

Sample language to fulfill CSWD requirements for event permits, reservations, or contracts

CSWD's vision is that everyone who lives, works, plays in or visits Chittenden County participates fully in keeping valuable materials out of Vermont's one remaining landfill. Event venues can be some of the most challenging places to ensure this happens. This is why CSWD requires event venues of all sizes to include certain language in the reservation or permitting form. At a minimum, these forms must notify the applicant of their recycling and food "waste" management requirements, and provide CSWD's phone number and website address as resources for more information and assistance.¹

To help with this, CSWD has developed the model language below, which satisfies this requirement.

Waste collection, management, and disposal

[NAME OF VENUE] requires compliance with the Chittenden Solid Waste District's Solid Waste Management Ordinance as a condition of using the property. Requirements of this Ordinance include:

- 1) Mandatory recyclables (and food scraps, if applicable) must be collected separately from trash and kept as free from contamination as possible while awaiting pickup or delivery to the appropriate facility.
- 2) Trash and recycling receptacles for use by event attendees and staff must be provided in equal numbers and must be placed as close to each other as possible for equally convenient access. Bathrooms are excluded from this requirement.
- 3) All containers for trash, recyclables, and compostables are required to meet CSWD's color and labeling requirements.
- 4) Plastic bags must not be put in dumpsters with recyclable or compostable materials.
 - a. If recyclables are collected in bags, the bags must be emptied into the dumpster.
 - b. Compostable materials can be collected and transported in bags that are clearly labeled as CERTIFIED COMPOSTABLE. Bags labeled "degradable" or any version of that are not acceptable and must be emptied into the dumpster.

[THE PERMIT-HOLDER] is responsible for ensuring compliance by all staff, volunteers, performers, vendors, guests, and other visitors to the property.

The Chittenden Solid Waste District offers technical assistance, training, container labels, and other resources at no cost to help you understand and fulfill these requirements. Visit cswd.net or call 802-872-8111 for assistance.

¹ Chittenden Solid Waste District Solid Waste Management Ordinance, Section 3.14 (effective July 1, 2016)