,989	36.51%			
6022 · UNEMPLOYMENT	\$ 250	\$ 106	\$ 234	\$ 6	\$ 273	\$ 39	16.67%			\$ 267	4845.65%			
6023 · RETIREMENT BENEFITS	\$ 3,799	\$ 8,897	\$ 8,735	\$ 7,101	\$ 10,436	\$ 1,701	19.47%			\$ 3,335	46.96%			
6024 · LIFE/DISABILITY INSURANCE	\$ 1,347	\$ 1,878	\$ 1,812	\$ 1,828	\$ 2,201	\$ 389	21.48%			\$ 373	20.38%			
6025 · WORKERS COMPENSATION	\$ 404	\$ 408	\$ 514	\$ 283	\$ 698	\$ 185	36.00%			\$ 415	146.68%			
6026 · DENTAL INSURANCE	\$ 1,556	\$ 2,127	\$ 1,621	\$ 2,174	\$ 3,898	\$ 2,277	140.47%			\$ 1,724	79.34%			
6027 · HEALTH INSURANCE - Premiums	\$ 12,562	\$ 20,181	\$ 18,483	\$ 27,754	\$ 73,353	\$ 54,870	296.87%			\$ 45,598	164.29%			
6028 · HSA CSWD EXP	\$ 3,565	\$ 2,934	\$ -	\$ 2,159	\$ -	\$ -	N/A			\$ (2,159)	-100.00%			
6031 · HEALTH INSURANCE - OPT OUT	\$ 3,996	\$ 3,905	\$ 4,260	\$ 1,775	\$ -	\$ (4,260)	-100.00%			\$ (1,775)	-100.00%			
6033 · HRA CONTRIB EXP	\$ 2,382	\$ 3,584	\$ -	\$ 2,950	\$ -	\$ -	N/A			\$ (2,950)	-100.00%			
BENEFITS TOTAL	\$ 41,923	\$ 58,387	\$ 49,456	\$ 60,113	\$ 109,514	\$ 60,058	121.44%			\$ 49,400	82.18%			
TRAINING AND TRAVEL														
6121 · STAFF TRAINING & EDUCATION	\$ 1,864	\$ 3,489	\$ 1,500	\$ 953	\$ 1,500	\$ -	0.00%			\$ 547	57.44%			
TRAVEL & TRAINING TOTAL	\$ 1,864	\$ 3,489	\$ 1,500	\$ 953	\$ 1,500	\$ -	0.00%			\$ 547	57.44%			
ADMINISTRATIVE														
6210 · BUSINESS TRAVEL	\$ 45	\$ 95	\$ 390	\$ 89	\$ 390	\$ -	0.00%			\$ 301	340.33%			
6221 · LEGAL NOTICES	\$ 71	\$ 75	\$ 150	\$ -	\$ 150	\$ -	0.00%			\$ 150	#DIV/0!			
6231 · BANK FEES	\$ 930	\$ 1,260	\$ 1,650	\$ 1,185	\$ 1,650	\$ -	0.00%			\$ 465	39.27%			
6232 · BAD DEBT EXPENSE	\$ -	\$ 0	\$ 500	\$ -	\$ 500	\$ -	0.00%			\$ 500	N/A			
ADMINISTRATIVE COSTS TOTAL	\$ 1,046	\$ 1,430	\$ 2,690	\$ 1,309	\$ 2,690	\$ -	0.00%			\$ 1,381	105.48%			
PROFESSIONAL FEES														
6311 · ACCOUNTANT	\$ -	\$ 1,353	\$ 7,500	\$ 2,902	\$ 5,500	\$ (2,000)	-26.67%			\$ 2,598	Moved			

	FY 18 ACTUAL	FY 19 ACTUAL	FY 20 BUDGET	CY 19 ACTUAL	FY 21 BUDGET	CHANGE FROM FY 20 BUDGET		CHANGE FROM CY 19 ACTUAL		
						\$	%	\$	%	
6321 · AUDIT FEES	\$ 15,800	\$ 16,300	\$ 17,000	\$ 16,675	\$ 17,000	\$ -	0.00%	\$ 325	1.95%	
6341 · LEGAL SERVICES	\$ 2,126	\$ 270	\$ 450		\$ 450	\$ -	0.00%	\$ 450	#DIV/0!	
6361 · CONSULTING			\$ 6,000		\$ 750	\$ (5,250)	-87.50%	\$ 750	Moved	
6399 · OTHER PROF SERVICES		\$ 13,371	\$ -	\$ 569	\$ -	\$ -	N/A	\$ (569)	Moved	
PROFESSIONAL FEES TOTAL	\$ 17,926	\$ 31,294	\$ 30,950	\$ 20,146	\$ 25,200	\$ (5,750)	-18.58%	\$ 5,054	25.09%	
EQUIPMENT AND FLEET										
6417 · SMALL EQUIPMENT			\$ -	\$ 315	\$ -	\$ -	N/A	\$ (315)	-100.00%	
6418 · OFFICE EQUIPMENT	\$ -	\$ -	\$ -	\$ 698	\$ -	\$ -	N/A	\$ (698)	-100.00%	
6430 · INFORMATION TECHNOLOGY										
6431 · PURCHASE, LEASE, OR LICENSE		\$ 355	\$ 17,700	\$ 6,880	\$ 17,700	\$ -	0.00%	\$ 10,820	Moved	
6432 · HARDWARE AND EQUIPMENT		\$ 6,353	\$ -		\$ -	\$ -	N/A	\$ -	#DIV/0!	
6433 · SYSTEMS MAINTENANCE	\$ 4,984	\$ 17,937	\$ 1,500	\$ 13,479	\$ 1,500	\$ -	0.00%	\$ (11,979)	-88.87%	
INFORMATION TECHNOLOGY SUB TOTAL	\$ 4,984	\$ 24,644	\$ 19,200	\$ 20,359	\$ 19,200	\$ -	0.00%	\$ (1,159)	-5.69%	
EQUIPMENT AND FLEET TOTAL	\$ 4,984	\$ 24,644	\$ 19,200	\$ 21,372	\$ 19,200	\$ -	0.00%	\$ (2,172)	-10.16%	
SUPPLIES										
6520 - GENERAL OFFICE SUPPLIES										
6521 · OFFICE SUPPLIES	\$ 3,111	\$ 2,119	\$ 3,100	\$ 1,966	\$ 3,100	\$ -	0.00%	\$ 1,134	57.66%	
6523 · POSTAGE	\$ 2,282	\$ 1,949	\$ 2,500	\$ 1,966	\$ 7,200	\$ 4,700	188.00%	\$ 5,234	266.27%	
GENERAL OFFICE SUPPLIES SUB TOTAL	\$ 5,393	\$ 4,068	\$ 5,600	\$ 3,932	\$ 10,300	\$ 4,700	83.93%	\$ 6,368	161.95%	
MATERIALS MANAGEMENT										
6621 · TRASH DISPOSAL		\$ 80	\$ -	\$ 80	\$ -	\$ -	N/A	\$ (80)	-100.00%	
DISPOSAL FEES SUB TOTAL	\$ -	\$ 80	\$ -	\$ 80	\$ -	\$ -	N/A	\$ (80)	-100.00%	
MATERIALS MANAGEMENT TOTAL	\$ -	\$ 80	\$ -	\$ 80	\$ -	\$ -	N/A	\$ (80)	-100.00%	
6730 · COMMERCIAL INSURANCE										
6731 · COMMERCIAL INSURANCE PREMIUM	\$ 3,486	\$ 2,668	\$ 2,647	\$ 1,818	\$ 2,647	\$ -	0.00%	\$ 830	45.65%	
COMMERCIAL INSURANCE SUB TOTAL	\$ 3,486	\$ 2,668	\$ 2,647	\$ 1,818	\$ 2,647	\$ -	0.00%	\$ 830	45.65%	
PROPERTY MANAGEMENT TOTAL	\$ 3,486	\$ 2,668	\$ 2,647	\$ 1,818	\$ 2,647	\$ -	0.00%	\$ 830	45.65%	
TOTAL EXPENSES	\$ 233,884	\$ 293,740	\$ 281,423	\$ 277,634	\$ 412,442	\$ 131,020	46.56%	\$ 134,809	48.56%	
NET PROFIT (LOSS) FROM OPERATIONS	\$ (226,147)	\$ (283,740)	\$ (263,923)	\$ (233,202)	\$ (382,442)	\$ (118,520)	44.91%	\$ (149,241)	64.00%	
CONTRIBUTION TO CAPITAL										
SUPPORT PROGRAMS ALLOCATION	\$ 243,313	\$ 383,740	\$ 263,923		\$ 263,923	\$ -	0.00%	\$ 263,923	#DIV/0!	
NET AFTER ALLOCATIONS	\$ (17,166)	\$ (100,000)	\$ (0)	\$	\$ 118,519	\$ 118,520	-31458729.59%	\$ 118,519	#DIV/0!	
DOC RA STABILIZATION										
SWMF SUBSIDY			\$ -		\$ -					
TFR TO (from) UNDESIG FUND BALANCE	\$ 17,166		\$ -		\$ -					
PROGRAM NET	\$ -	\$ (100,000)	\$ (0)	\$	\$ 118,519					

CHITTENDEN SOLID WASTE DISTRICT
BUDGET FORM FISCAL 2021

PROGRAM: FINANCE PROGRAM
PREPARED BY: KR DECARREAU

Category Interest

PROGRAMMATIC NEED OR MANDATE:

These accounts track all needed for training and education of staff including memberships and subscriptions

BREAKDOWN OF COSTS:

	Line Item	Program Subtotal
Interest	\$ 30,000	
		\$ 30,000

	ACTUAL FY17	ACTUAL FY18	BUDGET FY 19	ACTUAL CY 19	BUDGET FY 20
4710 · INTEREST REVENUE	\$ 7,030	\$ -	\$ 17,500	\$ 34,432	\$ 30,000
Interest Sub total	\$ 7,030	\$ -	\$ 17,500	\$ 34,432	\$ 30,000

SIGNIFICANT CHANGES FROM PREVIOUS YEAR:

Interest is higher due to change in contract with People's that pays the sweep account the same as the money market.

There was \$10,000 in Misc revenue that was booked to Finance in order to deal with a change in the Health Insurance HRA program. This was a one year event.

CHITTENDEN SOLID WASTE DISTRICT
BUDGET FORM FISCAL 2021

PROGRAM: FINANCE PROGRAM
PREPARED BY: KR DECARREAU

Category: Salaries Wages, & Benefits

PROGRAMMATIC NEED OR MANDATE:

These accounts track costs related to staffing the district.

	ACTUAL FY17	ACTUAL FY18	BUDGET FY 19	BUDGET FY 20
Director of Finance	1.00	1.00	1.00	1.00
Accounting Assistant	1.00	1.00	1.00	1.00
Administrative Assistant	0.10	0.15	0.31	
Accountant				1.00
	2.10	2.15	2.31	3.00

BREAKDOWN OF COSTS:

	Line Item	Program Subtotal
Salaries and Wages	Total Salaries and Wages	\$ 241,392
		\$ 241,392

Benefits

6016 · ACHIEVEMENT AWARD	
6017 · WELLNESS BENEFIT	
6018 · MILEAGE ALLOCATION	
6019 · OTHER COMPENSATED TIME	
6021 · FICA	\$ 18,655
6022 · UNEMPLOYMENT	\$ 273
6023 · RETIREMENT BENEFITS	\$ 10,436
6024 · LIFE/DISABILITY INSURANCE	\$ 2,201
6025 · WORKERS COMP	\$ 698
6026 · DENTAL INSURANCE	\$ 3,898
6027 · HEALTH INS - Premiums	\$ 73,353
6028 · HSA CSWD EXP	\$ -
6031 · HEALTH INS - OPT OUT	\$ -
6033 · HRA CONTRIB EXP	\$ -
	\$ 109,514

	ACTUAL FY18	ACTUAL FY19	BUDGET FY 20	ACTUAL CY 19	BUDGET FY 21
SALARIES AND WAGES TOTAL	\$ 157,263	\$ 167,680	\$ 169,380	\$ 167,911	\$ 241,392
BENEFITS TOTAL	\$ 41,923	\$ 58,387	\$ 49,456	\$ 60,113	\$ 109,514
Total Personnel Cost	\$ 199,186	\$ 226,067	\$ 218,835	\$ 228,024	\$ 350,905

SIGNIFICANT CHANGES FROM PREVIOUS YEAR:

Moved Jennifer Getty to FT Accounting and promoted Laura Tomasi to Accountant

CHITTENDEN SOLID WASTE DISTRICT
BUDGET FORM FISCAL 2021

PROGRAM: FINANCE PROGRAM
PREPARED BY: KR DECARREAU

Category TRAVEL & TRAINING

PROGRAMMATIC NEED OR MANDATE:

These accounts track all needed for training and education of staff including memberships and subscriptions

BREAKDOWN OF COSTS:

	Line Item	Program Subtotal
Conferences (include travel, lodging, and meals):		
Staff Training & Education		
Training/ Classes:		
VLCT Training	\$ 500	
Quick Books Training	\$ 1,000	
		\$ 1,500
Travel and Training Total		\$ 1,500

		ACTUAL FY17		ACTUAL FY18		BUDGET FY 19		ACTUAL CY 19		BUDGET FY 20
6100 · TRAVEL & TRAINING										
6111 · CONFERENCES	\$	-	\$	-	\$	-	\$	-	\$	-
6121 · STAFF TRAINING & EDUCATION	\$	1,864	\$	3,489	\$	1,500	\$	953	\$	1,500
6131 · MEMBERSHIP DUES	\$	-	\$	-	\$	-	\$	-	\$	-
6141 · SUBSCRIPTIONS	\$	-	\$	-	\$	-	\$	-	\$	-
Total 6100 · TRAVEL & TRAINING	\$	1,864	\$	3,489	\$	1,500	\$	953	\$	1,500

SIGNIFICANT CHANGES FROM PREVIOUS YEAR:

Added CCV Class and retained funding for a QB Class for Laura and possibly new Director

BUDGET FORM FISCAL 2021
BUDGET FORM FISCAL 2021

PROGRAM: FINANCE PROGRAM
PREPARED BY: KR DECARREAU

Category Administrative Costs

PROGRAMMATIC NEED OR MANDATE:

These accounts track activities that are needed to support the regular business activities of the District.

BREAKDOWN OF COSTS:

			Line Item	Program Subtotal
BUSINESS TRAVEL (Mileage Reimbursement, Meals,				
Mileage (# miles)	500	0.58	\$ 290.00	
Meals			\$ 100	
Lodging				
Transportation			\$ -	\$ 390
Legal Notices				
Budget warnings			\$ 150	\$ 150
Employment Ads				\$ -
Bank Fees				
Credit Card Fees				
Bank Charges				
Payment By Credit Card Option				
Analysis, Positive Pay			\$ 1,500	
Safety Deposit Box			\$ 150	\$ 1,650
Bad Debt Expense				
NSF Write Off and Fees			\$ 500	\$ 500

Administrative Costs Total \$ 2,690

	ACTUAL FY17	ACTUAL FY18	BUDGET FY 19	ACTUAL CY 19	BUDGET FY 20
6210 · BUSINESS TRAVEL	\$ 45	\$ 95	\$ 390	\$ 89	\$ 390
6221 · LEGAL NOTICES	\$ 71	\$ 75	\$ 150	\$ -	\$ 150
6231 · BANK FEES	\$ 930	\$ 1,260	\$ 1,650	\$ 1,185	\$ 1,650
6232 · BAD DEBT EXPENSE	\$ -	\$ 0	\$ 500	\$ -	\$ 500
ADMINISTRATIVE COSTS TOTAL	\$ 1,046	\$ 1,430	\$ 2,690	\$ 1,309	\$ 2,690

SIGNIFICANT CHANGES FROM PREVIOUS YEAR:

CHITTENDEN SOLID WASTE DISTRICT
BUDGET FORM FISCAL 2021

PROGRAM: FINANCE PROGRAM
PREPARED BY: KR DECARREAU

Category Professional Fees

PROGRAMMATIC NEED OR MANDATE:

These accounts capture the cost of the outside expertise needed to support staff in the district.

BREAKDOWN OF COSTS:

		Line Item	Program Subtotal
Accountant			
Accountant Fees	Financial Statement Preparation	5000	
	General Advising	500	\$ 5,500
Audit			
Auditor fees	Audit	\$ 17,000	\$ 17,000
Engineering			
		\$ -	
		\$ -	\$ -
Legal Services			
	Attorney hours: 2 for Audit Representation Letters	225 \$ 450	\$ 450
IT Development			
	Assistance with Budget move to Access	\$ 1,500	\$ 1,500
Consulting			
	Ongoing QB Support	\$ 750	\$ 750
Medical Exams			
		\$ -	\$ -
Professional Fees Total			\$ 19,700

	ACTUAL FY17	ACTUAL FY18	BUDGET FY 19	ACTUAL CY 19	BUDGET FY 20
6311 · ACCOUNTANT	\$ -	\$ 1,353	\$ 7,500	\$ 2,902	\$ 5,500
6321 · AUDIT FEES	\$ 15,800	\$ 16,300	\$ 17,000	\$ 16,675	\$ 17,000
6341 · LEGAL SERVICES	\$ 2,126	\$ 270	\$ 450	\$ -	\$ 450
6361 · CONSULTING	\$ -	\$ -	\$ 6,000	\$ -	\$ 750
6399 · OTHER PROF SERVICES	\$ -	\$ 13,371	\$ -	\$ 569	\$ -
Total 6300 · PROFESSIONAL FEES	\$ 17,926	\$ 31,294	\$ 30,950	\$ 20,146	\$ 25,200

SIGNIFICANT CHANGES FROM PREVIOUS YEAR:

Continue to use a fee accountant to support the new Director.
Include some support to create a Budget module in Access. Finance Detail

CHITTENDEN SOLID WASTE DISTRICT
BUDGET FORM FISCAL 2021

PROGRAM: FINANCE PROGRAM
PREPARED BY: KR DECARREAU

Category: Supplies

PROGRAMMATIC NEED OR MANDATE:
These accounts are part of the Equipment and Supplies section and relate for any item needed for operations.

BREAKDOWN OF COSTS:

		Line Item	Program Subtotal
6441 · OFFICE SUPPLIES	Banking Supplies (Deposit tickets, bags)	1100	
	Check Stock	1500	
	Window Envelopes	500	
	Forms	150	
	Misc	250	3100
6443 · POSTAGE	General Mailings	7200	
			7200
		\$ 10,300	

	ACTUAL FY17	ACTUAL FY18	BUDGET FY 19	ACTUAL CY 19	BUDGET FY 20
6511 · GENERAL MATERIALS & SUPPLIES	\$ -	\$ -	\$ -	\$ -	\$ -
6521 · OFFICE SUPPLIES	\$ 3,111	\$ 2,119	\$ 3,100	\$ 1,966	\$ 3,100
6523 · POSTAGE	\$ 2,282	\$ 1,949	\$ 2,500	\$ 1,966	\$ 7,200
SUPPLIES TOTAL	\$ 5,393	\$ 4,068	\$ 5,600	\$ 3,932	\$ 10,300

SIGNIFICANT CHANGES FROM PREVIOUS YEAR:

All Postage moved to Finance

CHITTENDEN SOLID WASTE DISTRICT
BUDGET FORM FISCAL 2021

PROGRAM: FINANCE PROGRAM
PREPARED BY: KR DECARREAU

Category Equipment and Fleet

PROGRAMMATIC NEED OR MANDATE:

These accounts record activities for the purchase of or maintenance of equipment including the fleet.

BREAKDOWN OF COSTS:

	Line Item	Program Subtotal
6450 · INFORMATION TECHNOLOGY		
6451 · PURCHASE, LEASE, OR LICENSE		
QUICK BOOKS	\$ 7,500	
QUICK BOOKS PAYROLL	\$ 5,000	
BILL.COM	\$ 1,200	
TSHEETS	\$ 4,000	\$ 17,700
6453 · SYSTEMS MAINTENANCE		
Systems Set Up Contingency	\$ 1,500	\$ 1,500
EQUIPMENT AND FLEET TOTAL		\$ 19,200.00

	ACTUAL FY17	ACTUAL FY18	BUDGET FY 19	ACTUAL CY 19	BUDGET FY 20
6430 · INFORMATION TECHNOLOGY	\$ -	\$ -	\$ -	\$ -	\$ -
6431 · PURCHASE, LEASE, OR LICENSE	\$ -	\$ 355	\$ 17,700	\$ 6,880	\$ 17,700
6433 · SYSTEMS MAINTENANCE	\$ 4,984	\$ 17,937	\$ 1,500	\$ 13,479	\$ 1,500
INFORMATION TECHNOLOGY SUB TO	\$ 4,984	\$ 24,644	\$ 19,200	\$ 20,359	\$ 19,200
EQUIPMENT AND FLEET TOTAL	\$ 4,984	\$ 24,644	\$ 19,200	\$ 21,372	\$ 19,200

SIGNIFICANT CHANGES FROM PREVIOUS YEAR:

CHITTENDEN SOLID WASTE DISTRICT
BUDGET FORM FISCAL 2021

PROGRAM: FINANCE PROGRAM
PREPARED BY: KR DECARREAU

Category PROMOTION AND EDUCATION

PROGRAMMATIC NEED OR MANDATE:
This account supports the general promotional activities of the District.

BREAKDOWN OF COSTS:

		Line Item	Program Subtotal
6711 · ADVERTISING			
			\$ -
6712 · PRINTING			
			\$ -
6713 · EDUCATION			
			\$ -
6714 · WORKSHOPS			
			\$ -
6721 · DONATIONS			
			\$ -
			\$ -

	ACTUAL FY17	ACTUAL FY18	BUDGET FY 19	ACTUAL CY 19	BUDGET FY 20
6700 · PROMOTION & EDUCATION					
6812 · ADVERTISING	\$ -	\$ -	\$ -	\$ -	\$ -
6813 · PRINTING	\$ -	\$ -	\$ -	\$ -	\$ -
6814 · EDUCATION	\$ -	\$ -	\$ -	\$ -	\$ -
6815 · WORKSHOPS	\$ -	\$ -	\$ -	\$ -	\$ -
6821 · DONATIONS	\$ -	\$ -	\$ -	\$ -	\$ -
Total 6700 · PROMOTION & EDUCATION			\$ -	\$ -	\$ -

SIGNIFICANT CHANGES FROM PREVIOUS YEAR:

CHITTENDEN SOLID WASTE DISTRICT
BUDGET FORM FISCAL 2021

PROGRAM: FINANCE PROGRAM
 PREPARED BY: KR DECARREAU
 Category MAINTENANCE CHARGES

PROGRAMMATIC NEED OR MANDATE:

This is charged by the Maintenance program and is not at the control of the program manager.

BREAKDOWN OF COSTS:

				Line Item	Program Subtotal
Maintenance Charges					0
	ACTUAL FY17	ACTUAL FY18	BUDGET FY 19	ACTUAL CY 19	BUDGET FY 20
6901 · MAINTENANCE & ROLL OFF C	\$ -	\$ -	\$ -	\$ -	\$ -

SIGNIFICANT CHANGES FROM PREVIOUS YEAR:

BUDGET FORM FISCAL 2021

CHITTENDEN SOLID WASTE DISTRICT
BUDGET FORM FISCAL 2021

PROGRAM: FINANCE PROGRAM
PREPARED BY: KR DECARREAU

Category Property Management

PROGRAMMATIC NEED OR MANDATE:
These accounts support all activities related to property and insurance.

BREAKDOWN OF COSTS:

PROPERTY MANAGEMENT

6730 · COMMERCIAL INSURANCE

6731 · COMMERCIAL INSURANCE PRE	Finance Share	\$ 2,647
---------------------------------	---------------	----------

PROPERTY MANAGEMENT TOTAL

	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
--	--------	--------	--------	--------	--------

CHITTENDEN SOLID WASTE DISTRICT
BUDGET FORM FISCAL 2021

PROGRAM: FINANCE PROGRAM
PREPARED BY: KR DECARREAU

Category Materials Management

PROGRAMMATIC NEED OR MANDATE:

These accounts support all activities related to handling or disposal of material accepted by the district.

BREAKDOWN OF COSTS:

ADMIN

6510 · HAULING SERVICES		
6512 · PRODUCT DELIVERY		0
6520 · DISPOSAL FEES		
6521 · TRASH DISPOSAL		0
6523 · HAZARDOUS WASTE		0
6524 · REFRIGERANT REMOVAL		0
6525 · RECYCLING FEES - DOCS		0
6526 · TIRES DISPOSAL FEE		0
6527 · ELECTRONICS DISPOSAL		0
6528 · FOOD WASTE DISPOSAL		0
6530 · FACILITIES MANAGEMENT		

	ACTUAL		ACTUAL		BUDGET	ACTUAL		BUDGET		
	FY17		FY18		FY 19	CY 19		FY 20		
MATERIALS MANAGEMENT										
6611 · HAULING SERVICES	\$	-	\$	-	\$	-	\$	-	\$	-
6612 · PRODUCT DELIVERY	\$	-	\$	-	\$	-	\$	-	\$	-
6620 · DISPOSAL FEES	\$	-	\$	-	\$	-	\$	-	\$	-