



ADMINISTRATIVE OFFICE

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To: Finance Committee
From: Josh Tyler, Director of Operations
Date: January 5, 2023
RE: Fiscal Year 2024 Capital Budget

Operating Capital

Presented in this enclosure is a capital budget and timeline for FY24, FY25 and FY26; The new Materials Recycling Facility (MRF) construction project will be presented in a separate memorandum. This memo highlights the projects and procurements planned for FY24.

CSWD has invested heavily in significant infrastructure and rolling stock upgrades over the last three (3) years. Infrastructure investments have focused on increasing facility service life to a minimum of 20-years. For example, the Drop-Off Center in Hinesburg, the ODF (upon completion in spring 2023), and a revamped Drop-Off Center in Milton (spring 2023) all have a 20-year service life. Rolling stock investment has focused on the purchase of new equipment rather than leased equipment or used equipment to maximize useful life, manage higher parts costs with warranties, minimize costly down time due to old repurposed and antiquated equipment as well as realize a higher trade in value at the time of replacement.

Review of the three-year summary will highlight a significant decrease in capital expenses toward the out years. The existing investments made to date will bring the District to a regular capital pattern where rolling stock replacement will be more spread out and will see a purchase phase (FY20 to FY24) and a maintenance phase (FY25 to FY30). District staff has made significant efforts to generate accurate capital costs in developing the operating capital budget as well as following through with capital purchases, upgrades and projects as planned.

Please note that this is a description of intended projects and procurements and is inclusive of all potential capital expenses for FY24. Approval of the budget does not mean work will proceed without a proper bidding process and associated Board approvals according to CSWD financial policies. All capital projects greater than \$100,000 will require approval from the Board of Commissioners. In addition to Board notice of projects exceeding \$100,000, Staff will regularly report updates of facility projects that are under the \$100,000 threshold.



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CSWD Capital Budget Highlights Fiscal Year 2024	
Organics Diversion Facility	\$975,000
Roll-Off and Maintenance	\$360,000
Drop Off Centers	\$285,000
Hazardous Waste and Latex Paint	\$80,000
Administrative infrastructure	\$95,000
Materials Recovery Facility	\$35,000
Capital Contingency	\$50,000
FY 24 Capital Projects	\$1,880,000

Descriptions of items included in the FY24 capital budget are as follows:

- \$750,000 Organics Diversion Facility primary screener, (7 – 10-year life)
- \$285,000 Burlington Drop Off Center Construction, (5 – 20-year life)
- \$250,000 Purchase new Maintenance Loader, (5 – 7-year life)
- \$150,000 Organics Diversion Facility Phase III grading
- \$110,000 Purchase new Maintenance Mini-Loader, (5 – 7-year life)
- \$80,000 Refurbish outdoor hazardous storage buildings for the Environmental Depot, (10-year life)
- \$60,000 Drop Off Center materials analysis

There are sufficient cash reserves available to finance the \$1,880,000 cash-funded capital expenditures budgeted for FY24.