

## MAINTENANCE

### Significant Changes from Previous Fiscal Year

- 1) Project Manager position will directly manage maintenance operations and administrative duties.
- 2) Increased fuel to better reflect actual gallons used, and increased anticipated price from \$2.50/gal to \$3.25/gal.
- 3) Add a contingency for a new loader tire for \$14,000.
- 4) Increased salary and benefits slightly due to the addition of the Director of Operations.

### Key Performance Indicators

This budget should be flat in the near term.

### 3-Year Budget Outlook

No major budget increases in the next three years.

**CHITTENDEN SOLID WASTE DISTRICT  
FY 21 BUDGET WORKSHEET  
MAINTENANCE**

	FY 18	FY 19	FY 20	CY 19	FY 21	CHANGE FROM		CHANGE FROM		
	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	\$	%	\$	%	
<b>REVENUE</b>										
4110 · SALES - MATERIALS	\$ 131		\$ -		\$ -	\$ -	N/A	\$ -	N/A	
<b>Total Revenue</b>	<b>\$ 131</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>N/A</b>	<b>\$ -</b>	<b>N/A</b>	
<b>Gross Profit</b>	<b>\$ 131</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>#DIV/0!</b>	<b>\$ -</b>	<b>#DIV/0!</b>	
<b>EXPENSES</b>										
<b>SALARIES AND WAGES</b>										
6011 · SALARIES		\$ 4,881	\$ 17,307	\$ 1,758	\$ 36,745	\$ 19,439	112.32%	\$ 34,987	1989.95%	
6012 · WAGES-HOURLY	\$ 207,354	\$ 247,277	\$ 252,421	\$ 240,618	\$ 189,897	\$ (62,524)	-24.77%	\$ (50,722)	-21.08%	
6013 · SEASONAL/TEMP EMPLOYEES						\$ -	#DIV/0!	\$ -	#DIV/0!	
6014 · OVERTIME	\$ 11,495	\$ 6,013	\$ 13,946	\$ 6,606	\$ 7,360	\$ (6,586)	-47.22%	\$ 754	11.42%	
<b>SALARIES AND WAGES TOTAL</b>	<b>\$ 218,849</b>	<b>\$ 258,171</b>	<b>\$ 283,674</b>	<b>\$ 248,983</b>	<b>\$ 234,002</b>	<b>\$ (49,671)</b>	<b>-17.51%</b>	<b>\$ (14,980)</b>	<b>-6.02%</b>	
<b>BENEFITS</b>										
6016 · ACHIEVEMENT AWARD			\$ -	\$ -	\$ -	\$ -	Moved	\$ -	Moved	
6017 · WELLNESS BENEFIT	\$ -	\$ 423	\$ -	\$ 523	\$ -	\$ -	Moved	\$ (523)	Moved	
6018 · MILEAGE ALLOCATION	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Moved	\$ -	Moved	
6021 · FICA	\$ 17,529	\$ 20,806	\$ 22,794	\$ 20,292	\$ 18,293	\$ (4,501)	-19.75%	\$ (1,999)	-9.85%	
6022 · UNEMPLOYMENT		\$ 14	\$ 402	\$ 14	\$ 347	\$ (55)	-13.59%	\$ 334	2471.11%	
6023 · RETIREMENT BENEFITS	\$ 9,091	\$ 13,249	\$ 15,145	\$ 14,893	\$ 12,184	\$ (2,961)	-19.55%	\$ (2,709)	-18.19%	
6024 · LIFE/DISABILITY INSURANCE	\$ 2,537	\$ 3,224	\$ 3,502	\$ 3,387	\$ 2,599	\$ (903)	-25.77%	\$ (788)	-23.26%	
6025 · WORKERS COMPENSATION	\$ 17,139	\$ 18,185	\$ 20,535	\$ 12,128	\$ 15,837	\$ (4,698)	-22.88%	\$ 3,708	30.57%	
6026 · DENTAL INSURANCE	\$ 3,606	\$ 4,199	\$ 4,344	\$ 4,064	\$ 3,454	\$ (890)	-20.48%	\$ (609)	-14.99%	
6027 · HEALTH INSURANCE - Premiums	\$ 46,802	\$ 66,026	\$ 82,754	\$ 62,274	\$ 88,011	\$ 5,257	6.35%	\$ 25,738	41.33%	
6028 · HSA CSWD EXP	\$ 10,153	\$ 10,268	\$ -	\$ 7,556	\$ 298	\$ 298	N/A	\$ (7,258)	-96.06%	
6031 · HEALTH INSURANCE - OPT OUT	\$ 5,952	\$ 8,015	\$ 5,952	\$ 7,172	\$ -	\$ (5,952)	-100.00%	\$ (7,172)	-100.00%	
6033 · HRA CONTRIB EXP	\$ 9,009				\$ -	\$ -	N/A	\$ -	#DIV/0!	
<b>BENEFITS TOTAL</b>	<b>\$ 121,819</b>	<b>\$ 144,411</b>	<b>\$ 155,428</b>	<b>\$ 132,302</b>	<b>\$ 141,023</b>	<b>\$ (14,404)</b>	<b>-9.27%</b>	<b>\$ 8,722</b>	<b>6.59%</b>	
<b>TRAINING AND TRAVEL</b>										
6111 · CONFERENCES	\$ -	\$ -	\$ 1,600	\$ -	\$ -	\$ (1,600)	Moved	\$ -	Moved	
6121 · STAFF TRAINING & EDUCATION	\$ 808		\$ 1,000	\$ -	\$ -	\$ (1,000)	Moved	\$ -	Moved	
6131 · MEMBERSHIP DUES			\$ -		\$ -	\$ -	#DIV/0!	\$ -	#DIV/0!	
6141 · SUBSCRIPTIONS			\$ -	\$ -	\$ -	\$ -	#DIV/0!	\$ -	#DIV/0!	
<b>TRAVEL &amp; TRAINING TOTAL</b>	<b>\$ 808</b>	<b>\$ -</b>	<b>\$ 2,600</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (2,600)</b>	<b>-100.00%</b>	<b>\$ -</b>	<b>#DIV/0!</b>	

	FY 18	FY 19	FY 20	CY 19	FY 21	CHANGE FROM		CHANGE FROM	
	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	FY 20 BUDGET	%	CY 19 ACTUAL	%
	\$	\$	\$	\$	\$	\$		\$	
<b>ADMINISTRATIVE</b>									
6210 · BUSINESS TRAVEL	\$ 141	\$ 150	\$ 371	\$ 129	\$ 368	\$ (3)	-0.86%	\$ 239	185.94%
<b>ADMINISTRATIVE COSTS TOTAL</b>	<b>\$ 141</b>	<b>\$ 150</b>	<b>\$ 371</b>	<b>\$ 129</b>	<b>\$ 368</b>	<b>\$ (3)</b>	<b>-0.86%</b>	<b>\$ 239</b>	<b>185.94%</b>
<b>PROFESSIONAL FEES</b>									
<b>PROFESSIONAL FEES TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 300</b>	<b>\$ -</b>	<b>\$ 300</b>	<b>\$ -</b>	<b>0.00%</b>	<b>\$ 300</b>	<b>Moved</b>
<b>EQUIPMENT AND FLEET</b>									
6410 · LARGE EQUIPMENT									
6411 · LARGE EQUIPMENT LEASES			\$ 9,075	\$ -	\$ 9,075	\$ -	Moved	\$ 9,075	Moved
6412 · LARGE EQ - MAINT & PARTS		\$ 18,937	\$ -	\$ 2,551	\$ -	\$ -		\$ (2,551)	-100.00%
6413 · LARGE EQ - SERVICE CONTRACT		\$ 165	\$ -	\$ -	\$ -	\$ -		\$ -	#DIV/0!
6415 · LARGE EQ -MAINT CONTRACTOR		\$ 7,669	\$ -	\$ 7,669	\$ -	\$ -		\$ (7,669)	-100.00%
6416 · SCALE CERTIFICATION AND MAINT	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	#DIV/0!
6419 · EQUIPMENT CONTINGENCY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	#DIV/0!
<b>LARGE EQUIPMENT SUB TOTAL</b>	<b>\$ -</b>	<b>\$ 26,770</b>	<b>\$ 9,075</b>	<b>\$ 10,220</b>	<b>\$ 9,075</b>	<b>\$ -</b>	<b>Moved</b>	<b>\$ (1,145)</b>	<b>Moved</b>
6420 · GENERAL EQUIPMENT									
6421 · SMALL EQUIPMENT		\$ 7,349	\$ 8,000	\$ 7,995	\$ 7,500	\$ (500)	Moved	\$ (495)	Moved
6422 · OFFICE EQUIPMENT	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Moved	\$ -	Moved
6424 · SAFETY EQUIPMENT			\$ 500	\$ 1,016	\$ 500	\$ -	Moved	\$ (516)	Moved
<b>GENERAL EQUIPMENT SUB TOTAL</b>	<b>\$ -</b>	<b>\$ 7,349</b>	<b>\$ 8,500</b>	<b>\$ 9,011</b>	<b>\$ 8,000</b>	<b>\$ -</b>	<b>Moved</b>	<b>\$ -</b>	<b>Moved</b>
6440 · INFORMATION TECHNOLOGY									
6441 · PURCHASE, LEASE, OR LICENSE	\$ -	\$ 595	\$ 5,000	\$ 1,766	\$ 4,500	\$ (500)	Moved	\$ 2,734	Moved
6442 · HARDWARE AND EQUIPMENT		\$ 294	\$ 1,500	\$ 909	\$ -	\$ (1,500)	New	\$ (909)	New
6443 · SYSTEMS MAINTENANCE	\$ 2,482	\$ 882	\$ -	\$ -	\$ -	\$ -	Moved	\$ -	Moved
6445 · TELECOMMUNICATIONS	\$ 4,213	\$ 4,686	\$ 4,740	\$ 4,871	\$ 4,740	\$ -	0.00%	\$ (131)	-2.69%
<b>INFORMATION TECHNOLOGY SUB TOTAL</b>	<b>\$ 6,695</b>	<b>\$ 6,457</b>	<b>\$ 11,240</b>	<b>\$ 7,546</b>	<b>\$ 9,240</b>	<b>\$ (2,000)</b>	<b>-17.79%</b>	<b>\$ 1,694</b>	<b>22.45%</b>
6450 · FLEET MAINTENANCE									
6451 · FM - LEASES						\$ -	#DIV/0!	\$ -	#DIV/0!
6452 · FM - SERVICE CONTRACTS	\$ 638	\$ 1,260	\$ -	\$ 1,260	\$ -	\$ -	#DIV/0!	\$ (1,260)	-100.00%
6453 · FM - TIRE REPLACEMENT/REPAIR	\$ 11,139	\$ 17,640	\$ 33,875	\$ 25,624	\$ 33,875	\$ -	0.00%	\$ 8,251	32.20%
6454 · FM REPAIR - OUTSIDE CONTRACTOR	\$ -	\$ 9,908	\$ 11,500	\$ 31,619	\$ 13,500	\$ 2,000	New	\$ (18,119)	New
6455 · FM - PARTS	\$ 23,217	\$ 14,585	\$ 29,500	\$ 30,649	\$ 30,000	\$ 500	1.69%	\$ (649)	-2.12%
6456 · FM - DIESEL AND GAS	\$ 32,767	\$ 36,676	\$ 51,025	\$ 36,299	\$ 51,025	\$ -	0.00%	\$ 14,726	40.57%
6459 · FM - OTHER	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	
<b>FLEET MAINTENANCE SUB TOTAL</b>	<b>\$ 67,761</b>	<b>\$ 80,067</b>	<b>\$ 125,900</b>	<b>\$ 125,451</b>	<b>\$ 128,400</b>	<b>\$ 2,500</b>	<b>1.99%</b>	<b>\$ 2,949</b>	<b>2.35%</b>

	FY 18	FY 19	FY 20	CY 19	FY 21	CHANGE FROM		CHANGE FROM		
	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	FY 20 BUDGET		CY 19 ACTUAL		
	\$	\$	\$	\$	\$	\$	%	\$	%	
<b>EQUIPMENT AND FLEET TOTAL</b>	\$ 74,455	\$ 120,644	\$ 154,715	\$ 152,228	\$ 154,715	\$ -	0.00%	\$ 2,487	1.63%	
<b>SUPPLIES</b>										
6510 - GENERAL MATERIALS AND SUPPLIES										
6511 · MATERIALS & SUPPLIES	\$ 16,406	\$ 9,344	\$ 8,800	\$ 8,050	\$ 8,800	\$ -	0.00%	\$ 750	9.31%	
6512 · FACILITY SIGNAGE			\$ -		\$ -					
6513 · SAFETY SUPPLIES	\$ -		\$ 1,000	\$ 608	\$ 500	\$ (500)	New	\$ (108)	New	
<i>GENERAL MATERIALS AND SUPPLIES SUB TOTAL</i>	\$ 16,406	\$ 9,344	\$ 9,800	\$ 8,658	\$ 9,300	\$ (500)	-5.10%	\$ 642	7.41%	
6520 · GENERAL OFFICE SUPPLIES										
6521 · OFFICE SUPPLIES	\$ 185	\$ 46	\$ 400	\$ 219	\$ 1,000	\$ 600	150.00%	\$ 781	357.27%	
6522 · BOTTLED WATER		\$ 16	\$ 150	\$ 16	\$ 150	\$ -	Moved	\$ 134	Moved	
6523 · POSTAGE			\$ -		\$ -	\$ -	#DIV/0!	\$ -	#DIV/0!	
<i>GENERAL OFFICE SUPPLIES SUB TOTAL</i>	\$ 185	\$ 62	\$ 550	\$ 235	\$ 1,150	\$ 600	109.09%	\$ 915	389.67%	
6470 - EMPLOYEE CLOTHING										
6471 · UNIFORMS	\$ 2,440	\$ 2,965	\$ 4,000	\$ 3,636	\$ 3,000	\$ (1,000)	-25.00%	\$ (636)	-17.50%	
6472 · PERSONAL PROTECTIVE EQUIPMENT*	\$ 250	\$ 305	\$ 1,000	\$ 503	\$ 500	\$ (500)	-50.00%	\$ (3)	-0.69%	
<i>EMPLOYEE CLOTHING SUB TOTAL</i>	\$ 2,690	\$ 3,270	\$ 5,000	\$ 4,140	\$ 3,500	\$ (1,500)	-30.00%	\$ (640)	-15.45%	
<b>SUPPLIES TOTAL</b>	\$ 19,281	\$ 12,675	\$ 15,350	\$ 13,033	\$ 13,950	\$ (1,400)	-9.12%	\$ 917	7.04%	
<b>MATERIALS MANAGEMENT</b>										
6620 · DISPOSAL FEES										
6621 · TRASH DISPOSAL		\$ 67	\$ -	\$ 86	\$ -	\$ -	#DIV/0!	\$ (86)	-100.00%	
<i>DISPOSAL FEES SUB TOTAL</i>	\$ -	\$ 67	\$ -	\$ 86	\$ -	\$ -	#DIV/0!	\$ (86)	-100.00%	
<b>MATERIALS MANAGEMENT TOTAL</b>	\$ -	\$ 67	\$ -	\$ 86	\$ -	\$ -	#DIV/0!	\$ (86)	-100.00%	
<b>PROPERTY MANAGEMENT</b>										
6714 · BUILDING MAINTENANCE	\$ 9,224	\$ 12,968	\$ 10,900	\$ 12,790	\$ 10,900	\$ -	0.00%	\$ (1,890)	-14.78%	
6715 · SKILLED LABOR			\$ -	\$ 550	\$ -	\$ -	MOVED FR BLD	\$ (550)	-100.00%	
6716 · SAFETY MONITOR AND INSPECTIONS			\$ 350	\$ 165	\$ 350	\$ -	MOVED	\$ 185	Moved	
<i>BUILDING &amp; LAND SUB TOTAL</i>	\$ 9,224	\$ 12,968	\$ 11,250	\$ 13,505	\$ 11,250	\$ -	0.00%	\$ (2,255)	-16.70%	
6720 · UTILITIES										
6721 · ELECTRICITY	\$ 3,126	\$ 2,962	\$ 3,500	\$ 2,873	\$ 3,500	\$ -	0.00%	\$ 627	21.80%	
6722 · HEATING FUEL			\$ -		\$ -	\$ -	#DIV/0!	\$ -	New	
6724 · WATER/SEWER	\$ 312	\$ 278	\$ 700	\$ 265	\$ 700	\$ -	0.00%	\$ 435	163.95%	

	FY 18	FY 19	FY 20	CY 19	FY 21	CHANGE FROM		CHANGE FROM	
	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	FY 20 BUDGET		CY 19 ACTUAL	
						\$	%	\$	%
UTILITIES SUB TOTAL	\$ 3,439	\$ 3,240	\$ 4,200	\$ 3,139	\$ 4,200	\$ -	0.00%	\$ 1,061	33.81%
6730 · COMMERCIAL INSURANCE									
COMMERCIAL INSURANCE SUB TOTAL	\$ -	\$ 3,130	\$ 11,388	\$ 5,529	\$ 11,388	\$ -	0.00%	\$ 5,859	n/a
6746 · PERMITS	\$ 20	\$ 230	\$ 300	\$ 230	\$ 300	\$ -	0.00%	\$ 70	30.43%
GOVT FEES & TAXES SUB TOTAL	\$ 20	\$ 230	\$ 575	\$ 230	\$ 575	\$ -	0.00%	\$ 345	150.00%
PROPERTY MANAGEMENT TOTAL	\$ 12,683	\$ 19,568	\$ 27,413	\$ 22,403	\$ 27,413	\$ -	0.00%	\$ 5,010	22.36%
INTERDEPARTMENTAL CHARGES									
6901 · MAINTENANCE & ROLL OFF CHARGES	\$ (547,904)		\$ (639,851)	\$ (569,163)	\$ (571,772)	\$ 68,079	ELIMINATED	\$ (2,609)	0.46%
INTERDEPARTMENTAL CHARGES TOTAL	\$ (547,904)	\$ (658,757)	\$ (639,851)	\$ (556,206)	\$ (571,772)				
<b>TOTAL EXPENSES</b>	\$ (99,869)	\$ (103,071)	\$ (0)	\$ 12,956	\$ 0	\$ 0	-100.00%	\$ (12,956)	-100.00%
<b>NET PROFIT FROM OPERATIONS</b>	\$ 100,000	\$ 103,071	\$ 0	\$ (12,956)	\$ (0)	\$ (0)	-100.00%	\$ 12,956	-100.00%
CONTRIBUTION TO CAPITAL									
SUPPORT PROGRAMS ALLOCATION						\$ -	#DIV/0!	\$ -	#DIV/0!
<b>NET AFTER CAPITAL AND ALLOCATIONS</b>	\$ (100,000)	\$ (103,071)	\$ (0)	\$ 12,956	\$ 0	\$ 0	-100.00%	\$ (12,956)	-100.00%
DOC RA STABILIZATION									
SWMF SUBSIDY									
TFR TO UNDESIG FUND BALANCE			\$ -	\$ -	\$ -				
<b>PROGRAM NET</b>	\$ (100,000)	\$ (103,071)	\$ (0)	\$ 12,956	\$ 0				

CHITTENDEN SOLID WASTE DISTRICT  
BUDGET FORM FISCAL 2020

PROGRAM: MAINTENANCE  
 PREPARED BY: Josh Tyler  
 Category: Salaries Wages, & Benefits

PROGRAMMATIC NEED OR MANDATE:

These accounts track costs related to staffing the district.

	ACTUAL FY17	ACTUAL FY18	BUDGET FY 19	BUDGET FY 20	BUDGET FY 21
Director of Operations				0.15	0.05
Engineering and Waste Facilities Director			0.20		
Maintenance Supervisor	1.00	1.00	1.00	1.00	1.00
Maintenance	1.60	1.60	4.00	4.00	1.50
Roll Off Drivers	2.17	2.18			2.50
Project Manager					0.40
	4.77	4.78	5.20	5.15	5.45

BREAKDOWN OF COSTS:

	Line Item	Program Subtotal
Salaries and Wages	Total Salaries and Wages	\$ 234,002

Benefits

6021 · FICA	\$ 18,293	
6022 · UNEMPLOYMENT	\$ 347	
6023 · RETIREMENT BENEFITS	\$ 12,184	
6024 · LIFE/DISABILITY INSURANCE	\$ 2,599	
6025 · WORKERS COMP	\$ 15,837	
6026 · DENTAL INSURANCE	\$ 3,454	
6027 · HEALTH INS - Premiums	\$ 88,011	
6028 · HSA CSWD EXP	\$ 298	
6031 · HEALTH INS - OPT OUT	\$ -	
6033 · HRA CONTRIB EXP	\$ -	\$ 141,023

	ACTUAL FY18	ACTUAL FY19	BUDGET FY 20	ACTUAL CY 19	BUDGET FY 21
SALARIES AND WAGES TOTAL	\$ 218,849	\$ 258,171	\$ 283,674	\$ 248,983	\$ 234,002
BENEFITS TOTAL	\$ 9,009	\$ -	\$ 155,428	\$ 132,302	\$ 141,023
Total Personnel Cost	\$ 227,858	\$ 258,171	\$ 439,102	\$ 381,284	\$ 375,026

SIGNIFICANT CHANGES FROM PREVIOUS YEAR:

Added a Project Manager

CHITTENDEN SOLID WASTE DISTRICT  
BUDGET FORM FISCAL 2020

PROGRAM: MAINTENANCE  
PREPARED BY: Josh Tyler

Category TRAVEL & TRAINING

PROGRAMMATIC NEED OR MANDATE:

These accounts track all needed for training and education of staff including memberships and subscriptions

BREAKDOWN OF COSTS:

	Line Item	Program Subtotal
Conferences (include travel, lodging, and meals):		
Conferences:	CONFERENCE NAME:	
	Maint Lead/PM National SW Conf	\$ -
		\$ -
Staff Training & Education		
Training/ Classes:	Equipment/skill training	\$ -
		\$ -
Travel and Training Total		\$ -

	ACTUAL FY18	ACTUAL FY19	BUDGET FY 20	ACTUAL CY 19	BUDGET FY 21
<b>TRAINING AND TRAVEL</b>					
6111 · CONFERENCES	\$ -	\$ -	\$ 1,600	\$ -	\$ -
6121 · STAFF TRAINING & EDUCATION	\$ 808	\$ -	\$ 1,000	\$ -	\$ -
<b>TRAVEL &amp; TRAINING TOTAL</b>	<b>\$ 808</b>	<b>\$ -</b>	<b>\$ 2,600</b>	<b>\$ -</b>	<b>\$ -</b>

SIGNIFICANT CHANGES FROM PREVIOUS YEAR:

NA

CHITTENDEN SOLID WASTE DISTRICT  
BUDGET FORM FISCAL 2020

PROGRAM: MAINTENANCE  
PREPARED BY: Josh Tyler

Category Administrative Costs

PROGRAMMATIC NEED OR MANDATE:

These accounts track activities that are needed to support the regular business activities of the District.

BREAKDOWN OF COSTS:

			Line Item	Program Subtotal
BUSINESS TRAVEL (Mileage Reimbursement, Meals,				
Mileage (# miles)	640	0.575	\$ 368.00	
Meals(assume				
Lodging				
Transportation			\$ -	\$ 368

Administrative Costs Total \$ 368

	ACTUAL FY18	ACTUAL FY19	BUDGET FY 20	ACTUAL CY 19	BUDGET FY 21
6210 · BUSINESS TRAVEL	\$ 141	\$ 150	\$ 371	\$ 129	\$ 368

SIGNIFICANT CHANGES FROM PREVIOUS YEAR:

NA



CHITTENDEN SOLID WASTE DISTRICT  
BUDGET FORM FISCAL 2020

PROGRAM: MAINTENANCE  
PREPARED BY: Josh Tyler

Category Professional Fees

PROGRAMMATIC NEED OR MANDATE:

These accounts capture the cost of the outside expertise needed to support staff in the district.

BREAKDOWN OF COSTS:

	Line Item	Program Subtotal
Medical Exams		
Hep B Vacc & one new employee exam	300	\$ 300
Professional Fees Total		\$ 300

	ACTUAL FY18		ACTUAL FY19		BUDGET FY 20		ACTUAL CY 19		BUDGET FY 21
6371 · MEDICAL EXAMS	\$ -	\$ -	\$ -	\$ -	\$ 300	\$ -	\$ -	\$ 300	
6399 · OTHER PROF SERVICES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
PROFESSIONAL FEES TOTAL	\$ -	\$ -	\$ -	\$ -	\$ 300	\$ -	\$ -	\$ 300	

SIGNIFICANT CHANGES FROM PREVIOUS YEAR:

NA

CHITTENDEN SOLID WASTE DISTRICT  
BUDGET FORM FISCAL 2020

PROGRAM: MAINTENANCE  
PREPARED BY: Josh Tyler

Category Equipment and Fleet

PROGRAMMATIC NEED OR MANDATE:  
These accounts record activities for the purchase of or maintenance of equipment including the fleet.

BREAKDOWN OF COSTS:

		Line Item	Program Subtotal
<b>Large Equipment</b>			
6410 · LARGE EQUIPMENT			
6411 · LARGE EQUIPMENT LEASES	\$9075 payment # 7 of 7 Volvo mini loader	\$ 9,075	
6419 · EQUIPMENT CONTINGENCY			\$ 9,075
<b>6420 - GENERAL EQUIPMENT</b>			
6421 · SMALL EQUIPMENT			
	Mini-loader Coupler/string trimmer	\$ 5,000	
	Small Eq Repair	\$ 2,500	
			\$ 7,500
6424 · SAFETY EQUIPMENT			
	safety chains	\$ 500	
			\$ 500
<b>6440 · INFORMATION TECHNOLOGY</b>			
6441 · PURCHASE, LEASE, OR LICENSE			
	Verizon Cnnnect (GPS/Camera fleet)	\$ 4,500	
			\$ 4,500
6442 · HARDWARE AND EQUIPMENT			
	PC upgrades	\$ -	
			\$ -
6445 · TELECOMMUNICATIONS			
	Phones	\$ 4,740	
			\$ 4,740
6450 · FLEET MAINTENANCE			
6453 · FM - TIRE REPLACEMENT/REPAIR	Tires for 13 vehilces	\$ 33,875	
6454 · FM REPAIR - OUTSIDE CONTRACTOR	Motor/valve/service	\$ 13,500	
6455 · FM - PARTS	Brakes/tarper/hydraulics/misc/tarps	\$ 30,000	
6456 · FM - DIESEL AND GAS		\$ 51,025	
6459 · FM - OTHER			\$ 128,400

	ACTUAL FY18	ACTUAL FY19	BUDGET FY 20	ACTUAL CY 19	BUDGET FY 21
6410 · LARGE EQUIPMENT					
6411 · LARGE EQUIPMENT LEASES	\$ -	\$ -	\$ 9,075	\$ -	\$ 9,075
<b>LARGE EQUIPMENT SUB TOTAL</b>	<b>\$ -</b>	<b>\$ 26,770</b>	<b>\$ 9,075</b>	<b>\$ 10,220</b>	<b>\$ 9,075</b>
6420 - GENERAL EQUIPMENT					
6421 · SMALL EQUIPMENT	\$ -	\$ 7,349	\$ 8,000	\$ 7,995	\$ 7,500
6424 · SAFETY EQUIPMENT	\$ -	\$ -	\$ 500	\$ 1,016	\$ 500
<b>GENERAL EQUIPMENT SUB TOTAL</b>	<b>\$ -</b>	<b>\$ 7,349</b>	<b>\$ 8,500</b>	<b>\$ 9,011</b>	<b>\$ 8,000</b>
6440 · INFORMATION TECHNOLOGY					
6441 · PURCHASE, LEASE, OR LICENSE	\$ -	\$ 595	\$ 5,000	\$ 1,766	\$ 4,500
6442 · HARDWARE AND EQUIPMENT	\$ -	\$ 294	\$ 1,500	\$ 909	\$ -
6443 · SYSTEMS MAINTENANCE	\$ 2,482	\$ 882	\$ -	\$ -	\$ -
6445 · TELECOMMUNICATIONS	\$ 4,213	\$ 4,686	\$ 4,740	\$ 4,871	\$ 4,740
<b>INFORMATION TECHNOLOGY SUB TOTAL</b>	<b>\$ 6,695</b>	<b>\$ 6,457</b>	<b>\$ 11,240</b>	<b>\$ 7,546</b>	<b>\$ 9,240</b>
6450 · FLEET MAINTENANCE	\$ -	\$ -	\$ -	\$ -	\$ -
6452 · FM - SERVICE CONTRACTS	\$ 638	\$ 1,260	\$ -	\$ 1,260	\$ -
6453 · FM - TIRE REPLACEMENT/REPAIR	\$ 11,139	\$ 17,640	\$ 33,875	\$ 25,624	\$ 33,875
6454 · FM REPAIR - OUTSIDE CONTRACTOR	\$ -	\$ 9,908	\$ 11,500	\$ 31,619	\$ 13,500
6455 · FM - PARTS	\$ 23,217	\$ 14,585	\$ 29,500	\$ 30,649	\$ 30,000
6456 · FM - DIESEL AND GAS	\$ 32,767	\$ 36,676	\$ 51,025	\$ 36,299	\$ 51,025
6459 · FM - OTHER	\$ -	\$ -	\$ -	\$ -	\$ -
<b>FLEET MAINTENANCE SUB TOTAL</b>	<b>\$ 67,761</b>	<b>\$ 80,067</b>	<b>\$ 125,900</b>	<b>\$ 125,451</b>	<b>\$ 128,400</b>
<b>EQUIPMENT AND FLEET TOTAL</b>	<b>\$ 74,455</b>	<b>\$ 120,644</b>	<b>\$ 154,715</b>	<b>\$ 152,228</b>	<b>\$ 154,715</b>

SIGNIFICANT CHANGES FROM PREVIOUS YEAR:

Reduced Lease payments by \$30k - paid off the Maintenance Loader. In FY20 we Moved all Equipment from Sp. Waste to Maintenance (increased maint & Fuel). Adjusted budget for heavier use and additional maintenance needs to better reflect actuals

CHITTENDEN SOLID WASTE DISTRICT  
BUDGET FORM FISCAL 2020

PROGRAM:  
PREPARED BY:

MAINTENANCE  
Josh Tyler

Category

Supplies

PROGRAMMATIC NEED OR MANDATE:

These accounts are part of the Equipment and Supplies section and relate for any item needed for operations.

BREAKDOWN OF COSTS:

		Line Item	Program Subtotal
<b>6510 - GENERAL MATERIALS AND SUPPLIES</b>			
6511 · MATERIALS & SUPPLIES	Tools & Hardware	4000	
	Welding Supplies	2400	
	Painting/Cleaning supplies	1400	
	steel	1000	
			<u>8800</u>
6513 · SAFETY SUPPLIES	PPE	500	
			<u>500</u>
<b>6520 · GENERAL OFFICE SUPPLIES</b>			
6521 · OFFICE SUPPLIES	Shelves/Desk/Cabinets	1000	
			<u>1000</u>
6522 · BOTTLED WATER		150	<u>150</u>
<b>6470 - EMPLOYEE CLOTHING</b>			
6471 · UNIFORMS	Uniforms, boots, pants	3000	
			<u>3000</u>
6472 · PERSONAL PROTECTIVE EQUIPMENT*	PPE	500	
			<u>500</u>
Added Director of Operations			<u>\$ 13,950</u>

	ACTUAL FY18	ACTUAL FY19	BUDGET FY 20	ACTUAL CY 19	BUDGET FY 21
6510 - GENERAL MATERIALS AND SUPPLIES					
6511 · MATERIALS & SUPPLIES	\$ 16,405.56	\$ 9,343.54	\$ 8,800.00	\$ 8,050.48	\$ 8,800.00
6513 · SAFETY SUPPLIES	\$ -	\$ -	\$ 1,000.00	\$ 607.96	\$ 500.00
GENERAL MATERIALS AND SUPPLIES SUB TOTAL	\$ 16,405.56	\$ 9,343.54	\$ 9,800.00	\$ 8,658.44	\$ 9,300.00
6520 · GENERAL OFFICE SUPPLIES					
6521 · OFFICE SUPPLIES	\$ 184.87	\$ 45.80	\$ 400.00	\$ 218.69	\$ 1,000.00
6522 · BOTTLED WATER	\$ -	\$ 16.16	\$ 150.00	\$ 16.16	\$ 150.00
GENERAL OFFICE SUPPLIES SUB TOTAL	\$ 184.87	\$ 61.96	\$ 550.00	\$ 234.85	\$ 1,150.00

CHITTENDEN SOLID WASTE DISTRICT  
BUDGET FORM FISCAL 2020

PROGRAM: MAINTENANCE  
PREPARED BY: Josh Tyler

Category Property Management

PROGRAMMATIC NEED OR MANDATE:  
These accounts support all activities related to buildings and grounds.

BREAKDOWN OF COSTS:

**PROPERTY MANAGEMENT**

6710 · BUILDING & LAND			
6714 · BUILDING MAINTENANCE	Pest, furn service, OVHD door service,	\$ 4,900.00	
	Salt and sand	\$ 6,000.00	
6716 · SAFETY MONITOR AND INSPECTIONS	Alarm monitoring, Furn insop, Compressor insp	\$ 350.00	\$ 11,250.00
6720 · UTILITIES			
6721 · ELECTRICITY		\$ 3,500.00	
6724 · WATER/SEWER	Drinking water/ Septic pumpout	\$ 700.00	\$ 4,200.00
6730 · COMMERCIAL INSURANCE			
6731 · COMMERCIAL INSURANCE PREMIUM		\$ 11,387.81	
6732 · COMM INSURANCE RESERVE		\$ -	\$ 11,387.81
6740 · GOV'T FEES & TAXES			
6742 · IMPACT FEES	Stormwater fee	\$ 275.00	
6746 · PERMITS	CDL License renewals	\$ 300.00	\$ 575.00
GOV'T FEES & TAXES SUB TOTAL			
			\$ 27,412.81
<b>PROPERTY MANAGEMENT TOTAL</b>			

	ACTUAL FY18	ACTUAL FY19	BUDGET FY 20	ACTUAL CY 19	BUDGET FY 21
6710 · BUILDING & LAND					
6714 · BUILDING MAINTENANCE	\$ 9,224	\$ 12,968	\$ 10,900	\$ 12,790	\$ 10,900
Added Director of Operations					
BUILDING & LAND SUB TOTAL	\$ 9,224	\$ 12,968	\$ 11,250	\$ 13,505	\$ 11,250
6720 · UTILITIES					
6721 · ELECTRICITY	\$ 3,126	\$ 2,962	\$ 3,500	\$ 2,873	\$ 3,500
6722 · HEATING FUEL	\$ -	\$ -	\$ -	\$ -	\$ -
6724 · WATER/SEWER	\$ 312	\$ 278	\$ 700	\$ 265	\$ 700
UTILITIES SUB TOTAL	\$ 3,439	\$ 3,240	\$ 4,200	\$ 3,139	\$ 4,200
6730 · COMMERCIAL INSURANCE					
6731 · COMMERCIAL INSURANCE PREMIUM	\$ -	\$ 3,130	\$ 11,388	\$ 5,529	\$ 11,388
COMMERCIAL INSURANCE SUB TOTAL	\$ -	\$ 3,130	\$ 11,388	\$ 5,529	\$ 11,388
6740 · GOV'T FEES & TAXES					
6742 · IMPACT FEES	\$ -	\$ -	\$ 275	\$ -	\$ 275
6746 · PERMITS	\$ 20	\$ 230	\$ 300	\$ 230	\$ 300
GOV'T FEES & TAXES SUB TOTAL	\$ 20	\$ 230	\$ 575	\$ 230	\$ 575
PROPERTY MANAGEMENT TOTAL	\$ 12,683	\$ 19,568	\$ 27,413	\$ 22,403	\$ 27,413

SIGNIFICANT CHANGES FROM PREVIOUS YEAR:

NA

CHITTENDEN SOLID WASTE DISTRICT  
BUDGET FORM FISCAL 2020

PROGRAM: MAINTENANCE  
 PREPARED BY: Josh Tyler  
 Category MAINTENANCE CHARGES

PROGRAMMATIC NEED OR MANDATE:

This is charged by the Maintenance program and is not at the control of the program manager.

BREAKDOWN OF COSTS:

				Line Item	Program Subtotal
Maintenance Charges				\$ (571,772)	\$ (571,772)
	ACTUAL FY18	ACTUAL FY19	BUDGET FY 20	ACTUAL CY 19	BUDGET FY 21
6901 · MAINTENANCE & ROLL OFF C	\$ (547,904)	\$ -	\$ (639,851)	\$ (569,163)	\$ (571,772)

SIGNIFICANT CHANGES FROM PREVIOUS YEAR:



<b>MAINTENANCE AND ROLL-OFF</b>	
<b>Program</b>	<b>Percentage to be allocated to individual programs</b>
Property Management	1.00%
Environmental Depot (incl Rover/Paint)	4.50%
Phase III Landfill	1.00%
Compost - Maintenance (GMC)	5.00%
MRF	0.75%
SPW Facility, Electronics,Roadside Litter	3.50%
Special Waste @ DOC's	5.50%
Metal	5.50%
Wood Program	5.50%
Compost - Leaves at DOCs and McNeil WYD	7.75%
DOC Maint & Rolloff	60.00%
<b>TOTAL DOC</b>	<b>87.75%</b>
<b>Total</b>	<b>100.00%</b>

<b>Total Maint &amp;RO =</b>	<b>\$571,771.73</b>
<b>FY 21</b>	
<b>\$5,718</b>	
<b>\$25,730</b>	
<b>\$5,718</b>	
<b>\$28,589</b>	
<b>\$4,288</b>	
<b>\$20,012</b>	
<b>\$31,447</b>	
<b>\$31,447</b>	
<b>\$31,447</b>	
<b>\$44,312</b>	
<b>\$343,063</b>	
<b>\$501,730</b>	
<b>\$571,771.73</b>	

Summary Total  
\$ 571,771.73

Check TRUE

CHITTENDEN SOLID WASTE DISTRICT  
BUDGET FORM FISCAL 2020

PROGRAM: MAINTENANCE  
PREPARED BY: Josh Tyler

Category Materials Management

PROGRAMMATIC NEED OR MANDATE:  
These accounts support all activities related to handling or disposal of material accepted by the district.

BREAKDOWN OF COSTS:

**TRUCKING AND HAULING**

HAULING SERVICES		
PRODUCT DELIVERY		
		0 \$ -

**DISPOSAL FEES**

TRASH DISPOSAL		
HAZARDOUS WASTE		0
REFRIGERANT REMOVAL		0
RECYCLING FEES - DOCS		0
TIRES DISPOSAL FEE		0
ELECTRONICS DISPOSAL		0
FOOD WASTE DISPOSAL		0
6629 · FLUORESCENT DISPOSAL		0 \$ -

**6530 · FACILITIES MANAGEMENT**

6631 · RECYCLING PROCESSING FEE		0
6632 · WOOD MPROCESSING FEES		0 \$ -

**LEACHATE**

LEACHATE HAULING		
LEACHATE TESTING		
LEACHATE TREATMENT		\$ -

**TESTING**

GROUND WATER TESTING		
PRODUCT TESTING		
OTHER TESTING		\$ -

	ACTUAL FY17	ACTUAL FY18	BUDGET FY 19	ACTUAL CY 19	BUDGET FY 20
6610 -TRUCKING AND HAULING	0	0	0	0	0
6611 · HAULING SERVICES	0	0	0	0	0
6612 · PRODUCT DELIVERY	0	0	0	0	0

CHITTENDEN SOLID WASTE DISTRICT  
BUDGET FORM FISCAL 2020

PROGRAM: MAINTENANCE  
PREPARED BY: Josh Tyler

Category PROMOTION AND EDUCATION

PROGRAMMATIC NEED OR MANDATE:  
This account supports the general promotional activities of the District.

BREAKDOWN OF COSTS:

		Line Item	Program Subtotal
6711 · ADVERTISING			
			\$ -
6712 · PRINTING			
			\$ -
6713 · EDUCATION			
			\$ -
6714 · WORKSHOPS			
			\$ -
6721 · DONATIONS			
			\$ -
			\$ -

	ACTUAL FY17	ACTUAL FY18	BUDGET FY 19	ACTUAL CY 19	BUDGET FY 20
<b>6700 · PROMOTION &amp; EDUCATION</b>					
6812 · ADVERTISING	\$ -	\$ -	\$ -	\$ -	\$ -
6813 · PRINTING	\$ -	\$ -	\$ -	\$ -	\$ -
6814 · EDUCATION	\$ -	\$ -	\$ -	\$ -	\$ -
6815 · WORKSHOPS	\$ -	\$ -	\$ -	\$ -	\$ -
6821 · DONATIONS	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total 6700 · PROMOTION &amp; EDUCATION</b>			\$ -	\$ -	\$ -

SIGNIFICANT CHANGES FROM PREVIOUS YEAR:

HOURS			
Total	Maint	Roll-off	
66	65	1	Property Management
321	248	73	Environmental Depot (incl Rover/Paint)
56	56		Phase III Landfill
450	450		Compost - Maintenance (GMC)
43	41	2	MRF
179	179		SPW Facility, Electronics, Roadside Litter
304	304		Special Waste @ DOC's
461	131	330	Wood Program
461	41	420	Compost - Leaves at DOCs and McNeil WYD
1117	1117	2359	DOC Maint & Rolloff
2359			DOC Maint & Rolloff
<b>5817</b>	<b>2632</b>	<b>3185</b>	<b>Total</b>
	<b>5817</b>		

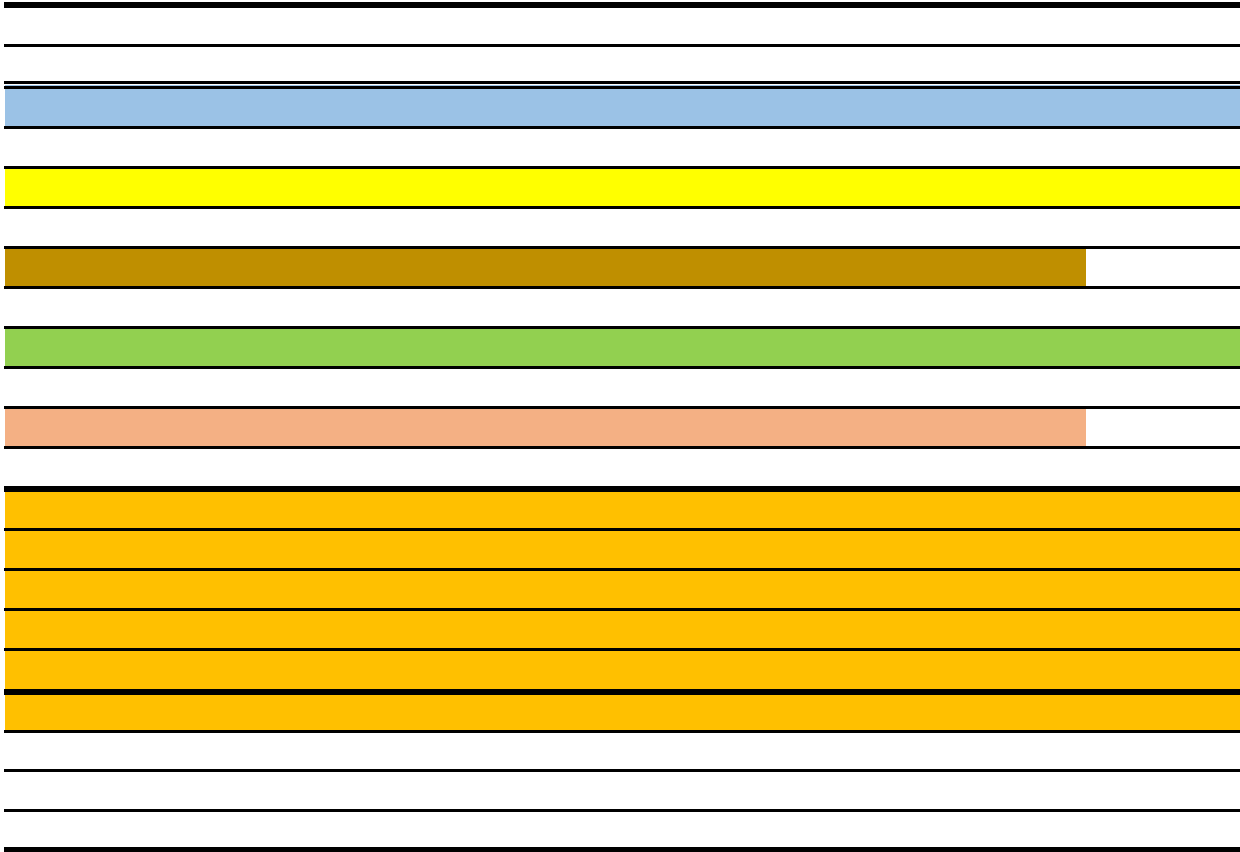
Property Management  
Environmental Depot  
Closed Landfill  
Organics Diversion Facility  
MRF  
DOCs

Director Ops  
PM  
Maint Sup (BOB)  
Roll off Sup (RYAN)  
Mechanic (SHANE)

Roll off (JOE)  
Roll off/Maint (JAMIE)

<b>Program</b>
Property Management
Environmental Depot (incl Rover/Paint)
Phase III Landfill
Compost - Maintenance (GMC)
MRF
SPW Facility, Electronics, Roadside Litter
Special Waste @ DOC's
Metal
Wood Program
Compost - Leaves at DOCs and McNeil WYD
DOC Maint & Rolloff
DOC Maint & Rolloff
<b>Total</b>

## Proposed Distribution of Main



**MAINTENANCE AND ROLL-OFF**

Percentage to be allocated to individual programs	Total Maint &RO	\$5
		FY 21
1.00%	1.00%	\$5,718
4.50%	4.50%	\$25,730
1.00%	1.00%	\$5,718
5.00%	5.00%	\$28,589
0.75%	0.75%	\$4,288
3.50%	3.50%	\$20,012
5.50%	5.50%	\$31,447
5.50%	5.50%	\$31,447
5.50%	5.50%	\$31,447
7.75%	7.75%	\$44,312
60.00%	60.00%	\$343,063
87.75%	87.75%	\$501,730
100.00%	100.00%	\$571,772



t/RO Hours

	Calculated Percentage		
	Maint	Cost	Roll-off
	2.47%	\$7,761	0.03%
	9.42%	\$29,610	2.29%
	2.13%	\$6,686	0.00%
	17.10%	\$53,727	0.00%
	1.56%	\$4,895	0.06%
	6.80%	\$21,371	0.00%
	11.55%	\$36,296	0.00%
	4.98%	\$15,641	10.36%
	1.56%	\$4,895	13.19%
	42.44%	\$133,363	74.07%
		\$314,244	
	100.0%		100.0%

\$	5,718		
\$	25,730		
\$	5,718		
\$	28,589		
\$	4,288		
\$	501,730		
HRs		OT	percent
	2080		5%
	2080		40%
	2080	140	100%
	2080	120	100%
	2080	-	100%

2080 52 100%  
 2080 26 100%

<b>71,771.73</b>		<b>Annual Distribution of Hours</b>	<b>hours a wee</b>	<b>Bob</b>
<b>FY 20</b>		<b>11,674</b>		<b>2,220</b>
\$7,596		117	2.25	35
\$36,291		525	10.10	131
\$6,453		117	2.25	76
\$51,854		584	11.23	263
\$4,936		88	1.68	13
\$20,626		409	7.86	
\$35,030		642	12.35	64
		642	12.35	32
\$49,967		642	12.35	353
\$49,106		905	17.40	136
\$377,991		7,004	134.70	1051
\$532,721		10,244	197.00	
\$ 639,851		11,674	total	2154

**FY19**

% Dist.

based on 5  
previous yrs

1.20

5.70

1.00

8.10

0.80

**83.20**

100.00

**TO BE Distributed**

**\$571,772**

Brian's (V3)			
Cost	Combined Total	Proposed Percentage	Approx Cost to Program
\$109	1.187%	1.20	\$6,788
\$7,993	5.672%	5.70	\$32,430
\$0	1.009%	1.00	\$5,766
\$0	8.104%	8.10	\$46,337
\$219	0.771%	0.80	\$4,411
\$0	3.224%	3.20	\$18,432
\$0	5.475%	5.50	\$31,303
\$36,131	7.809%	7.80	\$44,650
\$45,985	7.675%	7.70	\$43,881
\$258,282	59.075%	59.00	\$337,773
\$348,719		83.20	\$476,040
	100.00%	100.0	\$571,772

\$0

total hours

104		
832	Full	80%
2,220		
2,200		
2,080	10,738	8,590

2,132  
 2,106  
 11,674

3.37  
 4.92

annual hours

Shane	Ryan	Joe	Jamie	JT	PM
2,080	2,200	2,132	2,106	104	832
12			35		35
158			105		131
18			18		6
88	29	29	29		146
13	13	13	13		22
204			204		
417			128		32
	225	225	128		32
	32	64	64		128
136	45	45	136		90
1051	1961	1751	1261		90
2095	2306	2128	2122	0	714
		2,220	2,080	2,200	2,132
		(66.15)	15.48	105.62	(4.41)

**PROPOSED  
FY20**

Combined Total for FY19 \$662,963

FY18 Percentage

% Dist.

Maint. Roll-off

WILD GUESS!

47.4% 52.6%

\$314,244 \$348,719

\$119.39 \$109.49

0.50

6.50

1.00

8.00

1.00

**83.00**

100.00

Total

11,674

117

525

117

584

88

409

642

642

642

588

7165

0

11518

2,106

104

832

11,674

15.75

(104.00)

(118.43)

(156.14)