

**DRAFT**

**CHITTENDEN SOLID WASTE DISTRICT – Administrative Office  
FINANCE COMMITTEE MINUTES  
Zoom Meeting  
Tuesday, February 1, 2023 – 5:30 p.m.**

**FINANCE COMMITTEE PRESENT:**

Other Board members present:

Leslie Nulty, Paul Stabler, Rick McCraw

Paul Ruess, Ken Spencer

**CSWD STAFF PRESENT:**

Nola Ricci, Sarah Reeves, Amy Jewell, Jen Holliday,  
Josh Estey, Josh Tyler, Dan Goossen,

**AGENDA ITEM:**

1. Agenda
2. Public Comment Period
3. Consent Agenda Draft Minutes – January 24, 2023
4. FY 23 Q2
5. Other Business
6. Adjourn

Leslie Nulty called the meeting to order at 5:30 p.m.

**Agenda # 1.** No changes to the Agenda.

**Agenda #2. Public Comment Period** – No public in attendance

**Agenda #3. Consent Agenda** – Review for consistency.

**Agenda #4. FY 23 Quarter 2 – Update**

N. Ricci reviewed the FY 23 Quarter 2 Update. Plenty of money in cash investments. Jennifer Getty Accounts Receivable is doing great job of getting those funds. Unearned revenue short by \$34,000 we were including that as revenue and not a liability, at the next meeting we can have a discussion about that working with the auditors, that we'll need to correct that.

Accounts Payable policy.

Any questions on financial statements?

L. Nulty very nice review, narrative was easy to follow.

Paul Stabler - Budget vs Actual questions. Materials management – believe that is result of under using the glass aggregate transportation. Casella processing bills did not come in January. It is a timing with invoices.

N. Ricci capital assets that are in process. Special Waste building not complete and won't be in FY 23. Administrative building, ODF Phase III should be complete, water line is in flux but should be complete by end of fiscal year. Rover of purchase of new truck may carry over.

## **Agenda #6. Other business**

### **Selectboard schedule**

Audit review -meeting before June? If there are materials issues in the course of the audit then bring to committee before June, if it's a clean audit and nothing important in the management letter than we don't need to meet. As soon as Audit Opinion and letter and circulate we can decide if we want to chat about it or not.

Nola will send out as a final.

**Adjourn. Motion by P. Stabler, SECOND by R. McGraw to adjourn the meeting. VOTING: unanimous; motion carried.**

The meeting was adjourned at 5:48 p.m.

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Amy Jewell

I agree that this is an original copy of minutes and they have been approved by the Finance Committee at the meeting held via Zoom.

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Amy Jewell, Secretary