

DRAFT

**CHITTENDEN SOLID WASTE DISTRICT
ZOOM MEETING/Williston Town Hall
January 25, 2023– Regular Meeting**

PRESENT

BOARD MEMBERS:

Bolton	-----
Burlington	Lee Perry
Charlotte	Ken Spencer
Colchester	Liz Hamlin Volz
Essex	Alan Nye
Essex Junction	Mike Sullivan
Hinesburg	Rick McCraw
Huntington	-----
Jericho	Leslie Nulty Tom Joslin, alt.
Milton	-----
Richmond	Logan Hegg
Shelburne	-----
So. Burlington	Paul Stabler Allison Lazarz, alt.
Underhill	Paul Ruess Dan Steinbauer, alt
Westford	Katie Frederick
Williston	Kelton Bogasky
Winooski	Bryn Oakleaf

STAFF:

Sarah Reeves	
Amy Jewell	Nola Ricci
Jen Holliday	Josh Tyler

OTHERS PRESENT:

Thomas Melloni, Esq.

AGENDA:

1. Agenda
2. Public Comment Period
3. Consent Agenda
4. Administrative Office
6. Executive Session
7. Memorandum of Understanding

-
1. **CALL TO ORDER and AGENDA** Chair Paul Ruess called the meeting to order at 6:00 pm.
No changes to the agenda.

2. PUBLIC COMMENT PERIOD - No discussion.

3. Consent Agenda – Accepted as presented.

4. Administrative Office – S. Reeves said that CSWD issued an RFP for the Administrative Office Fit up for the leased space in South Burlington. J. Tyler said that eight construction companies received the RFP and four companies bid on the project with a deadline of completion of mid-March. CSWD is commending that the Board approve the low bid, which is Opus Corporation.

MOTION by Paul Stabler, Second by Katie Frederick, that the Board of Commissioners authorizes the Executive Director to enter into a contractual agreement with the Opus Corporation, Williston, Vermont, for construction fit up costs associated with the District’s lease property at 19 Gregory Drive, South Burlington, for a contract amount not to exceed \$222,275. VOTING: unanimous; motion carried.

5. Executive Session

MOTION BY P. Stabler , SECOND by A. Nye, to move that the Board of Commissioners of the Chittenden Solid Waste District go into Executive Session to discuss contract negotiations in regard to the Town of Williston Waterline and the MRF Casella Contract where premature general public knowledge would clearly place the District, its member municipalities, and other public bodies or persons involved at a substantial disadvantage and to permit authorized staff, other invited interested parties, and the Solid Waste District attorney to be present for this session. VOTING: unanimous; motion carried to enter Executive Session at 6:10 p.m.

MOTION by A. Nye, Second by P. Stabler to exit Executive Session and reconvene the regular meeting. VOTING: unanimous; motion carried to exit Executive Session at 7:05 p.m.

6. ADJOURNMENT

MOTION by A. Nye, Second by K. Frederick to adjourn the meeting. VOTING: unanimous; motion carried.

The meeting was adjourned at 7:05 PM.

Amy Jewell, Recording Secretary

I agree that this is an original copy of minutes and they have been approved by motion of the Board of Commissioners at the _____ meeting held in Williston.

Secretary

Amy Jewell,