



Chittenden Solid Waste District

ADMINISTRATIVE OFFICE
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TO: Finance Committee
FROM: Nola Ricci, Director of Finance
DATE: Wednesday, February 7, 2024
RE: FINANCE COMMITTEE MEETING

DATE: Wednesday, February 14, 2024
TIME: 8:30 a.m. – 3:45 p.m.
PLACE: CSWD Administrative Office – 19 Gregory Drive, Suite 204, South Burlington VT 05403

MEETING AGENDA

- 1. Agenda (8:30 a.m.)
2. Public Comment Period
3. (E) Consent Agenda – Draft Minutes January 9, 2024
4. (E) FY 25 Budget Overview & Reserves
a. Summary Overview (8:35 a.m.)
b. Reserves Overview (8:40 a.m.)
c. Capital Budget Review (8:55 a.m.)
d. Self-funded Budgets
i. Biosolids (9:25 a.m.)
ii. Closed Landfill (9:35 a.m.)
e. Operation Budgets
i. Operating Administration (10:05 a.m.)
10-minute break
ii. Materials Recycling Facility (10:25 a.m.)
iii. Hazardous Waste (11:00 p.m.)
iv. Organics Diversion Facility (11:30 p.m.)
Lunch Break 12:00-12:30
v. Drop-Off Centers (12:30 p.m.)
vi. Maintenance & Roll Off (1:00 p.m.)
vii. Property Management (1:20 p.m.)
f. Administration Budgets
i. Administration/IT (1:35 p.m.)
ii. Compliance/Safety (1:55 p.m.)
iii. Finance (2:15 p.m.)
10-minute break
iv. Outreach & Communications (2:35 p.m.)
v. Solid Waste Management Fees (3:00 p.m.)
g. Total Compensation (3:10 p.m.)
i. Wages & Benefits Summary
ii. Key Assumptions
iii. CPI
iv. Organizational Chart
5. Other Business (3:45 p.m.)
6. Adjourn